



Saugatuck Township
Budget Workshop
Thursday, May 29, 2025, at 1:00 p.m.
SAUGATUCK TOWNSHIP HALL
3461 Blue Star Highway Saugatuck, MI 49453

1) Call to Order

2) Roll Call, Pledge of Allegiance

3) Approval of Agenda

4) Public Comments

The Board requests that speakers respect the three-minute time limit for individual comments and the five-minute time limit for an individual speaking on behalf of a group. This is not a question-and-answer session, it is an opportunity to voice your thoughts with the Township Board.

5) Action Items

- 1) Apex Payment Application No. 1

6) Discussion Items

- 1) FY 25-26 Budget Workshop

7) Public Comments

8) Adjourn

NOTICE SPECIAL MEETING

Saugatuck Township Board

3461 Blue Star Hwy

Saugatuck, MI 49453

(269)857-7721

The Saugatuck Township Board
will hold a Special Meeting on:

Thursday, May 29, 2025 at 1:00 p.m.

The purpose of this Special Meeting is for a Workshop on the FY 25'-26' Budget.

This notice is posted in compliance with the Open Meetings Act, Public Act 267 of 1976, as amended, MCL 41.72a(2) and (3), and the Americans With Disabilities Act. Individuals with disabilities requiring auxiliary aids or services should contact the Saugatuck Township Board by writing or calling the Township Clerk, (269) 857-7721.

Posted on May 23, 2025

Cindy Osman, Clerk



FROM: Daniel DeFranco, Township Manager

MEETING DATE: May 29th, 2025

SUBJECT: Apex Payment Application No. 1

DESCRIPTION:

For Board approval is Payment Application No. 1 from Apex Contractors, Inc. for landscaping work at the Blue Star and Old Allegan Roundabout.

The payment application has been reviewed and work inspected onsite by Viridis Design. Recommendation is for the Board to approve Payment Application No.1

BUDGET ACTION REQUIRED

Included in Budget

COMMITTEE/COMMISSION REVIEW

N/A

ENGINEER REVIEW

Reviewed by Landscape Architect and recommended for approval

Sample Motion:

“Move to approve payment application no. 1 to Apex Contractors, Inc.”

Attached:

- 1. Apex Contractors, Inc. Payment Application No.1*

19 May 2025

Mr. Daniel DeFranco, Township Manager
Saugatuck Township
3461 Blue Star Hwy
Saugatuck, MI 49453

Re: Saugatuck Township Roundabout – Pay Application #1

Dear Daniel:

Enclosed you will find APEX Contractor's Application for Payment No.1 for the referenced project. This application is a request for payment for the project work completed to date.

We have observed the work represented by this application and to the best of our knowledge, it has been completed according to the contract documents. We would, therefore, recommend payment to the Contractor for the amount of \$51,300.

If you have any questions regarding this recommendation, please do not hesitate to call.

Sincerely,

A handwritten signature in black ink, reading "Lindsey Gadbois". The signature is fluid and cursive, with the first name "Lindsey" and last name "Gadbois" clearly legible.

VIRIDIS Design Group
Lindsey Gadbois, PLA, ASLA
Landscape Architect

cc: Mark Miedema, President – APEX Contractors, Inc.

APPLICATION AND CERTIFICATE FOR PAYMENT

To: Saugatuck Township
3461 Blue Star Highway
Saugatuck, MI 49453
FROM: APEX Contractors, Inc.
4101 27th Street, Dorr, MI 49323

PROJECT: Blue Star Roundabout Sculpture Insta
VIA: Viridis Design Group
1430 Monroe Ave. North Suite 210
Grand Rapids, MI 49505

APPLICATION NO: 1
APPLICATION DATE : 5/3/25
PERIOD TO: 5/3/25
ARCHITECT: Lindsey Gadbois
PROJECT NO:
PO NO:
CONTRACT DATE: 1/22/2025

OWNER
ARCHITECT
CONTRACTOR

CONTRACT FOR: General Construction

CONTRACTOR'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Change Orders approved in previous months by owner		\$ -	
TOTAL		\$ -	
APPROVED THIS MONTH			
Number	Date Approved		
1		\$ -	
2		\$ -	
TOTALS		\$ -	\$ -
Net change by Change Orders		\$ -	\$ -

Application is made for Payment, as shown below, in connection with the Contract
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM.....	\$ 74,400.00
2. Net change by change Orders.....	\$ -
3. CONTRACT SUM TO DATE (LINE 1+2).....	\$ 74,400.00
4. TOTAL COMPLETED & STORED TO DATE.....	\$ 57,000.00
(Column G on G703)	
5. RETAINAGE:	
a. 10% of Completed Work	\$ 5,700.00
b. 10% of Stored Material	\$ -
Total Retainage(line 5a+5b)	\$ 5,700.00
6. TOTAL EARNED LESS RETAINAGE	\$51,300.00
(LINE 4 LESS LINE 5 TOTAL)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$ -
8. CURRENT PAYMENT DUE.....	\$ 51,300.00
9. BALANCE TO FINISH, PLUS RETAINAGE.....	\$ 23,100.00
(Line 3 less Line 6)	

State of: **Michigan** County of: **Allegan**
Subscribed and sworn to before me this 3rd day of May, 2025
Notary Public: *Julia Ann Miedema*
My Commission expires: April 5, 2031

CONTRACTOR: APEX Contractors, Inc.

By:  President

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief, the Work has progressed as indicated, the Quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....

(Attach explanation if amount certified differs from the amount applied for.)

ARCHITECT:

By:  Date: **5-19-2025**

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA703

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing

Contractor's signed Certification is attached

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 1

APPLICATION DATE : 5/3/25

PERIOD TO: 5/3/25

ARCHITECT'S PROJECT NO:

A	B	C	D	E	F	G	H	I
ITEM NO	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED	THIS PERIOD	MATERIALS PRESENTLY STORED NOT IN D OR E	TOTAL COMPLETED AND STORED TO DATE (D+E+F+)	BALANCE TO FINISH (C-G)	RETAINAGE
1	General conditions ,bonds and insurance	\$ 6,500.00	\$ -	\$ 6,500.00		\$ 6,500.00	\$ -	\$ 650.00
2	Earthwork,Site prep,Excavation,clearing	\$ 12,600.00	\$ -	\$ 10,500.00		\$ 10,500.00	\$ 2,100.00	\$ 1,050.00
3	Concrete	\$ 15,000.00	\$ -	\$ 15,000.00		\$ 15,000.00	\$ -	\$ 1,500.00
4	Masonry	\$ 12,000.00	\$ -	\$ 7,000.00		\$ 7,000.00	\$ 5,000.00	\$ 700.00
5	Electrical	\$ 25,000.00	\$ -	\$ 18,000.00		\$ 18,000.00	\$ 7,000.00	\$ 1,800.00
6	Sculpture setting	\$ 2,500.00	\$ -	\$ -		\$ -	\$ 2,500.00	\$ -
7	Restoration, landscaping	\$ 800.00	\$ -	\$ -		\$ -	\$ 800.00	\$ -
8			\$ -	\$ -		\$ -	\$ -	\$ -
9			\$ -	\$ -		\$ -	\$ -	\$ -
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29			\$ -	\$ -		\$ -	\$ -	\$ -
30			\$ -	\$ -		\$ -	\$ -	\$ -
		\$ 74,400.00	\$ -	\$ 57,000.00	\$ -	\$ 57,000.00	\$ 17,400.00	\$ 5,700.00

AIA DOCUMENT G703~APPLICATION AND CERTIFICATE FOR PAYMENT~MAY

G703-1983

THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVENUE, N.W. WASHINGTON. D.C. 20005



Saugatuck Township

Budget Workshop
Fiscal Year 2025-2026

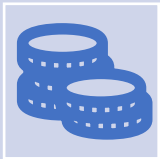
Today's Goals



1. Increase general knowledge of TWP Funds and financial position



2. Overview of proposed Budget for General and Other Funds



3. Illustrate how the budget supports the Township's Strategic Goals



What is a Budget?

Policy Document and Financial/Operations Plan

- Most comprehensive expression of Boards policies and priorities
- Describes in dollars what the Township is doing, what will be done when and where, and how programs and operations are financed.
- Showcases the projected collections and expenditures for a given fiscal year. Assigns resources and intended purposes for spending the resources.

Control Tool

- Acts as the formal legal documentation to conduct government business.
- Limit's ability to spend more than is available or authorized

Communication Tool

- Expresses what is going on in the community during the fiscal year and the projects that are being planned.
- Public information tool to help inform the public.





Township Manages its Finances Relative to a Series of Funds

Unrestricted Fund

No specific use required for spending beyond expenditure restrictions set by state law.

Ex. General Fund

Committed Fund

Revenues and/or balance committed for a specific purpose, although restrictions are self-imposed. *Ex. Capital Project and Park Project Funds*

Restricted Fund

Expenditures limited to the specific purpose of the fund stipulated by constitution, external resource providers or through enabling legislation. *Ex. Road Fund*



Restricted Funds & Revenue Sources

Millage

Road Fund (204), Parks/Recreation Fund (208), & Cemetery Fund (209)

Special Assessment

Ambulance Fund (210) & 66th St SAD (303)

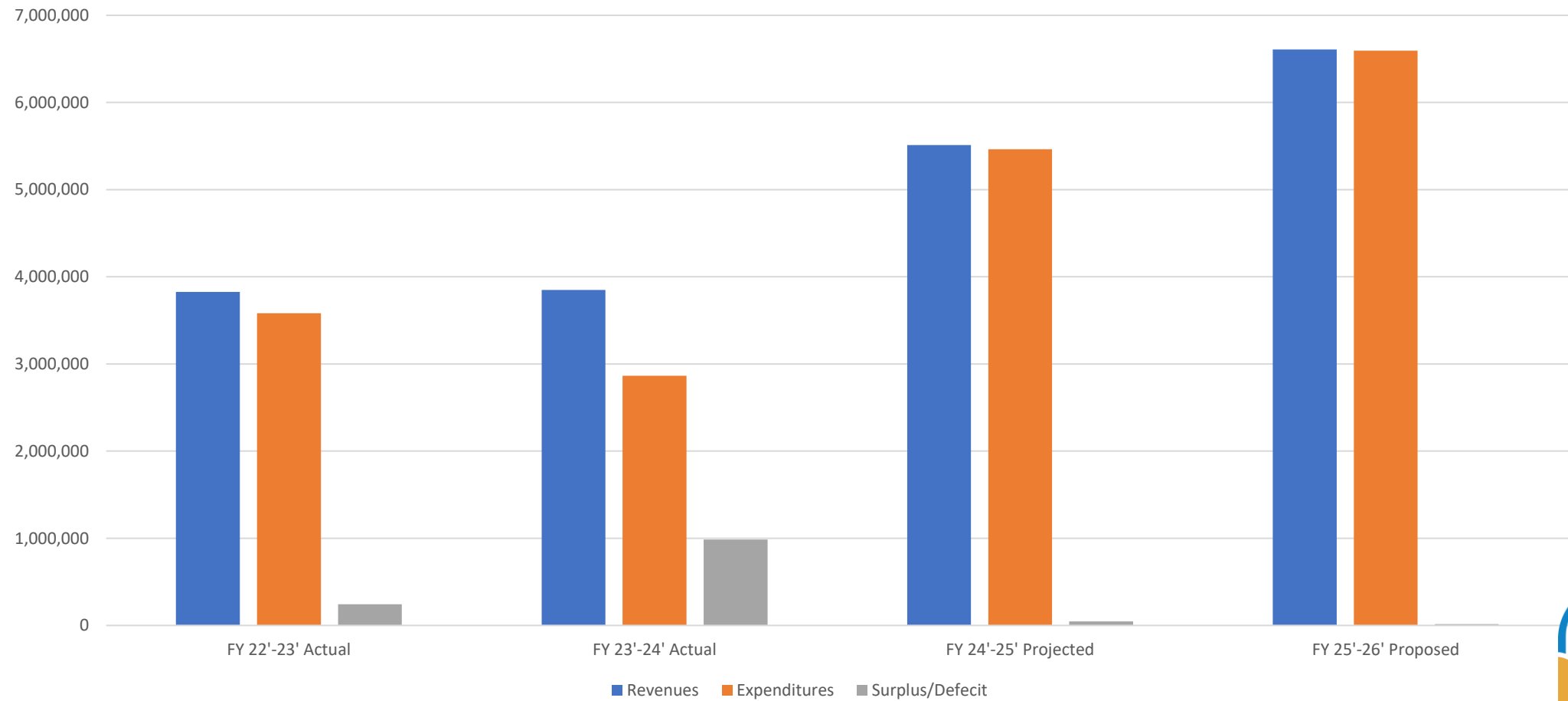
Service and Connection Fees

Water Project Fund (465) & Sewer Project Fund (490)



Revenues and Expenditures

Total Revenues and Expenditures



Fund Balance vs Surplus/Deficit

Fund Balance

Total accumulation of operating surpluses and deficits since the beginning of a local government's existence

Operating Surplus/Deficit

The difference between revenues and expenditures for a given fiscal year

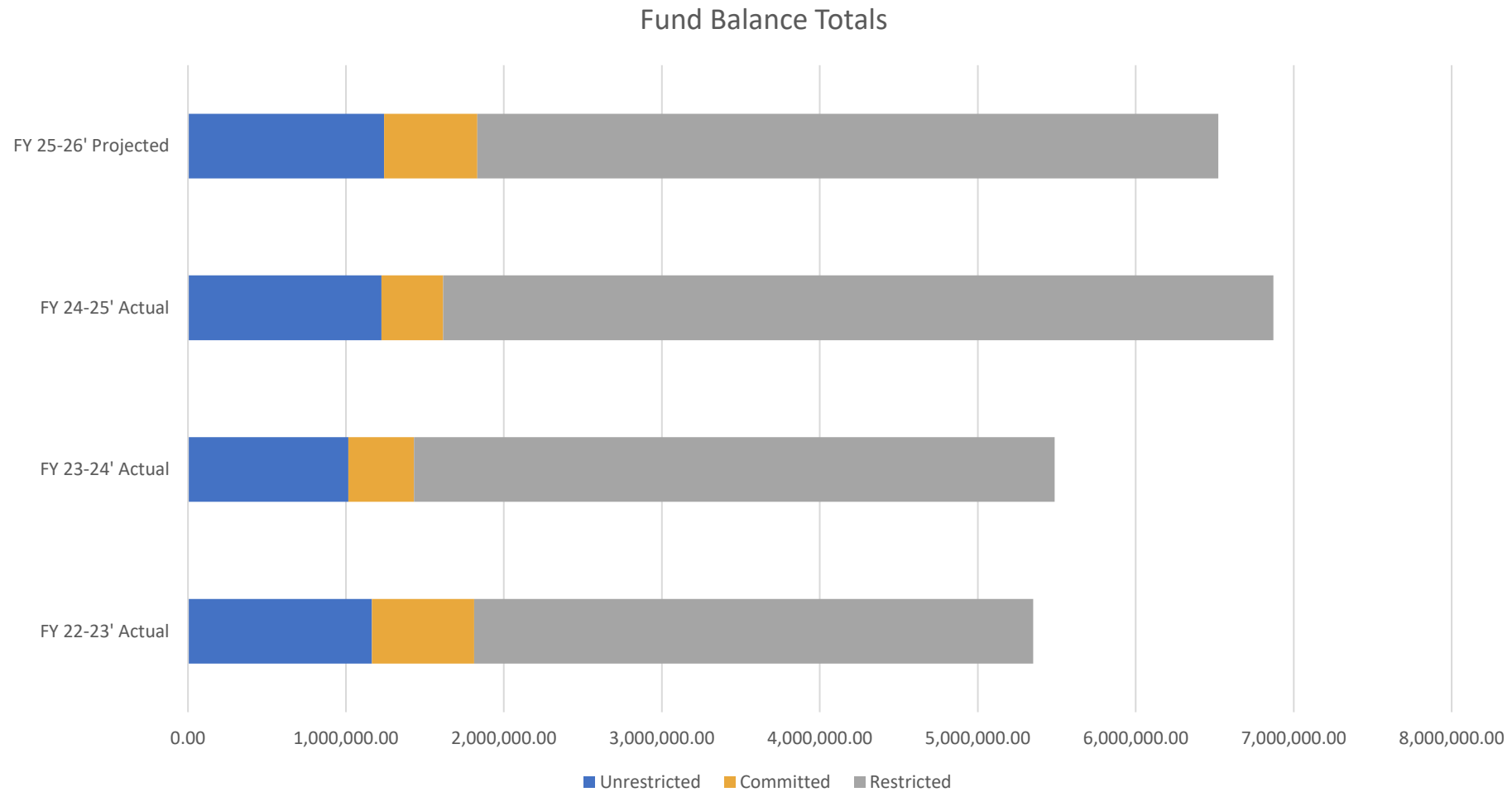
Fund Balance VS Operating Surplus/Deficit

(Over All Time)

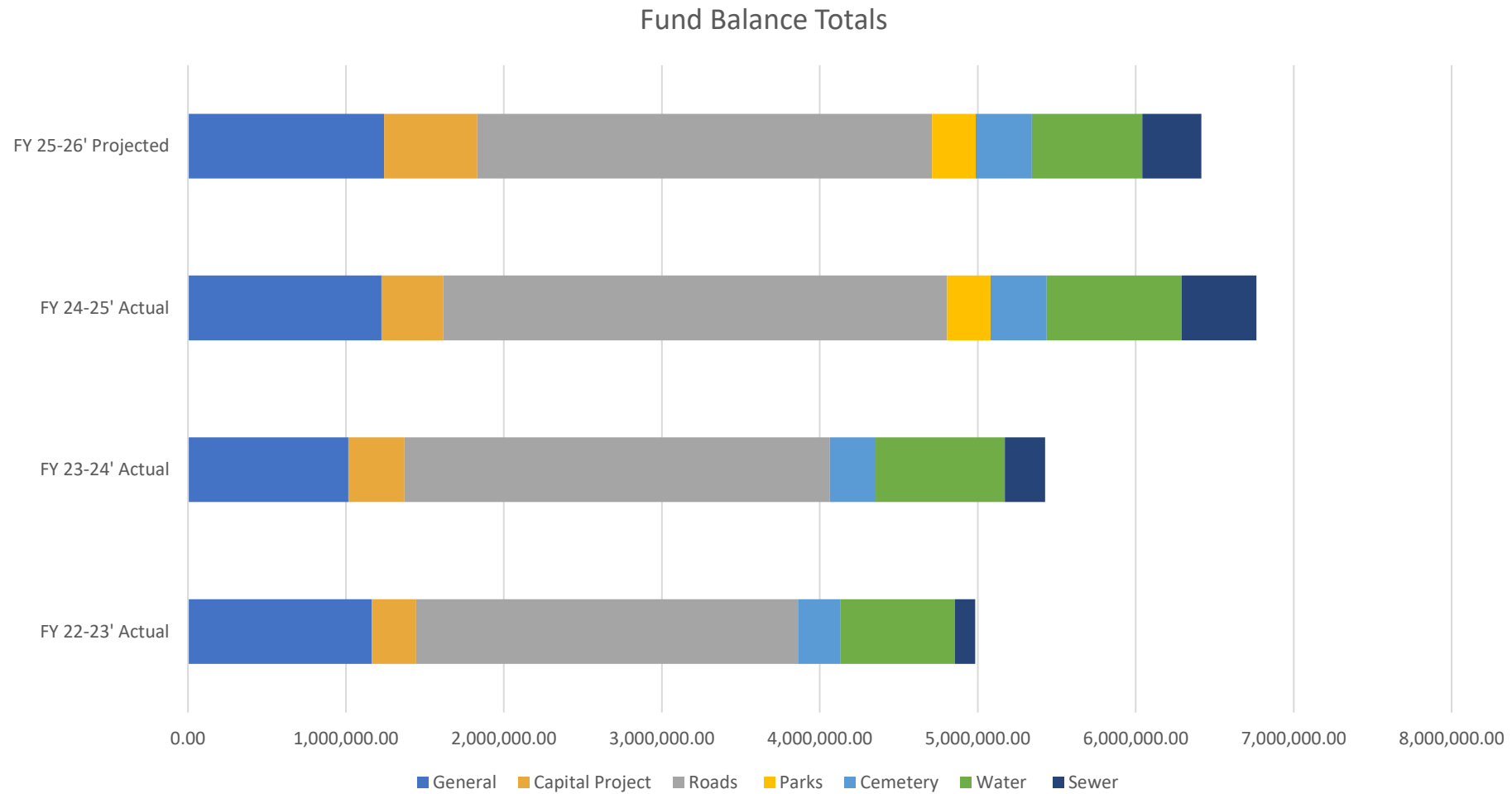
(Limited to a given Year)



Fund Balance Totals



Fund Balance Totals



Fund Balance Estimator

Fund	FY 2022-2023	FY 2023-2024	FY 2024-2025	Est. 1st of Year Fund Balance	Projected Revenues	Proposed Budget Expenditures	Projected End- Of-Year Fund Balance	% of FB	Projected FB Change
General Fund (101)	\$1,164,715.32	\$1,015,214.68	\$1,225,108.27	\$1,242,116.27	\$1,685,800.00	\$1,678,950.00	1,248,966.27	26%	\$6,850.00
Road Fund (204)	\$2,418,594.59	\$2,692,202.62	\$3,190,597.87	\$2,878,597.87	\$1,537,000.00	\$1,533,500.00	\$2,882,097.87	59%	\$3,500.00
Park/Recreation (208)		-	\$275,706.97	\$276,081.97	\$343,000	\$342,500	\$276,582	6%	\$500
Cemetery (209)	\$268,960.25	\$289,244.97	\$355,426.75	\$355,426.75	\$544,500	\$544,500.00	\$0.00	0%	(\$385,500.00)
Ambulance (210)	\$591.01	\$1,381.80	\$4,322.19	\$4,322.19	\$25,650	\$25,650.00	\$4,322.19	0%	\$0
ARPA (285)	\$352,390.03	\$0.00	\$0.00	\$0	\$0	\$0	\$0	0%	\$0
66th SAD (303)	\$427,555.27	\$92,166	\$103,434	\$103,434	\$63,625.00	\$63,625.00	\$103,434	2%	\$0
Capital Project (403)	\$279,185.34	\$355,928	\$390,169	\$590,169	\$1,182,500.00	\$1,182,500.00	\$0	0%	(\$1,182,500)
Water Fund (465)	\$723,174.65	\$818,289.72	\$853,787.81	\$698,287.81	1,140,000.00	\$1,140,000.00	\$50,587.81	1%	(\$647,700.00)
Sewer Fund (490)	\$128,449.54	\$255,346.86	\$473,190.31	\$374,190.31	\$86,000.00	\$86,000.00	\$325,690.31	7%	(\$48,500.00)
Totals	\$5,763,616.00	\$5,519,774.65	\$6,871,743.55	\$6,522,626.55	\$6,608,075.00	\$6,597,225.00	4,891,680.40	100%	(\$2,253,350.00)





Saugatuck Township

Strategic Mission

Enhance the Quality
of Life for All

Community Vision

A welcoming,
nature rich community
where people thrive and
are inspired to create a
bright future for all.

10 Year Vision

Be nationally recognized as a
forward thinking local
government that creatively
meets community needs in
infrastructure, sustainability,
land conservation, public
safety and equity.

Core Values

Love of Community

Engaging for positive impact and the greater good.

Resourceful

Maximizing resources with dedicated follow-through.

Forward Thinking

Looking outside of ourselves for inspiration.

Welcoming

Welcoming and embracing the unique contributions of all.

Respectful

Nurturing a culture of mutual regard and courtesy.

Trustworthy

Fulfilling our promises and commitments.

Strategic Pillars



Growth & Development

Balance development with consideration for community well-being and our environment.



Community Investment

Invest in strategic projects that support sustainable development and high quality of life.



Collaborate & Communicate

Strengthen existing community relationships and engage with regional/state/national partners.



Recreation & Transportation

Expand outdoor recreation opportunities and support transportation equity.



Conservation & Restoration

Preserve and enhance our parks, green spaces, woodlands, waterways, waterfront, and natural areas.



Operational Excellence

Hire, retain, develop, and inspire a professional staff committed to making a positive community impact.



Financial Sustainability

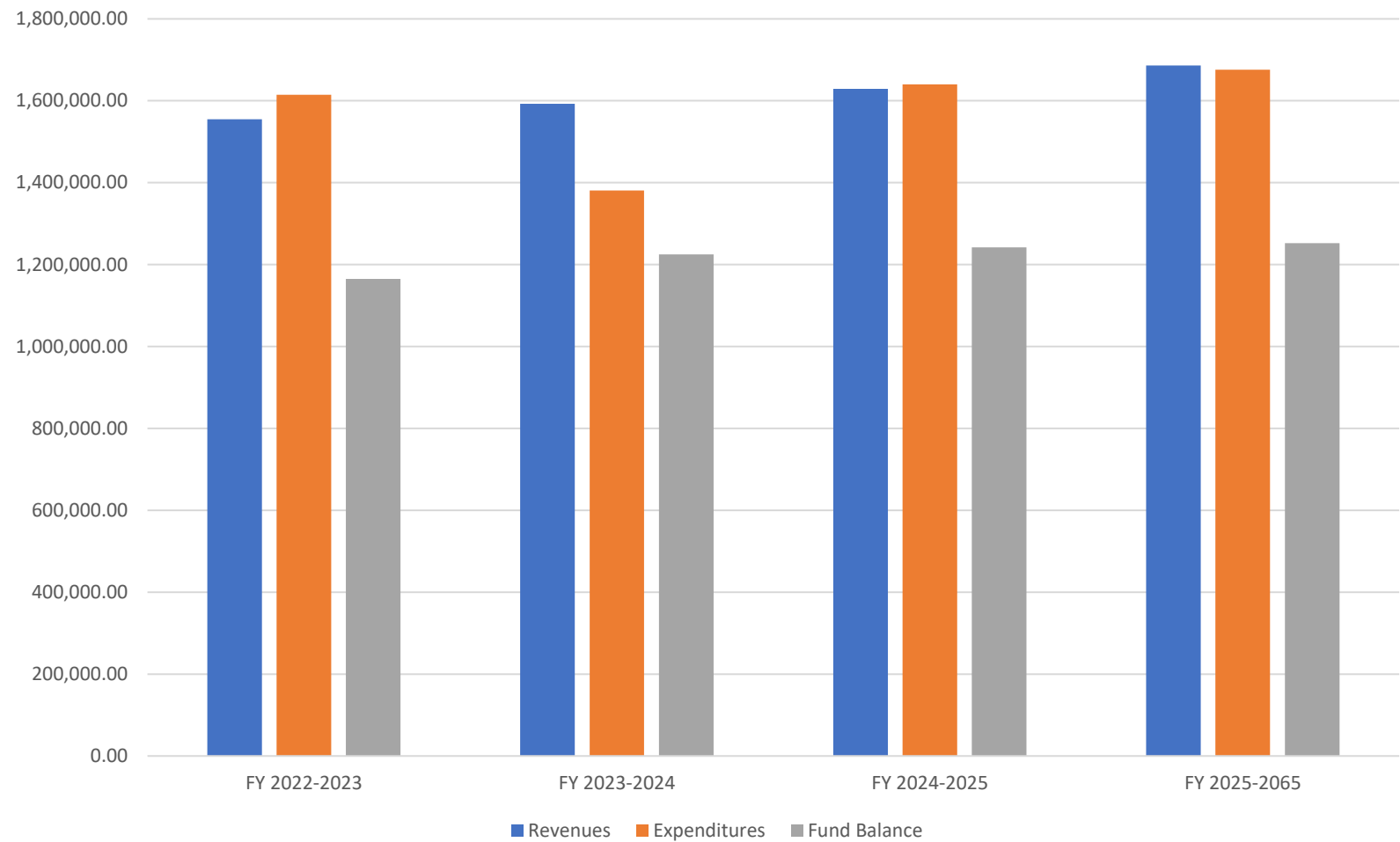
Effectively manage assets, use public funds responsibly, and develop a sustainable financial position.



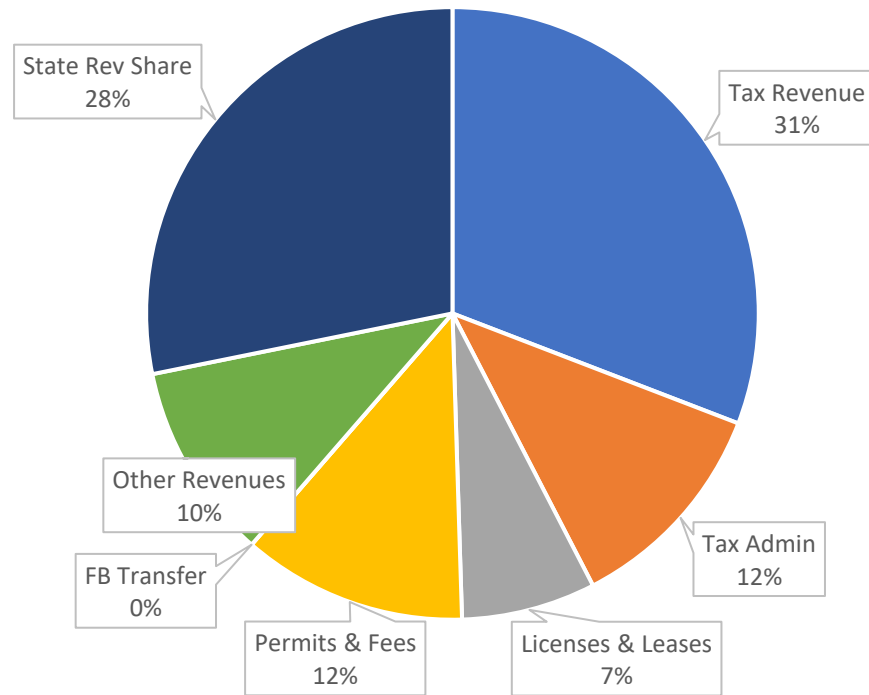
General Fund



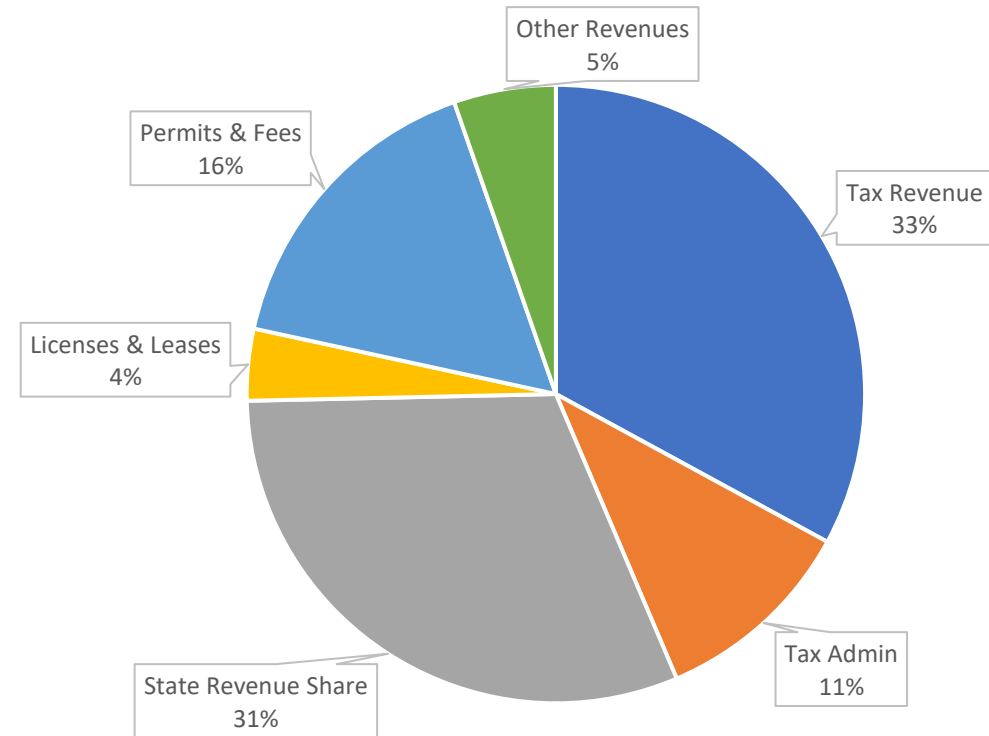
General Fund



General Operations Projected Revenue FY 25'-26'



General Operations Revenue FY 24'-25'



General Fund 101

Revenue Summary

Tax Revenue:	\$ 520,000
Tax Admin:	\$ 195,000
State Revenue Share:	\$ 375,000
Licenses & Leases:	\$ 119,500
Permits & Fees:	\$ 200,300
Marijuana Share:	\$ 100,000
Appr. Transfer-In:	\$ 80,000
<u>Other Revenue:</u>	<u>\$ 96,000</u>
Total Revenue	\$1,685,800

Summary

Total Revenue:	\$1,685,800
Total Expenditures:	\$1,678,950
Surplus:	\$ 6,850

Expenditure Summary

TWP Board:	\$ 26,750
Supervisor/Manager:	\$ 138,250
Clerk:	\$ 103,250
Professional Services:	\$ 12,500
Board of Review:	\$ 4,850
Treasurer:	\$ 95,500
Technology:	\$ 58,000
Assessor:	\$ 82,100
Employee Benefits:	\$ 320,900
Other Functions:	\$ 332,000
Elections:	\$ 30,200
Building & Grounds:	\$ 42,750
Professional Services:	\$ 70,000
Inspections:	\$ 213,000
Public Works:	\$ 30,000
Recycling:	\$ 5,550
Harbor:	\$ 7,250
<u>Planning & Zoning</u>	<u>\$ 106,100</u>
Total Expenditures	\$ 1,678,950



Notable Projects



Redesign of Township Hall and Site







Site Concept



1. Sculpture Area with Landscaping
2. Seat-Wall with Top of Wall Mounted Bench
3. Flagpole
4. Bike Parking
5. Sign
6. Open Flexible Space
7. Trash Enclosure
8. Composite Fence (6' Ht.)
9. Stormwater Management Area
10. Landscape Berm with "No Mow" Grass
11. Deciduous Tree, Typ.
12. Evergreen Tree, Typ.
13. Deciduous Tree with Low Mature Height
14. Landscape Area
15. Concrete Pavement
16. Relocated Utility Pole to Accommodate Shared Use Path
17. Existing Utility Pole to Remain, Typ.
18. Potential Additional Parking Spaces
19. Temporary Event Tent or Hammock

Reimagining the Township Hall and Site offers an opportunity to create a physical representation of the Township's Vision that clearly communicates our vision and inspires our community

- Strategic investment in the heart of the Township's main economic corridor
- Opportunity to create a community gathering space and integrate pedestrian friendly infrastructure
- Opportunity to showcase examples of zoning updates and green infrastructure we would like to see in private development projects



Notable Projects

Township Hall Exterior Update– Growth and Development

Allocation: \$270,000

Purpose: Leverage the location of the Township Hall to promote economic development and showcase desired zoning changes along BSH by modernizing exterior and redeveloping site as public plaza

Pension Funding – Financial Sustainability

Allocation: Additional \$55,000 contribution to MERS

Purpose: Reduce Pension liability and exceed 70% funded within the next 3 years.

Harbor Authority– Communication and Collaboration

Allocation: \$4,500

Purpose: Collaborate with the Cities of Saugatuck and Douglas in hiring a professional engineer with harbor expertise to identify waterfront needs and develop a strategic plan

Master Plan Update– Growth and Development

Allocation: \$40,000

Purpose: Develop a Master Plan specific to the Township

Staff Wage Adjustments– Commitment to Excellence

Allocation: 2.5% COLA for all staff (excluding manager)

Purpose: Retain talent and fairly compensate employees for duties and responsibilities

Communications Retainer– Communication and Collaboration

Allocation: \$38,000

Purpose: Support Township in developing a strategic communications plan with clear objectives, maintaining public awareness and leveraging regional, state, and federal partnerships.

Parks Fund Contribution– Recreation and Conservation

Allocation: \$60,000

Purpose: Larger contribution to the Parks fund to support development of Sundown Park

Employee Benefits- Operational Excellence

Allocation: \$3,850

Purpose: Increase to Short-Term Disability, Life Insurance, and Accidental Death benefits



Roads



Roads 204

Budget Summary

Tax Revenue:	\$967,000
Interest Earned:	\$150,000
<u>Expense Reimbursements:</u>	<u>\$420,000</u>
Total Revenue	\$1,537,000

Engineering	\$ 360,000
Attorney Fees	\$ 5,000
Road Improvements	\$ 677,000
Dust Control	\$ 18,000
Miscellaneous	\$ 1,000
Repairs	\$ 17,500
Construction (Bike Trail)	\$ 300,000
Sidewalk	\$ 10,000
Drains at Large	\$ 80,000
Ped. Safety Improvements	\$ 15,000
<u>Appr. Transfer Out</u>	<u>\$ 50,000</u>
Total Expenditures	\$1,533,500



Notable Projects

Road Improvements– Safety and Transportation

Allocation: \$677,000

Purpose: \$400,000 toward restoration of Maple Street and \$277,000 for projects in CIP

Blue Star Hwy Redesign– Safety and Transportation

Allocation: \$100,000

Purpose: Complete Traffic Study and Safe Street Plan for norther Blue Star Highway Corridor.

Safe Street Master Plan– Safety and Transportation

Allocation: \$150,000

Purpose: Develop safe street plan for all Township Roads. \$120,000 in grant funding from the SS4A program

North Blue Star Trail– Safety and Transportation

Allocation: \$350,000

Purpose: \$300,000 for trail and rest area development (funded by MNRTF grant) and \$50,000 for engineering support

South Blue Star Trail– Growth & Development

Allocation: \$30,000

Purpose: Support continued engineering of trail extension.

Drains-at-Large– Community Investment

Allocation: \$80,000

Purpose: Increased contribution for Ferry Street culvert repair.

Deer Carcas Removal– Community Investment

Allocation: \$3,000

Purpose: Hire contractor to remove deer carcasses from roads and right-of-way.



Parks & Recreation



Parks 208

Budget Summary

Tax Revenue:	\$250,000
State Grant:	\$ 29,000
Interest Earned	\$ 2,000
General Fund Appr.	\$ 62,000
Total Revenue	\$343,000

Elected Salaries	\$ 10,000
Subcontracted Labor	\$ 10,000
Engineering	\$ 10,000
Attorney Fees	\$ 3,500
Consulting Services	\$ 17,000
State Grant	\$ 29,000
Gas/Electric/Internet	\$ 2,000
Repairs/Maintenance	\$ 5,000
Misc.	\$ 1,000
Training/Seminars	\$ 0
Capital Outlay	\$ 250,000
Appr. Transfer Out	\$ 5,000
Total Expenditures	\$342,500



Park & Recreation Fund

Notable Projects

- Construction of Amelanchier Park
- Capital Improvements at Tails 'n Trails (improved drive, parking, and signage)
- Implementation of Sundown Park Master Plan
- Public Access and Land Conservation Program Development



Cemetery



Cemetery 209

Budget Summary

Tax Revenue:	\$ 109,000
Local Unit Contribution:	\$ 15,042
Transfer from FB	\$ 385,500
Donations	\$ 5,000
In-District Sales	\$ 10,000
<u>Out-District Sales</u>	<u>\$ 10,000</u>
Total Revenue	\$ 544,500

Subcontracted Labor	\$ 39,000
Supplies	\$ 1,500
Soil & Flowers	\$ 500
Engineering	\$ 38,000
Gas/Electric/Internet	\$ 2,750
Repairs/Maintenance	\$ 7,500
Tree Removal	\$ 5,000
Misc.	\$ 250
Capital Outlay	\$ 450,000
<u>Appr. Transfer Out</u>	<u>\$ 7,500</u>
Total Expenditures	\$ 544,500



Cemetery Fund

Notable Projects

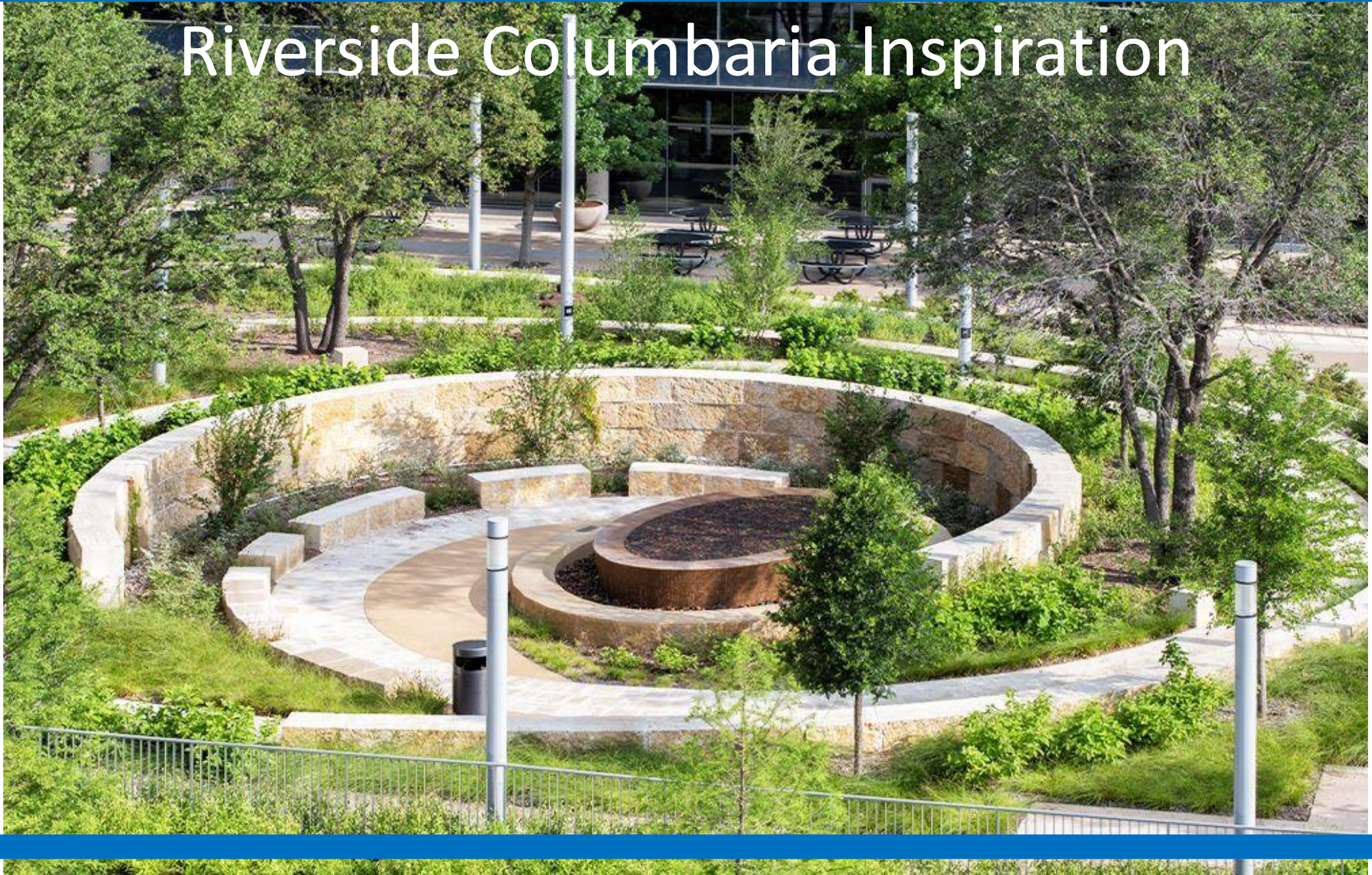
- Design and Construction of Riverside Cemetery Columbaria
- Prairie Restoration at Douglas Cemetery
- Tree trimming and removal
- Maintain high-level of upkeep



Riverside Cemetery Master Plan



Riverside Columbaria Inspiration







A photograph of a water utility worker in a blue shirt and yellow safety vest, wearing rubber boots, working on a large grey pipe. The worker is pointing upwards with their right hand. In the background, a white truck with a large red hose reel is visible. The ground is dirt and asphalt. The text "Water Project Fund" is overlaid in large white letters.

Water Project Fund



Water Project 465

Budget Summary

Special Assmnt:	\$ 82,300
Special Assmnt Interest:	\$ 0
State Grant	\$ 170,000
Service Charges	\$ 200,000
Connection Charges	\$ 40,000
Interest	\$ 0
<u>Transfer from FB</u>	<u>\$ 647,700</u>
Total Revenue	\$ 1,140,000
Transfer Out	\$ 10,000
Engineering	\$ 195,000
Attorney Fees	\$ 15,000
Professional Services	\$ 10,000
Repairs/Maintenance	\$ 10,000
<u>Water System</u>	<u>\$ 900,000</u>
Total Expenditures	\$ 1,140,000



Water Fund

Notable Projects

- Maple Street Watermain Replacement
- Potholing and DWSRF Application
- Lead Service Line Replacement Project Design
- KLSWA Utility Agreement





Sewer Project Fund



Sewer Project 208

Budget Summary

Special Assessments	\$ 5,500
Transfer from FB	\$ 48,500
Service Charges	\$ 17,000
<u>Connection Charges</u>	<u>\$ 15,000</u>
Total Revenue	\$ 86,000

Engineering	\$ 60,000
Attorney Fees	\$ 1,000
Professional Services	\$ 15,000
Repairs & Maintenance	\$ 5,000
Appropriation Transfer Out	\$ 10,000
<u>Sewer System</u>	<u>\$ 0</u>
Total Expenditures	\$ 86,000



Notable Projects

- Asset Management Plan and Rate Study
- Blue Star Sewer Extension Design
- Utility Agreement Support



Calculations as of 06/30/2025

		2022-23	2023-24	2024-25	2024-25	2025-26	2025-26
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	REQUESTED	APPROVED
				BUDGET	THRU 06/30/25	BUDGET	BUDGET
ESTIMATED REVENUES							
Dept 000							
101-000-402.000	CURRENT PROP TAX	401,105	447,941	493,000	491,038	520,000	
101-000-434.000	TRAILER TAX	514	691	500	1,003	1,000	
101-000-439.000	STATE MARIJUANA REVENUE SHARE	103,725	118,583	100,000	174,686	100,000	
101-000-440.000	HOMESTEAD DENIALS	121	6,060		2,386	1,500	
101-000-445.000	PENALTIES & INTEREST ON TAXES	692	2,352	2,000	5,706		
101-000-447.000	TAX ADMINISTRATIVE FEE	145,694	167,367	165,000	186,318	195,000	
101-000-453.000	STREET LIGHT DISTRICT TAX	9,384	8,771	9,000	9,585	9,500	
101-000-477.000	CABLE TV FEE	65,182	62,925	64,000	44,440	63,000	
101-000-479.000	MARIJUANA ANNUAL LICENSES	45,000	30,000	40,000	30,000	35,000	
101-000-480.000	RENTAL DWELLING PERMITS	19,300	30,700	20,000	35,875	20,000	
101-000-481.000	BUILDING PERMITS	157,654	89,716	100,000	166,243	110,000	
101-000-482.000	ELECTRICAL PERMITS	33,695	23,385	20,000	28,020	20,000	
101-000-483.000	PLUMBING PERMITS	19,720	13,355	15,000	17,235	15,000	
101-000-484.000	MECHANICAL PERMITS	33,405	21,745	20,000	30,965	20,000	
101-000-489.000	ZONING PERMITS	7,058	10,213	7,500	7,614	7,500	
101-000-490.000	OTHER PERMITS	2,840	1,500	1,000	1,500	1,500	
101-000-548.000	METRO ACT, RIGHT OF WAYS	8,545	10,203	8,300	2,967	10,000	
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHAF				1,534		
101-000-574.000	STATE SHARED REVENUE	370,730	377,492	380,000	249,409	375,000	
101-000-607.000	PLANNING COMM FEES	11,200	800	7,500	2,492	5,000	
101-000-607.100	ZBA FEES	1,300		1,000		1,300	
101-000-620.000	SUMMER SCHOOL TAX COLLECTION	6,708	6,747	6,700	9,563	9,000	
101-000-665.000	INTEREST EARNED	53,109	92,866	10,000	71,210	75,000	
101-000-671.000	LEASES	11,081	11,348	9,628	11,628	11,500	
101-000-674.000	DONATIONS	69					
101-000-674.100	DOG PARK DONATIONS	613					
101-000-675.000	MISCELLANEOUS	(2,522)	1,379		535		
101-000-676.000	EXPENSE REIMBURSEMENTS	7,345	14,417	66,600	21,600		
101-000-699.000	APPROPRIATION TRANSFERS IN	41,727	42,000	82,000	82,000	80,000	
	FOOTNOTE AMOUNTS:					50,000	
	ROAD FUND 204						
	FOOTNOTE AMOUNTS:					5,000	
	PARK FUND 208						
	FOOTNOTE AMOUNTS:					5,000	
	CEMETERY FUND 209						
	FOOTNOTE AMOUNTS:					10,000	
	WATER FUND 465						
	FOOTNOTE AMOUNTS:					10,000	
	SEWER FUND 490						
	GL # FOOTNOTE TOTAL:					80,000	
Totals for dept 000 -		1,554,994	1,592,556	1,628,728	1,685,552	1,685,800	
TOTAL ESTIMATED REVENUES		1,554,994	1,592,556	1,628,728	1,685,552	1,685,800	

Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 APPROVED BUDGET
APPROPRIATIONS							
Dept 101 - TOWNSHIP BOARD							
101-101-701.000	ELECTED OFFICIAL SALARIES	4,500	11,300	15,000	11,250	15,000	
101-101-955.000	MISCELLANEOUS	380	845	600	673	1,000	
101-101-960.000	DUES & SUBSCRIPTIONS	6,853	8,288	8,000	7,538	8,750	
101-101-961.000	TRAINING & SEMINARS			2,000		2,000	
Totals for dept 101 - TOWNSHIP BOARD		11,733	20,433	25,600	19,461	26,750	
Dept 171 - SUPERVISOR/MANAGER							
101-171-701.000	ELECTED OFFICIAL SALARIES	12,548	17,000	17,000	15,039	17,000	
101-171-703.000	ADMINISTRATIVE SALARY	78,619	94,500	112,000	99,423	115,500	
101-171-727.000	SUPPLIES	909	926	1,000	782	1,000	
101-171-955.000	MISCELLANEOUS	204	749	750	245	750	
101-171-960.000	DUES & SUBSCRIPTIONS	1,398	1,097	1,200	578	1,500	
101-171-961.000	TRAINING & SEMINARS	2,145	874	1,500		2,500	
Totals for dept 171 - SUPERVISOR/MANAGER		95,823	115,146	133,450	116,067	138,250	
Dept 215 - CLERK							
101-215-701.000	ELECTED OFFICIAL SALARIES	12,548	17,000	18,000	16,220	17,000	
101-215-703.000	ADMINISTRATIVE SALARY				2,941		
101-215-705.000	DEPUTY SALARY	61,962	72,825	76,650	64,703	79,000	
101-215-727.000	SUPPLIES	2,203	532	2,600	588	1,500	
101-215-901.000	PRINTING & PUBLISHING	4,878	2,703	3,600	2,605	3,500	
101-215-955.000	MISCELLANEOUS	1,109	700	500	454	1,000	
101-215-960.000	DUES & SUBSCRIPTIONS	30	135	200	175	500	
101-215-961.000	TRAINING & SEMINARS	1,449	325	1,500	225	750	
Totals for dept 215 - CLERK		84,179	94,220	103,050	87,911	103,250	
Dept 223 - PROFESSIONAL SERVICES							
101-223-803.000	AUDITOR	10,500	11,760	11,000	10,600	12,500	
Totals for dept 223 - PROFESSIONAL SERVICES		10,500	11,760	11,000	10,600	12,500	
Dept 247 - BOARD OF REVIEW							
101-247-702.000	APPOINTED OFFICIAL SALARIES	1,725	2,000	3,000	3,350	3,500	
101-247-727.000	SUPPLIES	106		100		100	
101-247-901.000	PRINTING & PUBLISHING	644	434	750	56	500	
101-247-955.000	MISCELLANEOUS	158	157	250	154	250	
101-247-961.000	TRAINING & SEMINARS	150		1,000		500	
Totals for dept 247 - BOARD OF REVIEW		2,783	2,591	5,100	3,560	4,850	
Dept 253 - TREASURER							
101-253-701.000	ELECTED OFFICIAL SALARIES	63,772	17,000	17,000	15,039	17,000	
101-253-705.000	DEPUTY SALARY	8,574	57,309	67,000	57,500	69,000	
101-253-727.000	SUPPLIES	788	1,118	3,000	3,720	3,500	
101-253-806.000	TAX ROLL	4,161	3,449	4,500	1,696	3,500	
101-253-955.000	MISCELLANEOUS	970	688	500	48	500	
101-253-960.000	DUES & SUBSCRIPTIONS	123	484	500	964	1,000	
101-253-961.000	TRAINING & SEMINARS	1,219	15	1,000	258	1,000	
Totals for dept 253 - TREASURER		79,607	80,063	93,500	79,225	95,500	
Dept 256 - TECHNOLOGY							
101-256-709.010	SUBCONTRACT LABOR	4,201	4,474	30,000	24,059	20,000	
101-256-727.000	COMPUTER SOFTWARE	5,179	6,125	7,500	7,326	7,500	
101-256-801.000	NETWORK SYSTEMS LICENSE FEES	14,069	15,181	16,000	17,896	16,500	
101-256-807.000	CONSULTING SERVICES	4,018	11,750	3,000	1,913	3,000	
101-256-808.000	MARKETING AND COMMUNICATION		3,901	2,500	1,670	3,500	

Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 APPROVED BUDGET
APPROPRIATIONS							
Dept 256 - TECHNOLOGY							
101-256-971.000	CAPITAL OUTLAY	4,302	10,279	9,000	7,171	7,500	
Totals for dept 256 - TECHNOLOGY		31,769	51,710	68,000	60,035	58,000	
Dept 257 - ASSESSOR							
101-257-727.000	SUPPLIES	1,113	181	1,000	116	1,000	
101-257-805.000	PROPERTY RECORDS	355		500	380	500	
101-257-809.000	PROFESSIONAL SERVICES	53,329	57,960	62,000	57,303	75,100	
101-257-901.000	PRINTING & PUBLISHING	2,636	2,381	3,000	2,857	3,000	
101-257-960.000	DUES & SUBSCRIPTIONS	1,054	1,969	2,000	1,054	2,000	
101-257-961.000	TRAINING & SEMINARS			500	169	500	
Totals for dept 257 - ASSESSOR		58,487	62,491	69,000	61,879	82,100	
Dept 261 - OTHER FUNCTIONS							
101-261-717.000	EMPLOYEE BENEFITS, LIFE INS	713	679	850	623	3,850	
101-261-718.000	EMPLOYEE BENEFITS, DENTAL	2,919	3,061	3,520	3,479	11,250	
101-261-719.000	EMPLOYEE BENEFITS, HEALTH	81,723	75,666	95,000	80,640	107,500	
101-261-723.000	EMPLOYEE BENEFITS, FICA	26,962	32,000	35,000	33,331	38,500	
101-261-725.000	EMPLOYEE BENEFITS, MERS (RET)	113,789	106,305	126,500	100,796	126,500	
101-261-880.000	COMMUNITY PROMOTION			2,000	2,045	3,000	
101-261-881.000	DOG LICENSES ALLEGAN CO	60	100	100	50	100	
101-261-915.000	TOWNSHIP INSURANCE	14,684	15,689	22,000	21,463	23,500	
101-261-916.000	WORKERS COMP INSURANCE	1,215	3,293	4,500	2,282	3,500	
101-261-960.000	DUES & SUBSCRIPTIONS	146		200	1,000	1,000	
101-261-964.000	TAX CHARGE BACK	2,388	1,822	2,388	1,467	2,200	
101-261-995.000	APPROPRIATION TRANSFER OUT	600,380	291,250	242,000	242,000	332,000	
	FOOTNOTE AMOUNTS:					270,000	
	CAPITAL PROJECT FUND 403						
	FOOTNOTE AMOUNTS:					62,000	
	PARK FUND 208						
GL # FOOTNOTE TOTAL:						332,000	
Totals for dept 261 - OTHER FUNCTIONS		844,979	529,865	533,870	489,176	652,900	
Dept 262 - ELECTIONS							
101-262-702.000	APPOINTED OFFICIAL SALARIES	6,337	9,669	24,000	24,269	15,000	
101-262-709.010	SUBCONTRACT LABOR	615	750	1,000	1,210	1,200	
101-262-727.000	SUPPLIES	3,692	3,782	6,000	5,616	6,000	
101-262-901.000	PRINTING & PUBLISHING	650	3,323	5,000	5,750	6,000	
101-262-955.000	MISCELLANEOUS	927	1,619	1,500	988	1,500	
101-262-961.000	TRAINING & SEMINARS			500		500	
Totals for dept 262 - ELECTIONS		12,221	19,143	38,000	37,833	30,200	
Dept 265 - BUILDING & GROUNDS							
101-265-709.000	SUBCONTRACTED LABOR	8,241	8,000	6,000	5,450	6,500	
101-265-727.000	SUPPLIES	3,454	7,411	7,000	5,088	7,000	
101-265-920.000	GAS & ELECTRIC & INTERNET	10,680	14,609	14,000	14,817	15,000	
101-265-930.000	REPAIRS & MAINTENANCE	2,342	3,143	5,000	4,095	5,000	
101-265-935.000	EQUIPMENT SERVICES	4,392	3,747	3,500	2,654	3,500	
101-265-955.000	MISCELLANEOUS		229	500	710	750	
101-265-971.000	CAPITAL OUTLAY		796	6,000	4,970	5,000	
Totals for dept 265 - BUILDING & GROUNDS		29,109	37,935	42,000	37,784	42,750	
Dept 266 - PROFESSIONAL SERVICES							
101-266-802.000	ATTORNEY FEES	15,810	11,302	24,000	12,084	24,000	
101-266-807.000	CONSULTING SERVICES	15,075	17,660	53,500	34,000	46,000	

Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 APPROVED BUDGET
APPROPRIATIONS							
Dept 266 - PROFESSIONAL SERVICES							
	FOOTNOTE AMOUNTS:					38,000	
	COMMUNICATION SUPPORT						
	FOOTNOTE AMOUNTS:					5,000	
	BOARD DEVELOPMENT AND PLANNING						
	FOOTNOTE AMOUNTS:					3,000	
	STAFF DEVELOPMENT						
	GL # FOOTNOTE TOTAL:					46,000	
101-266-955.000	MISCELLANEOUS	4,139	2		21		
Totals for dept 266 - PROFESSIONAL SERVICES		35,024	28,964	77,500	46,105	70,000	
Dept 371 - INSPECTIONS							
101-371-704.000	ADMINISTRATIVE ASSISTANT	44,282	54,066	62,000	54,573	63,000	
101-371-709.006	BUILDING INSPECTOR	71,117	88,086	90,000	77,455	92,000	
101-371-709.007	ELECTRICAL INSPECTOR	22,755	16,355	18,000	15,285	15,000	
101-371-709.008	PLUMBING INSPECTOR	10,230	15,125	12,000	8,550	12,000	
101-371-709.009	MECHANICAL INSPECTOR	19,733	18,163	18,000	14,785	15,000	
101-371-727.000	SUPPLIES	2,515	2,325	3,000	944	2,500	
101-371-808.000	FIRE INSPECTOR	7,550	12,775	8,000	12,800	9,000	
101-371-960.000	DUES & SUBSCRIPTIONS	1,105	2,284	3,000		2,500	
101-371-961.000	TRAINING & SEMINARS	176	126	2,000	3,488	2,000	
Totals for dept 371 - INSPECTIONS		179,463	209,305	216,000	187,880	213,000	
Dept 441 - PUBLIC WORKS							
101-441-801.000	ENGINEERING	2,211	6,355	14,000	7,555	14,000	
101-441-925.000	STREET LIGHTS	13,695	15,969	15,000	15,150	16,000	
Totals for dept 441 - PUBLIC WORKS		15,906	22,324	29,000	22,705	30,000	
Dept 530 - RECYCLING							
101-530-901.000	PRINTING & PUBLISHING	525	378	550	210	550	
101-530-962.000	SERVICE FEES	3,410	5,615	5,000	2,643	5,000	
Totals for dept 530 - RECYCLING		3,935	5,993	5,550	2,853	5,550	
Dept 597 - HARBOR COMMISSION							
101-597-702.000	APPOINTED OFFICIAL SALARIES	(380)	850	2,000		2,000	
101-597-880.000	COMMUNITY PROMOTION	400		5,000		4,500	
101-597-890.000	BUOYS					750	
Totals for dept 597 - HARBOR COMMISSION		20	850	7,000		7,250	
Dept 701 - PLANNING & ZONING							
101-701-702.000	APPOINTED OFFICIALS SALARY	7,785	21,050	25,000	7,075	15,000	
101-701-703.000	ADMINISTRATIVE SALARY	300	600	600		600	
101-701-709.000	SUBCONTRACTED LABOR	250	4,270	23,000	20,818		
101-701-727.000	SUPPLIES	46	1,233	1,000	66	1,000	
101-701-802.000	ATTORNEY FEES PLAN & ZON	6,299	9,532	12,000	5,567	12,000	
101-701-804.000	PLANNER FEES	33,145	29,233	35,000	26,965	30,000	
101-701-807.000	CONSULTING SERVICES	37,396	11,717	50,000	15,775	40,000	
	FOOTNOTE AMOUNTS:					40,000	
	MASTER PLAN UPDATE						
101-701-901.000	PRINTING & PUBLISHING	1,494	5,935	5,000	2,522	3,500	
101-701-955.000	MISCELLANEOUS	315	261	1,000	1,466	1,500	
101-701-960.000	DUES & SUBSCRIPTIONS	50	2,250		1,685	1,000	
101-701-961.000	TRAINING & SEMINARS	123	1,941	1,500	195	1,500	
Totals for dept 701 - PLANNING & ZONING		87,203	88,022	154,100	82,134	106,100	

Calculations as of 06/30/2025

		2022-23	2023-24	2024-25	2024-25	2025-26	2025-26
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	AMENDED BUDGET	ACTIVITY THRU 06/30/25	REQUESTED BUDGET	APPROVED BUDGET
APPROPRIATIONS							
Dept 751 - PARKS							
101-751-701.000	ELECTED OFFICIAL SALARIES	5,825					
101-751-709.000	SUBCONTRACTED LABOR	1,000					
101-751-709.001	SUBCONTRACTED LABOR-RIVER BLUFF	3,890					
101-751-709.002	SUBCONTRACTED LABOR-DOG PARK	7,579					
101-751-709.003	SUBCONTRACTED LABOR-SUNDOWN PARK	880					
101-751-709.004	SUBCONTRACTED LABOR-VETERANS PARK	1,135					
101-751-709.005	SUBCONTRACTED LABOR-BIKE TRAIL	4,205					
101-751-801.000	ENGINEERING	(5,000)					
101-751-920.000	GAS & ELECTRIC & INTERNET	1,291					
101-751-930.001	Repairs & Maintenance - River Bluff	2,814					
101-751-930.002	Repairs & Maintenance - Dog Park	3,055					
101-751-930.003	Repairs & Maintenance - Sundown Park	334					
101-751-930.004	Repairs & Maintenance - Veterans Park	121					
101-751-930.005	Repairs & Maintenance - Bike Trail	2,339					
101-751-955.000	MISCELLANEOUS	2,286					
Totals for dept 751 - PARKS		31,754					
TOTAL APPROPRIATIONS		1,614,495	1,380,815	1,611,720	1,345,208	1,678,950	
NET OF REVENUES/APPROPRIATIONS - FUND 101		(59,501)	211,741	17,008	340,344	6,850	
BEGINNING FUND BALANCE		1,165,275	1,105,774	1,317,513	1,317,513	1,657,857	1,657,857
ENDING FUND BALANCE		1,105,774	1,317,515	1,334,521	1,657,857	1,664,707	1,657,857

Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 APPROVED BUDGET
ESTIMATED REVENUES							
Dept 000							
204-000-403.000	CURRENT PROP TAX	731,372	845,835	932,000	927,208	967,000	
204-000-665.000	INTEREST EARNED	28,623	159,280		112,936	150,000	
204-000-676.000	EXPENSE REIMBURSEMENTS		5,676	120,000	20,261	420,000	
	FOOTNOTE AMOUNTS:					120,000	
	SS4A						
	FOOTNOTE AMOUNTS:					300,000	
	MNRTF						
	GL # FOOTNOTE TOTAL:					420,000	
204-000-699.100	TRANSFER FROM FUND BALANCE			312,000			
Totals for dept 000 -		759,995	1,010,791	1,364,000	1,060,405	1,537,000	
TOTAL ESTIMATED REVENUES		759,995	1,010,791	1,364,000	1,060,405	1,537,000	

BUDGET REPORT FOR SAUGATUCK TOWNSHIP
Fund: 204 ROAD FUND

Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 APPROVED BUDGET
APPROPRIATIONS							
Dept 446 - ROAD ACTIVITIES							
204-446-709.000	SUBCONTRACTED LABOR		1,060		7,530		
204-446-801.000	ENGINEERING	7,207	111,551	237,500	101,887	360,000	
	FOOTNOTE AMOUNTS:					150,000	
	SS4A SAFE STREET ACTION PLAN						
	FOOTNOTE AMOUNTS:					100,000	
	BLUE STAR HWY REDESIGN						
	FOOTNOTE AMOUNTS:					10,000	
	SS4A IMPLEMENTATION GRANT SUPPORT						
	FOOTNOTE AMOUNTS:					50,000	
	BLUE STAR TRAIL NORTH						
	FOOTNOTE AMOUNTS:					30,000	
	BLUE STAR TRAIL SOUTH						
	FOOTNOTE AMOUNTS:					20,000	
	GENERAL ENGINEERING						
	GL # FOOTNOTE TOTAL:					360,000	
204-446-802.000	ATTORNEY FEES	306	3,467	5,000	361	5,000	
204-446-860.000	ROAD IMPROVEMENTS	431,791	234,781	750,000	326,796	677,000	
	FOOTNOTE AMOUNTS:					277,000	
	ROAD IMPROVEMENTS						
	FOOTNOTE AMOUNTS:					400,000	
	MAPLE STREET						
	GL # FOOTNOTE TOTAL:					677,000	
204-446-865.000	DUST CONTROL & MOWING	12,353	15,065	15,000	8,123	18,000	
	FOOTNOTE AMOUNTS:					15,000	
	MOWING/DUST CONTROL						
	FOOTNOTE AMOUNTS:					3,000	
	DEER REMOVAL						
	GL # FOOTNOTE TOTAL:					18,000	
204-446-901.000	PRINTING & PUBLISHING		290		356		
204-446-930.000	REPAIRS & MAINTENANCE		1,581	10,000	205	7,500	
204-446-930.005	Repairs & Maintenance - Bike Trail		109,215	75,000	57,488	10,000	
204-446-931.000	CONSTRUCTION-BIKE TRAIL			120,000	36,459	300,000	
	FOOTNOTE AMOUNTS:					300,000	
	BLUE STAR TRAIL NORTH						
204-446-932.000	SIDEWALK REPAIRS			26,500	5,882	10,000	
204-446-955.000	MISCELLANEOUS	19,002	549		642	1,000	
204-446-958.000	DRAINS AT LARGE		45,243	50,000	15,749	80,000	
	FOOTNOTE AMOUNTS:					20,000	
	GENERAL DRAINS						
	FOOTNOTE AMOUNTS:					60,000	
	FERRY ST CULVERT						
	GL # FOOTNOTE TOTAL:					80,000	
204-446-979.000	PEDESTRIAN SAFETY IMPROVEMENTS	5,728	18,320	25,000	9,244	15,000	
Totals for dept 446 - ROAD ACTIVITIES		476,387	541,122	1,314,000	570,722	1,483,500	
Dept 966 - ROAD ACTIVITIES							
204-966-995.000	APPROPRIATION TRANSFER OUT	10,000	30,000	50,000	50,000	50,000	
Totals for dept 966 - ROAD ACTIVITIES		10,000	30,000	50,000	50,000	50,000	
TOTAL APPROPRIATIONS		486,387	571,122	1,364,000	620,722	1,533,500	
NET OF REVENUES/APPROPRIATIONS - FUND 204		273,608	439,669		439,683	3,500	
BEGINNING FUND BALANCE		2,418,595	2,692,203	3,131,871	3,131,871	3,571,554	3,571,554
ENDING FUND BALANCE		2,692,203	3,131,872	3,131,871	3,571,554	3,575,054	3,571,554

BUDGET REPORT FOR SAUGATUCK TOWNSHIP
Fund: 208 PARK/RECREATION FUND
Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 APPROVED BUDGET
ESTIMATED REVENUES							
Dept 000							
208-000-403.000	CURRENT PROP TAX		217,844	240,000	238,779	250,000	
208-000-523.000	STATE GRANT			190,000	5,523	29,000	
	FOOTNOTE AMOUNTS:					29,000	
	RIVERBLUFF NRDA GRANT						
208-000-524.000	FEDERAL GRANT		37,974	35,000	12,083		
208-000-665.000	INTEREST EARNED				1,948	2,000	
208-000-675.000	MISCELLANEOUS		1,658				
208-000-677.000	DONATIONS				357		
208-000-699.000	APPROPRIATION TRANSFERS IN		41,250	42,000	42,000	62,000	
Totals for dept 000 -			298,726	507,000	300,690	343,000	
TOTAL ESTIMATED REVENUES			298,726	507,000	300,690	343,000	

BUDGET REPORT FOR SAUGATUCK TOWNSHIP
Fund: 208 PARK/RECREATION FUND
Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 APPROVED BUDGET
APPROPRIATIONS							
Dept 261 - OTHER FUNCTIONS							
208-261-723.000	EMPLOYEE BENEFITS, FICA		654		369		
Totals for dept 261 - OTHER FUNCTIONS			654		369		
Dept 751 - PARKS							
208-751-701.000	ELECTED OFFICIAL SALARIES		9,750	11,625	7,200	10,000	
208-751-709.000	SUBCONTRACTED LABOR		8,432	33,000	14,353	10,000	
208-751-801.000	ENGINEERING			4,000	85	10,000	
	FOOTNOTE AMOUNTS:					10,000	
	TAILS 'N TRAILS PROJECT						
208-751-802.000	ATTORNEY FEES		374	3,000	1,845	3,500	
208-751-807.000	CONSULTING SERVICES		49,137	60,000	59,133	17,000	
	FOOTNOTE AMOUNTS:					5,000	
	LAND CONSERVATION PROGRAM						
	FOOTNOTE AMOUNTS:					7,000	
	ECOLOGICAL EVALUATION RIVERSIDE PARK						
	FOOTNOTE AMOUNTS:					5,000	
	KALAMAZOO GREENWAY						
	GL # FOOTNOTE TOTAL:					17,000	
208-751-809.000	PROFESSIONAL SERVICES			8,000	5,360		
208-751-810.000	FEDERAL GRANT PROJECT			35,000	35,817		
208-751-811.000	STATE GRANT PROJECT			200,000	12,367	29,000	
	FOOTNOTE AMOUNTS:					29,000	
	RIVER BLUFF NRDA GRANT						
208-751-901.000	PRINTING & PUBLISHING			1,000	219	1,000	
208-751-920.000	GAS & ELECTRIC & INTERNET		1,522	2,000	1,309	2,000	
208-751-930.000	REPAIRS & MAINTENANCE		4,964	17,000	2,072	5,000	
208-751-955.000	MISCELLANEOUS		745		862		
208-751-961.000	TRAINING & SEMINARS			1,000			
208-751-971.000	CAPITAL OUTLAY		2,449	121,000	41,582	250,000	
	FOOTNOTE AMOUNTS:					150,000	
	TAILS 'N TRAILS IMPROVEMENTS						
	FOOTNOTE AMOUNTS:					100,000	
	SUN DOWN PARK						
	GL # FOOTNOTE TOTAL:					250,000	
208-751-995.000	APPROPRIATION TRANSFER OUT		85,000	10,000	5,000	5,000	
	FOOTNOTE AMOUNTS:					5,000	
	GENERAL FUND ADMINISTRATIVE SUPPORT						
Totals for dept 751 - PARKS			162,373	506,625	187,204	342,500	
TOTAL APPROPRIATIONS			163,027	506,625	187,573	342,500	
NET OF REVENUES/APPROPRIATIONS - FUND 208			135,699	375	113,117	500	
BEGINNING FUND BALANCE				135,700	135,700	389,191	389,191
FUND BALANCE ADJUSTMENTS				140,374	140,374		
ENDING FUND BALANCE			135,699	276,449	389,191	389,691	389,191

Calculations as of 06/30/2025

		2022-23	2023-24	2024-25	2024-25	2025-26	2025-26
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	AMENDED BUDGET	ACTIVITY THRU 06/30/25	REQUESTED BUDGET	APPROVED BUDGET
ESTIMATED REVENUES							
Dept 000							
209-000-403.000	CURRENT PROP TAX	85,429	95,406	105,000	104,581	109,000	
209-000-581.000	CNTRBTN FROM OTHER LOCAL UNIT	14,528	14,398	15,042	15,043	15,000	
209-000-643.000	IN-DISTRICT SPACE LOT SALES	2,760	4,880	3,000	22,180	10,000	
209-000-644.000	OUT-OF-DISTRICT BURIAL SPACE SALE	8,000	18,500	8,000	20,750	10,000	
209-000-665.000	INTEREST EARNED	4,771	26,546		21,863	10,000	
209-000-674.000	CONTRIBUTIONS AND DONATIONS	1,300				5,000	
209-000-676.000	EXPENSE REIMBURSEMENT	(4,000)	(240)				
209-000-699.100	TRANSFER FROM FUND BALANCE					385,500	
Totals for dept 000 -		112,788	159,490	131,042	184,417	544,500	
TOTAL ESTIMATED REVENUES		112,788	159,490	131,042	184,417	544,500	

BUDGET REPORT FOR SAUGATUCK TOWNSHIP
Fund: 209 CEMETERY FUND

Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 APPROVED BUDGET
APPROPRIATIONS							
Dept 567 - BUILDING & GROUNDS							
209-567-709.000	SUBCONTRACTED LABOR	37,887	38,943	45,000	35,136	39,000	
209-567-727.000	SUPPLIES	1,457	4,612	5,000	574	1,500	
209-567-740.000	SOIL & FLOWERS	200	1,050	1,000	279	500	
209-567-801.000	ENGINEERING				4,831	38,000	
	FOOTNOTE AMOUNTS:					38,000	
	COLUMBARIA DESIGN						
209-567-860.000	ROAD IMPROVEMENTS	270	800	2,500			
209-567-920.000	GAS & ELECTRIC & INTERNET	2,352	2,654	3,300	2,562	2,750	
209-567-930.000	REPAIRS & MAINTENANCE	3,788	4,416	5,500	727	7,500	
	FOOTNOTE AMOUNTS:					5,000	
	PRAIRIE RESTORATION						
	FOOTNOTE AMOUNTS:					2,500	
	GENERAL REPAIRS						
	GL # FOOTNOTE TOTAL:					7,500	
209-567-938.000	TREE REMOVAL	325	1,850	2,400	4,720	5,000	
209-567-955.000	MISCELLANEOUS	126	973	1,500		250	
209-567-971.000	CAPITAL OUTLAY	23,598	35,181	57,842	3,954	450,000	
	FOOTNOTE AMOUNTS:					450,000	
	RIVERSIDE COLUMBARIA						
Totals for dept 567 - BUILDING & GROUNDS		70,003	90,479	124,042	52,783	544,500	
Dept 966 - ROAD ACTIVITIES							
209-966-995.000	APPROPRIATION TRANSFER OUT	22,500	7,000	7,000	7,000		
Totals for dept 966 - ROAD ACTIVITIES		22,500	7,000	7,000	7,000		
TOTAL APPROPRIATIONS		92,503	97,479	131,042	59,783	544,500	
NET OF REVENUES/APPROPRIATIONS - FUND 209		20,285	62,011		124,634		
BEGINNING FUND BALANCE		268,960	289,245	351,257	351,257	480,061	480,061
FUND BALANCE ADJUSTMENTS				4,170	4,170		
ENDING FUND BALANCE		289,245	351,256	355,427	480,061	480,061	480,061

Calculations as of 06/30/2025

		2022-23	2023-24	2024-25	2024-25	2025-26	2025-26
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	REQUESTED	APPROVED
				BUDGET	THRU 06/30/25	BUDGET	BUDGET
ESTIMATED REVENUES							
Dept 000							
210-000-451.000	SPECIAL ASSESSMENTS REVENUE	22,598	26,186	22,500	24,063	25,650	
Totals for dept 000 -		22,598	26,186	22,500	24,063	25,650	
TOTAL ESTIMATED REVENUES		22,598	26,186	22,500	24,063	25,650	

Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 APPROVED BUDGET
APPROPRIATIONS							
Dept 261 - OTHER FUNCTIONS							
210-261-723.000	EMPLOYEE BENEFITS, FICA	4	50		23		
Totals for dept 261 - OTHER FUNCTIONS		4	50		23		
Dept 651 - OTHER FUNCTIONS							
210-651-702.000	APPOINTED OFFICIAL SALARIES	100	650	500	400	650	
210-651-709.000	SUBCONTRACTED LABOR	21,704	22,545	22,000	19,272	25,000	
Totals for dept 651 - OTHER FUNCTIONS		21,804	23,195	22,500	19,672	25,650	
TOTAL APPROPRIATIONS		21,808	23,245	22,500	19,695	25,650	
NET OF REVENUES/APPROPRIATIONS - FUND 210		790	2,941		4,368		
BEGINNING FUND BALANCE		591	1,382	4,322	4,322	8,690	8,690
ENDING FUND BALANCE		1,381	4,323	4,322	8,690	8,690	8,690

Calculations as of 06/30/2025

		2022-23	2023-24	2024-25	2024-25	2025-26	2025-26
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	REQUESTED	APPROVED
				BUDGET	THRU 06/30/25	BUDGET	BUDGET
ESTIMATED REVENUES							
Dept 000							
303-000-451.000	SPECIAL ASSESSMENTS REVENUE	47,800	47,800	64,525	63,625	63,625	
303-000-452.000	SPECIAL ASSMNT INTEREST	7,363	26,059				
Totals for dept 000 -		55,163	73,859	64,525	63,625	63,625	
TOTAL ESTIMATED REVENUES		55,163	73,859	64,525	63,625	63,625	

Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 APPROVED BUDGET
APPROPRIATIONS							
Dept 441 - PUBLIC WORKS							
303-441-801.000	ENGINEERING	352,488	(595)				
Totals for dept 441 - PUBLIC WORKS		352,488	(595)				
Dept 906 - DEBT SERVICE							
303-906-991.000	PRINCIPAL PAYMENTS	25,000	51,000	51,000	51,000	51,000	
303-906-994.000	INTEREST PAYMENTS	13,064	12,186	13,525	11,123	12,625	
Totals for dept 906 - DEBT SERVICE		38,064	63,186	64,525	62,123	63,625	
TOTAL APPROPRIATIONS		390,552	62,591	64,525	62,123	63,625	
NET OF REVENUES/APPROPRIATIONS - FUND 303		(335,389)	11,268		1,502		
BEGINNING FUND BALANCE		427,555	92,166	103,434	103,434	104,936	104,936
ENDING FUND BALANCE		92,166	103,434	103,434	104,936	104,936	104,936

BUDGET REPORT FOR SAUGATUCK TOWNSHIP
Fund: 403 CAPITAL PROJECT FUND
Calculations as of 06/30/2025

		2022-23	2023-24	2024-25	2024-25	2025-26	2025-26
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	AMENDED BUDGET	ACTIVITY THRU 06/30/25	REQUESTED BUDGET	APPROVED BUDGET
ESTIMATED REVENUES							
Dept 000							
403-000-665.000	INTEREST EARNED				984		
403-000-674.000	CONTRIBUTIONS AND DONATIONS		30,050			185,000	
403-000-699.000	APPROP. TRANSFERS IN FROM GEN FD	550,380	250,000	200,000	200,000	250,000	
403-000-699.100	TRANSFER FROM FUND BALANCE			390,000		747,500	
Totals for dept 000 -		550,380	280,050	590,000	200,984	1,182,500	
TOTAL ESTIMATED REVENUES		550,380	280,050	590,000	200,984	1,182,500	

BUDGET REPORT FOR SAUGATUCK TOWNSHIP
Fund: 403 CAPITAL PROJECT FUND
Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 APPROVED BUDGET
APPROPRIATIONS							
Dept 901 - CAPITAL OUTLAY							
403-901-971.000	CAPITAL OUTLAY	473,637	245,809	560,000	51,536	1,182,500	
FOOTNOTE AMOUNTS:						1,182,500	
BUILDING AND SITE CONSTRUCTION							
403-901-980.000	OFFICE EQUIPMENT				3,367		
Totals for dept 901 - CAPITAL OUTLAY		473,637	245,809	560,000	54,903	1,182,500	
TOTAL APPROPRIATIONS		473,637	245,809	560,000	54,903	1,182,500	
NET OF REVENUES/APPROPRIATIONS - FUND 403		76,743	34,241	30,000	146,081		
BEGINNING FUND BALANCE		279,185	355,928	390,169	390,169	536,250	536,250
ENDING FUND BALANCE		355,928	390,169	420,169	536,250	536,250	536,250

BUDGET REPORT FOR SAUGATUCK TOWNSHIP
Fund: 465 WATER PROJECT FUND

Calculations as of 06/30/2025

		2022-23	2023-24	2024-25	2024-25	2025-26	2025-26
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	AMENDED BUDGET	THRU 06/30/25	ACTIVITY REQUESTED BUDGET	APPROVED BUDGET
ESTIMATED REVENUES							
Dept 000							
465-000-451.000	SPECIAL ASSESSMENTS REVENUE		3,488	10,000	37,584	82,300	
465-000-452.000	SPECIAL ASSMNT INTEREST		1,395		660		
465-000-523.000	STATE GRANT			258,000	49,998	170,000	
465-000-573.000	STATE GRANT OTHER		38,170				
465-000-581.000	CNTRBTN FROM OTHER LOCAL UNIT	121,113	19,286	275,000	114,988		
465-000-602.000	CHARGES FOR SERVICE	21,193	135,413	85,000	128,958	200,000	
465-000-602.100	CONNECTION CHARGES	70,002	176,504	65,000	40,900	40,000	
465-000-602.300	WILEY RD EXT			4,500			
465-000-665.000	INTEREST EARNED	3,644	193		7,010		
465-000-676.000	EXPENSE REIMBURSEMENT				9,437		
465-000-698.000	BONDS AND INSURANCE			200,000			
465-000-699.100	TRANSFER FROM FUND BALANCE			155,500		647,700	
Totals for dept 000 -		215,952	374,449	1,053,000	389,535	1,140,000	
TOTAL ESTIMATED REVENUES		215,952	374,449	1,053,000	389,535	1,140,000	

BUDGET REPORT FOR SAUGATUCK TOWNSHIP
Fund: 465 WATER PROJECT FUND

Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 APPROVED BUDGET
APPROPRIATIONS							
Dept 261 - OTHER FUNCTIONS							
465-261-995.000	APPROPRIATION TRANSFER OUT			10,000	10,000	10,000	
Totals for dept 261 - OTHER FUNCTIONS				10,000	10,000	10,000	
Dept 441 - PUBLIC WORKS							
465-441-801.000	ENGINEERING	112,267	61,714	393,000	109,790	195,000	
	FOOTNOTE AMOUNTS:					5,000	
	LEAD SERVICE LINE REPLACEMENT DESIGN						
	FOOTNOTE AMOUNTS:					170,000	
	TMF POTHOLING AND DWSRF						
	FOOTNOTE AMOUNTS:					15,000	
	GENERAL ENGINEERING						
	FOOTNOTE AMOUNTS:					5,000	
	UTILITY AGREEMENT						
	GL # FOOTNOTE TOTAL:					195,000	
465-441-802.000	ATTORNEY FEES	5,636	3,696	25,000	10,381	15,000	
465-441-809.000	PROFESSIONAL SERVICES	2,934	12,510	15,000	7,250	10,000	
465-441-930.000	REPAIRS & MAINTENANCE		11,240	10,000		10,000	
465-441-972.000	WATER SYSTEM		212,703	600,000	432,390	900,000	
	FOOTNOTE AMOUNTS:					900,000	
	MAPLE STREET WATERMAIN REPLACEMENT						
Totals for dept 441 - PUBLIC WORKS		120,837	301,863	1,043,000	559,811	1,130,000	
TOTAL APPROPRIATIONS		120,837	301,863	1,053,000	569,811	1,140,000	
NET OF REVENUES/APPROPRIATIONS - FUND 465		95,115	72,586		(180,276)		
BEGINNING FUND BALANCE		723,175	818,290	890,877	890,877	710,728	710,728
FUND BALANCE ADJUSTMENTS				127	127		
ENDING FUND BALANCE		818,290	890,876	891,004	710,728	710,728	710,728

Calculations as of 06/30/2025

		2022-23	2023-24	2024-25	2024-25	2025-26	2025-26
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	AMENDED BUDGET	ACTIVITY THRU 06/30/25	REQUESTED BUDGET	APPROVED BUDGET
ESTIMATED REVENUES							
Dept 000							
490-000-451.000	SPECIAL ASSESSMENTS REVENUE		5,732	8,000	5,568	5,500	
490-000-581.000	CNTRBTN FROM OTHER LOCAL UNITS	16,728					
490-000-602.000	CHARGES FOR SERVICE	28,424	17,371	28,000	13,175	17,000	
490-000-602.100	CONNECTION CHARGES	88,687	12,231	15,000	15,005	15,000	
490-000-665.000	INTEREST EARNED	4,628	(3,254)		3,308		
490-000-699.100	TRANSFER FROM FUND BALANCE			99,000		48,500	
Totals for dept 000 -		138,467	32,080	150,000	37,056	86,000	
TOTAL ESTIMATED REVENUES		138,467	32,080	150,000	37,056	86,000	

BUDGET REPORT FOR SAUGATUCK TOWNSHIP
Fund: 490 SEWER PROJECT FUND

Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET	2025-26 APPROVED BUDGET
APPROPRIATIONS							
Dept 441 - PUBLIC WORKS							
490-441-801.000	ENGINEERING	9,560	15,638	55,000	8,797	60,000	
	FOOTNOTE AMOUNTS:					50,000	
	BSH SEWER EXTENSION DESIGN						
	FOOTNOTE AMOUNTS:					10,000	
	GENERAL ENGINEERING						
	GL # FOOTNOTE TOTAL:					60,000	
490-441-802.000	ATTORNEY FEES	2,011	74	40,000	722	1,000	
490-441-809.000	PROFESSIONAL SERVICES			40,000		15,000	
	FOOTNOTE AMOUNTS:					15,000	
	RATE STUDY						
490-441-930.000	REPAIRS & MAINTENANCE		2,330	5,000			
490-441-995.000	APPROPRIATION TRANSFER OUT			10,000	10,000	10,000	
Totals for dept 441 - PUBLIC WORKS		11,571	18,042	150,000	19,519	86,000	
TOTAL APPROPRIATIONS		11,571	18,042	150,000	19,519	86,000	
NET OF REVENUES/APPROPRIATIONS - FUND 490		126,896	14,038		17,537		
BEGINNING FUND BALANCE		128,450	255,347	269,385	269,385	490,727	490,727
FUND BALANCE ADJUSTMENTS				203,805	203,805		
ENDING FUND BALANCE		255,346	269,385	473,190	490,727	490,727	490,727
ESTIMATED REVENUES - ALL FUNDS		3,410,337	3,848,187	5,510,795	3,946,327	6,608,075	
APPROPRIATIONS - ALL FUNDS		3,211,790	2,863,993	5,463,412	2,939,337	6,597,225	
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		198,547	984,194	47,383	1,006,990	10,850	
BEGINNING FUND BALANCE - ALL FUNDS		5,411,786	5,610,334	6,594,528	6,594,528	7,949,994	7,949,994
FUND BALANCE ADJUSTMENTS - ALL FUNDS				348,476	348,476		
ENDING FUND BALANCE - ALL FUNDS		5,610,333	6,594,528	6,990,387	7,949,994	7,960,844	7,949,994