



PRIVATE ROAD PERMIT APPLICATION

OWNER & PROPERTY INFORMATION

Owner Name: _____

Parcel Number: _____ Address: _____

Email: _____ Phone: _____

CONTRACTOR INFORMATION

Contractor Name: _____

Contact Name: _____

Address: _____

City _____ State _____ Zip Code _____

Email: _____ Phone: _____

APPLICATION REQUIREMENTS

Refer to the Saugatuck Township Consolidated Fee Schedule for applicable fees.

Required Documentation:

- Site Plan: Include a detailed site plan showing:
 - Road location on the parcel
 - Distances from the road to lot lines and structures
 - Roadbed width and depth
 - (See Article 14 of the Zoning Ordinance for requirements. Also refer to Section 7.120, Article 7 for Private Road standards.)
- Grading Plan
- Drainage Plan
- Maintenance Agreement
- Fire District Approval
- Recorded or Drafted Easements
- Additional Information: Provide any other materials requested by reviewers

AUTHORIZATION

I agree to adhere to all applicable local and state laws regarding the location, construction, and maintenance of the private road for which this permit is requested.

Applicant Signature _____

Date _____

FOR OFFICE USE ONLY

PERMIT #: _____

FINAL AUTHORIZATION ISSUED:

A permit is hereby granted to construct a private road in accordance with Section 7.120 of the Saugatuck Township Zoning Ordinance.

Authorized Signature: _____ Date _____

Fee \$ _____ Received By: _____ Date _____

Escrow \$ _____ Received By: _____ Date _____