



## TEMPORARY/SEASONAL USE APPLICATION

### APPLICANT INFORMATION

Permit Fee: \$ \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Physical Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

### PROPERTY INFORMATION

Parcel Number: \_\_\_\_\_

Physical Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

### PROPOSED USE INFORMATION

Proposed Use (attach separate sheet if necessary):  
\_\_\_\_\_  
\_\_\_\_\_

Date Use Begins: \_\_\_\_\_ Date Use Ends: \_\_\_\_\_

Will there be a sign? ☐ Yes ☐ No Sign Permit #: \_\_\_\_\_

# Parking Spaces: \_\_\_\_\_ Distance from Road: \_\_\_\_\_

Set Backs: Front: \_\_\_\_\_ Rear: \_\_\_\_\_ Side: \_\_\_\_\_ Other: \_\_\_\_\_

A site plan must accompany this application, showing the property's use, sign location (if applicable), ingress/egress, and off-street parking. Include exact dimensions in feet from road right-of-way lines, property lines, and other structures.

Applicants are responsible for complying with Saugatuck Township's Temporary Use Ordinance and providing the required information for approval ([view ordinance here](#)). By signing this application, the applicant authorizes Township staff to enter the property for review purposes. A Temporary Use Permit is required before occupying, operating, or using the structure or event.

Applicant Signature \_\_\_\_\_

Date \_\_\_\_\_

3461 BLUE STAR HIGHWAY P.O. BOX 100 SAUGATUCK, MI 49453  
[INFO@SAUGATUCKTOWNSHIPMI.GOV](mailto:INFO@SAUGATUCKTOWNSHIPMI.GOV) | (269) 857-7721 | [WWW.SAUGATUCKTOWNSHIPMI.GOV](http://WWW.SAUGATUCKTOWNSHIPMI.GOV)

APPLICATION UPDATED MAY 2025