



**Saugatuck Township  
Special Meeting Minutes  
Wednesday, April 16, 2025, at 10:00 a.m.  
Saugatuck Township Hall  
Meeting held in person**

**Call to Order:** Clerk called the meeting to order at 10:03 a.m.

**Roll Call:**

Present: Supervisor Bigford (arrived at 10:10 am), Clerk Osman, Treasurer Helmrich, Trustee Marcy, Trustee Aldrich

Absent: None

Also Present: Manager DeFranco, Zoning Administrator Wells

**Approval of Agenda:**

A **Motion** was made by Aldrich to approve the agenda as presented. Supported by Marcy.

Motion carried by 4-0 voice vote.

Discussion: None.

**Public Comment:**

None

**Action Items:**

None

**Discussion Items:**

1. Strategic Planning Workshop

Wells led the Board and Manager through a strategic planning workshop. The Board reviewed the existing strategic pillars and brainstormed future projects for a 3-year timeframe.

**Public Comment:**

None

**Adjournment:** Bigford adjourned the meeting at 1:18 p.m.

### MOTIONS

1. A **Motion** was made by Aldrich to approve the agenda as presented. Supported by Marcy.  
Motion carried by 4-0 voice vote.  
Discussion: None.  
  
Nays: None

Respectfully,

  
\_\_\_\_\_  
*Daniel DeFranco, Township Manager*

I, Cindy Osman, Township Clerk, certify that these minutes were approved on April 9, 2025 by the Township Board.

  
\_\_\_\_\_  
*Cindy Osman, Township Clerk*

5/15/2025  
\_\_\_\_\_  
*Date*