



Saugatuck Township

Parks Commission Agenda

Wednesday, March 5, 2025, at 5 PM
Saugatuck Township Hall
3461 Blue Star Hwy
Saugatuck, MI 49453

1. Call to Order

2. Roll Call

3. Public Comments:

The Commission requests that speakers respect the three-minute time limit for individual comments and the five-minute time limit for an individual speaking on behalf of a group. This is not a question-and-answer session, it is an opportunity to voice your thoughts with the Township Parks Commission. Public comments using video equipment should be approved by the Clerk at least two days prior to the meeting.

4. Approval of Agenda

5. Consent Agenda

- a) February 4th, 2025, Workshop Meeting Minutes approval
- b) February 5th, 2025 Meeting Minutes approval
- c) Financial Reports
- d) Bills
- e) Donation Report

6. New Business:

- a) Public Hearing on 5-year Park Plan Review
- b) Allegan County Foundation Parks donations - Jim

7. Old Business:

- a) Riverside property – Viridis site plan discussion - All
- b) Dog Park driveway construction plan - Daniel
- c) Dump site update - Ken
- d) Sundown Park update
- e) Update on bike trail – construction delay until 2026 – Daniel
- f) Water Trail - Ken

8. Reports:

- a) Chairman report.
- b) Manager report.
- c) Commissioner's reports.

9. Public Comments

Previous Rules apply.

10. Next meeting: April 2nd, 2025 at 5pm at the township hall.

11. Adjourn

Individuals with disabilities requiring auxiliary aids or services can contact Saugatuck Township for reasonable accommodations. If you require accommodations, please contact Township Clerk as soon as practically possible prior to the meeting in writing or by calling the Township Hall at (269) 857-7721 as some accommodations may require 48-hours to provide.

Saugatuck Township Parks Commission
Tuesday, February 4, 2025 Workshop Meeting—**MINUTES**
Saugatuck Township Hall
3461 Blue Star Hwy
Saugatuck, MI 49453

1. Call to Order – Jim Searing called the meeting to order at 4:13 pm
2. Roll Call
 - a. Present: Jim Searing, Ken Butler, Elliot Sturm, Jame Dickie
 - b. Absent: Dana Burd
3. Public Comments
 - a. none
4. Approval of Agenda
 - a. ***Butler moved to approve the agenda, Dickie seconded. Approved by all.***
5. New Business
 - a. Park Design Workshop

Commissioners met with Viridis Design to discuss desired park amenities that they would like to be included in a new park. Amenities discussed include an ADA compliant Kayak Launch, Athletic Fields, trails, cross country course, habitat restoration.

Commissioners requested that this item be a public hearing for the March Parks Meeting. Commissioners also requested that the Manager arrange a presentation from the local Disability Network on universal design, as integrating as much universal design into park planning is a priority for the Parks Commission.
6. Public Comments
 - a. none
7. Next Meeting: February 5, 2025 at 5:00PM at the Township Hall
8. Adjourn – Jim Searing adjourned the meeting at 5:15 pm.

Respectfully,

Daniel DeFranco, Township Manager

Saugatuck Township Parks Commission
Tuesday February 5 2025 draft minutes
Saugatuck Township Hall
Saugatuck, Michigan 49453

1. Call to Order: Jim Searing called a meeting to order at 5: 06 p.m.

2. Roll Call Present :Jim Searing, Jane Dickie , Elliot Sturm, Ken Butler Absent; Dana Burd
Also present Township Manager Daniel DeFranco, Chris Clark and John Vanderbeke.

3. Public Comment

John Vanderbeke spoke to the commission about the purchase of 69 acres along the Kalamazoo River between 60th and 62nd street

4. Approval of agenda Ken Butler moved to approve the agenda Jane Dickie supported unanimous vote in favor.

5. Consent Agenda Ken Butler made a motion to approve the Consent agenda Jane Dickie supported all voted yes.

6, New Business

None

7. Old Business

- A. Dowd Property Daniel reported that the appraiser has gathered the data for a determination of the market value of the Dowd property on Riverside Street and will let us know when he completes his analysis. Viridis is expected to be present at our next commission meeting for further discussion
- B. The signs at the Dog Park are being pursued by Jim and he expects to have a proposal soon.
- C. The landfill site is being evaluated by our engineers . It appears that both the City of Saugatuck and the Township share the future liability for any further leaks from the landfill that was closed 40 years ago. Ken is to see if the Saugatuck Fire Department will conduct testing on the vent pipes at the site for possible detection of Methane emissions.
- D. Sundown Park plans are close to completion and possibly will be available at an upcoming meeting.
- E. The Land acquisition survey and plan was discussed. Jane volunteered to create an action plan and review of enabling ordinances or statutes being utilized by Dexter or Scio Township.
- F. Donations to Allegan County Foundation were discussed . Jim is to pursue the possibility of a speaker to provide further information and potential benefits to the township.
- G. The Dog park parking lot was discussed at a meeting on Jan. 31 for the possible development of construction plans for paving the access road and parking lot.
- H. Jim is seeking to invite a speaker for the next meeting as to the possibility of a disc golf park and what parameters that would entail.

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- A. Chairman report. Jim advised that a tree had been removed at Sundown Park and the monthly cost of the porti potty lease is increasing and he is going to research other alternatives.

B. Managers report. Daniel updated the commission on the NOAA grant application and the future development of a pocket park at the Township building and property on Blue Star Highway.

C. Commissioners Reports, None

9. Public Comments. Chris Clark notified the commission of a Trail Day walk that will be held on May 31, 2025. John Vanderbeke reminded the commission of the potential value of connecting a trail to Riverbluff Park.

10. The next meeting will be March 5, 2025 at 5 pm.

11 Meeting was adjourned at 6:47 pm.

NOTICE OF PUBLIC HEARING

Saugatuck Township Parks and Recreation Commission
3461 Blue Star Hwy
Saugatuck, MI 49453
(269)857-7721

The Saugatuck Township Parks Commission will hold a Public Hearing to conduct the one-year review of the Five-Year Parks and Recreation Plan and discuss future initiatives.

Date: Tuesday, March 5, 2025

Time: 5:00pm

Location: Saugatuck Twp Hall 3461 Blue Star Hwy

Community members are encouraged to attend and provide input on the progress of the plan and share ideas for the future of parks and recreation in Saugatuck Township.

This notice is posted in compliance with the Open Meetings Act, Public Act 267 of 1976, as amended, MCL 41.72a(2) and (3), and the Americans With Disabilities Act.

Individuals with disabilities requiring auxiliary aids or services should contact the Saugatuck Township Board by writing or calling the Township Clerk, (269) 857-7721.

Posted on February 24, 2025.

Cindy Osman, Clerk

REVENUE REPORT FOR SAUGATUCK TOWNSHIP
PERIOD ENDING 02/28/2025

| GL NUMBER | DESCRIPTION | 2024-25 | YTD BALANCE | ACTIVITY FOR | | AVAILABLE | | % BDGT USED |
|----------------------------------|----------------------------|----------------|---------------------------------|-----------------------------------------|-------------------|------------|--|----------------|
| | | AMENDED BUDGET | 02/28/2025 NORMAL (ABNORMAL) | MONTH 02/28/2025 INCREASE (DECREASE) | NORMAL (ABNORMAL) | BALANCE | | |
| Fund 208 - PARK/RECREATION FUND | | | | | | | | |
| Revenues | | | | | | | | |
| Dept 000 | | | | | | | | |
| 208-000-403.000 | CURRENT PROP TAX | 240,000.00 | 223,642.81 | 121,520.98 | | 16,357.19 | | 93.18 |
| 208-000-412.000 | DELINQUENT TAX | 0.00 | 0.00 | 0.00 | | 0.00 | | 0.00 |
| 208-000-523.000 | STATE GRANT | 190,000.00 | 5,523.25 | 5,523.25 | | 184,476.75 | | 2.91 |
| 208-000-524.000 | FEDERAL GRANT | 35,000.00 | 12,083.00 | 5,432.00 | | 22,917.00 | | 34.52 |
| 208-000-665.000 | INTEREST EARNED | 0.00 | (13,550.97) | 0.00 | | 13,550.97 | | 100.00 |
| 208-000-675.000 | MISCELLANEOUS | 0.00 | 0.00 | 0.00 | | 0.00 | | 0.00 |
| 208-000-677.000 | DONATIONS | 0.00 | 24.00 | 24.00 | | (24.00) | | 100.00 |
| 208-000-699.000 | APPROPRIATION TRANSFERS IN | 42,000.00 | 0.00 | 0.00 | | 42,000.00 | | 0.00 |
| 208-000-699.100 | TRANSFER FROM FUND BALANCE | 0.00 | 0.00 | 0.00 | | 0.00 | | 0.00 |
| Total Dept 000 | | 507,000.00 | 227,722.09 | 132,500.23 | | 279,277.91 | | 44.92 |
| TOTAL REVENUES | | 507,000.00 | 227,722.09 | 132,500.23 | | 279,277.91 | | 44.92 |
| <hr/> | | | | | | | | |
| Fund 208 - PARK/RECREATION FUND: | | | | | | | | |
| TOTAL REVENUES | | 507,000.00 | 227,722.09 | 132,500.23 | | 279,277.91 | | 44.92 |

PERIOD ENDING 02/28/2025

| | | 2024-25 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | | % BDGT |
|----------------------------------|----------------------------|----------------|-------------------|---------------------|-------------------|--|----------|
| GL NUMBER | DESCRIPTION | AMENDED BUDGET | 02/28/2025 | MONTH 02/28/2025 | BALANCE | | USED |
| | | | NORMAL (ABNORMAL) | INCREASE (DECREASE) | NORMAL (ABNORMAL) | | |
| Fund 208 - PARK/RECREATION FUND | | | | | | | |
| Revenues | | | | | | | |
| Dept 000 | | | | | | | |
| 208-000-403.000 | CURRENT PROP TAX | 240,000.00 | 223,642.81 | 121,520.98 | 16,357.19 | | 93.18 |
| 208-000-412.000 | DELINQUENT TAX | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 |
| 208-000-523.000 | STATE GRANT | 190,000.00 | 5,523.25 | 5,523.25 | 184,476.75 | | 2.91 |
| 208-000-524.000 | FEDERAL GRANT | 35,000.00 | 12,083.00 | 5,432.00 | 22,917.00 | | 34.52 |
| 208-000-665.000 | INTEREST EARNED | 0.00 | (13,550.97) | 0.00 | 13,550.97 | | 100.00 |
| 208-000-675.000 | MISCELLANEOUS | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 |
| 208-000-677.000 | DONATIONS | 0.00 | 24.00 | 24.00 | (24.00) | | 100.00 |
| 208-000-699.000 | APPROPRIATION TRANSFERS IN | 42,000.00 | 0.00 | 0.00 | 42,000.00 | | 0.00 |
| 208-000-699.100 | TRANSFER FROM FUND BALANCE | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 |
| Total Dept 000 | | 507,000.00 | 227,722.09 | 132,500.23 | 279,277.91 | | 44.92 |
| TOTAL REVENUES | | 507,000.00 | 227,722.09 | 132,500.23 | 279,277.91 | | 44.92 |
| Expenditures | | | | | | | |
| Dept 751 - PARKS | | | | | | | |
| 208-751-701.000 | ELECTED OFFICIAL SALARIES | 11,625.00 | 4,825.00 | 0.00 | 6,800.00 | | 41.51 |
| 208-751-709.000 | SUBCONTRACTED LABOR | 33,000.00 | 13,081.00 | 703.00 | 19,919.00 | | 39.64 |
| 208-751-801.000 | ENGINEERING | 4,000.00 | 0.00 | 0.00 | 4,000.00 | | 0.00 |
| 208-751-802.000 | ATTORNEY FEES | 3,000.00 | 1,844.90 | 0.00 | 1,155.10 | | 61.50 |
| 208-751-807.000 | CONSULTING SERVICES | 60,000.00 | 34,277.72 | 1,929.50 | 25,722.28 | | 57.13 |
| 208-751-809.000 | PROFESSIONAL SERVICES | 8,000.00 | 1,845.00 | 0.00 | 6,155.00 | | 23.06 |
| 208-751-810.000 | FEDERAL GRANT PROJECT | 35,000.00 | 13,401.61 | 5,076.86 | 21,598.39 | | 38.29 |
| 208-751-811.000 | STATE GRANT PROJECT | 200,000.00 | 12,594.00 | 0.00 | 187,406.00 | | 6.30 |
| 208-751-901.000 | PRINTING & PUBLISHING | 1,000.00 | 45.00 | 0.00 | 955.00 | | 4.50 |
| 208-751-920.000 | GAS & ELECTRIC & INTERNET | 2,000.00 | 949.08 | 75.79 | 1,050.92 | | 47.45 |
| 208-751-930.000 | REPAIRS & MAINTENANCE | 17,000.00 | 1,831.56 | 0.00 | 15,168.44 | | 10.77 |
| 208-751-955.000 | MISCELLANEOUS | 0.00 | 624.83 | 0.00 | (624.83) | | 100.00 |
| 208-751-961.000 | TRAINING & SEMINARS | 1,000.00 | 0.00 | 0.00 | 1,000.00 | | 0.00 |
| 208-751-971.000 | CAPITAL OUTLAY | 121,000.00 | 19,917.42 | 10,870.70 | 101,082.58 | | 16.46 |
| 208-751-995.000 | APPROPRIATION TRANSFER OUT | 10,000.00 | 0.00 | 0.00 | 10,000.00 | | 0.00 |
| 208-751-998.000 | TRANSFER TO FUND BALANCE | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 |
| Total Dept 751 - PARKS | | 506,625.00 | 105,237.12 | 18,655.85 | 401,387.88 | | 20.77 |
| TOTAL EXPENDITURES | | 506,625.00 | 105,237.12 | 18,655.85 | 401,387.88 | | 20.77 |
| Fund 208 - PARK/RECREATION FUND: | | | | | | | |
| TOTAL REVENUES | | 507,000.00 | 227,722.09 | 132,500.23 | 279,277.91 | | 44.92 |
| TOTAL EXPENDITURES | | 506,625.00 | 105,237.12 | 18,655.85 | 401,387.88 | | 20.77 |
| NET OF REVENUES & EXPENDITURES | | 375.00 | 122,484.97 | 113,844.38 | (122,109.97) | | 2,662.66 |

Balances as of 02/28/2025

% Fiscal Year Completed: 66.58

Fund 208 - PARK/RECREATION FUND

| GL Number | Description | 2024-25 Orig Budget | 2024-25 Amended Budget | YEAR-TO-DATE THRU 02/28/25 | Available Balance | % Used |
|-----------------------|---------------------------------------------|------------------------|---------------------------|-------------------------------|------------------------------|-----------|
| Expenditures | | | | | | |
| Department 751: PARKS | | | | | | |
| 208-751-701.000 | ELECTED OFFICIAL SALARIES | | | | | |
| 09/26/2024 | PR SUMMARY PR 09/26/2024 | | 120652 | 2,800.00 | 324 | |
| 12/19/2024 | PR SUMMARY PR 12/19/2024 | | 121942 | 2,025.00 | 331 | |
| 208-751-701.000 | ELECTED OFFICIAL SALARIES | 11,625.00 | 11,625.00 | 4,825.00 | 6,800.00 | 41.51 |
| 208-751-709.000 | SUBCONTRACTED LABOR | | | | | |
| 07/10/2024 | AP DOG PARK PORTABLE 7/2-7/30 | | 117278 | 125.00 | Inv #: '70778' Vendor '901' | |
| 07/31/2024 | AP JULY CEMETERY CONTRACT, LAWN MOWING TWP | | 118038 | 838.00 | Inv #: '16227' Vendor '418' | |
| 08/12/2024 | AP WEEDS AT DOG PARK AND REPAIR WORK AT TWP | | 118043 | 110.00 | Inv #: '16266' Vendor '418' | |
| 08/12/2024 | AP DOG PARK PORTABLE RESTROOM 7/30-8/27 | | 118080 | 125.00 | Inv #: '70950' Vendor '901' | |
| 08/22/2024 | AP PORTABLE RESTROOM 8/27-9/24 | | 120017 | 125.00 | Inv #: '71056' Vendor '901' | |
| 08/30/2024 | AP AUGUST MOWING & CEMETERY CONTRACT | | 119987 | 84.00 | Inv #: '16278' Vendor '418' | |
| 08/30/2024 | AP AUGUST MOWING & CEMETERY CONTRACT | | 119987 | 84.00 | Inv #: '16278' Vendor '418' | |
| 08/30/2024 | AP AUGUST MOWING & CEMETERY CONTRACT | | 119987 | 180.00 | Inv #: '16278' Vendor '418' | |
| 08/30/2024 | AP AUGUST MOWING & CEMETERY CONTRACT | | 119987 | 392.00 | Inv #: '16278' Vendor '418' | |
| 09/16/2024 | AP DOG PARK PORTABLE RESTROOM 9/24-10/22 | | 120827 | 125.00 | Inv #: '71203' Vendor '901' | |
| 10/04/2024 | AP OCTOBER CEMETERY CONTRACT AND MOWINGS | | 120798 | 84.00 | Inv #: '16314' Vendor '418' | |
| 10/04/2024 | AP OCTOBER CEMETERY CONTRACT AND MOWINGS | | 120798 | 84.00 | Inv #: '16314' Vendor '418' | |
| 10/04/2024 | AP OCTOBER CEMETERY CONTRACT AND MOWINGS | | 120798 | 90.00 | Inv #: '16314' Vendor '418' | |
| 10/04/2024 | AP OCTOBER CEMETERY CONTRACT AND MOWINGS | | 120798 | 392.00 | Inv #: '16314' Vendor '418' | |
| 10/04/2024 | AP REMOVE STUMPS AT RIVER PARK AND REPAIR B | | 120797 | 1,200.00 | Inv #: '16315' Vendor '418' | |
| 10/24/2024 | AP NEW PAD BY BIKE BENCH, 9 LOADS OF CHIPS | | 121201 | 990.00 | Inv #: '16343' Vendor '418' | |
| 11/01/2024 | AP OCTOBER MOWING AND CEMETERY CONTRACT | | 121202 | 42.00 | Inv #: '16345' Vendor '418' | |
| 11/01/2024 | AP OCTOBER MOWING AND CEMETERY CONTRACT | | 121202 | 84.00 | Inv #: '16345' Vendor '418' | |
| 11/01/2024 | AP OCTOBER MOWING AND CEMETERY CONTRACT | | 121202 | 90.00 | Inv #: '16345' Vendor '418' | |
| 11/01/2024 | AP OCTOBER MOWING AND CEMETERY CONTRACT | | 121202 | 294.00 | Inv #: '16345' Vendor '418' | |
| 11/06/2024 | AP REMOVE TRASH END OF DOG PARK ROAD | | 121204 | 165.00 | Inv #: '16369' Vendor '418' | |
| 11/12/2024 | AP WINTERIZING DOG PARK | | 121216 | 160.00 | Inv #: '8835' Vendor '289' | |
| 11/21/2024 | AP DOG PARK PORTABLE RESTROOM | | 121721 | 125.00 | Inv #: '71531' Vendor '901' | |
| 12/02/2024 | AP INSTALLED 2 CAMERAS AT RIVER BLUFF AND 2 | | 121720 | 400.00 | Inv #: '1427' Vendor '897' | |
| 12/18/2024 | AP DECEMBER SNOW PLOWING, REPAIR AT TOWNHAL | | 122429 | 64.00 | Inv #: '16400' Vendor '418' | |
| 12/18/2024 | AP DECEMBER SNOW PLOWING, REPAIR AT TOWNHAL | | 122429 | 270.00 | Inv #: '16400' Vendor '418' | |
| 12/18/2024 | AP DECEMBER SNOW PLOWING, REPAIR AT TOWNHAL | | 122429 | 270.00 | Inv #: '16400' Vendor '418' | |
| 12/23/2024 | AP PORTABLE RESTROOM 12/1711/14 AT DOG PARK | | 122461 | 125.00 | Inv #: '71643' Vendor '901' | |
| 01/03/2025 | AP JANUARY CEMETERY CONTRACT AND DECEMBER P | | 122430 | 90.00 | Inv #: '16466' Vendor '418' | |
| 01/08/2025 | AP DOG PARK PORTABLE RESTROOM 1/14-2/11 | | 122462 | 125.00 | Inv #: '71701' Vendor '901' | |
| 01/13/2025 | AP MANAGEMENT OF INVASIVE PHRAGMITES AND AS | | 123942 | 4,500.00 | Inv #: '118417' Vendor '891' | |
| 01/17/2025 | AP JANUARY PLOWING AND PLOWED DOUGLAS CEMET | | 123926 | 96.00 | Inv #: '16473' Vendor '418' | |
| 01/17/2025 | AP JANUARY PLOWING AND PLOWED DOUGLAS CEMET | | 123926 | 225.00 | Inv #: '16473' Vendor '418' | |
| 01/17/2025 | AP JANUARY PLOWING AND PLOWED DOUGLAS CEMET | | 123926 | 225.00 | Inv #: '16473' Vendor '418' | |
| 02/03/2025 | AP JANUARY PLOWING AND FEB CEMETERY CONTRAC | | 123927 | 128.00 | Inv #: '16546' Vendor '418' | |
| 02/03/2025 | AP JANUARY PLOWING AND FEB CEMETERY CONTRAC | | 123927 | 225.00 | Inv #: '16546' Vendor '418' | |
| 02/03/2025 | AP JANUARY PLOWING AND FEB CEMETERY CONTRAC | | 123927 | 225.00 | Inv #: '16546' Vendor '418' | |
| 02/10/2025 | AP PORTABALE 2/11 TO 3/11 | | 123968 | 125.00 | Inv #: '71813' Vendor '901' | |
| 208-751-709.000 | SUBCONTRACTED LABOR | 33,000.00 | 33,000.00 | 13,081.00 | 19,919.00 | 39.64 |
| 208-751-801.000 | ENGINEERING | 4,000.00 | 4,000.00 | 0.00 | 4,000.00 | 0.00 |
| 208-751-802.000 | ATTORNEY FEES | | | | | |
| 08/02/2024 | AP ROUNABOUT, ZBA, ORDINANCE, POLICIES, PI | | 118033 | 343.90 | Inv #: '840' Vendor '822' | |
| 09/03/2024 | AP PINE TRAIL, ZBA, RIVERSIDE DR & LAKESHOR | | 119978 | 1,501.00 | Inv #: '849' Vendor '822' | |

Balances as of 02/28/2025

% Fiscal Year Completed: 66.58

Fund 208 - PARK/RECREATION FUND

| GL Number | Description | 2024-25 Orig Budget | 2024-25 Amended Budget | YEAR-TO-DATE THRU 02/28/25 | Available Balance | % Used |
|-----------------------|----------------------------------------------|------------------------|---------------------------|-------------------------------|---------------------------------------|-----------|
| Expenditures | | | | | | |
| Department 751: PARKS | | | | | | |
| 208-751-802.000 | ATTORNEY FEES | 3,000.00 | 3,000.00 | 1,844.90 | 1,155.10 | 61.50 |
| 208-751-807.000 | CONSULTING SERVICES | | | | | |
| 08/05/2024 | AP SUNDOWN PARK DESIGN SERVICES | | 118091 | 1,760.00 | Inv #: '2429-1' Vendor '957' | |
| 08/07/2024 | AP 2234 PINE TRAIL COMMUNITY PARK SITE PLAN | | 118054 | 730.00 | Inv #: '1' Vendor '986' | |
| 08/12/2024 | AP TAILS AND TRAILS ECOLOGICAL EVALUATION A | | 118057 | 4,000.00 | Inv #: '118290' Vendor '891' | |
| 09/09/2024 | AP PROFESSIONAL SERVICES FOR PINE TRAIL | | 120002 | 5,278.50 | Inv #: '2' Vendor '986' | |
| 09/09/2024 | AP PLANNER FEES, PARKS STRATEGIC PLANNING A | | 119965 | 300.00 | Inv #: '8.27' Vendor '833' | |
| 10/01/2024 | AP PLANNING, PARKS AND TRAILS VISIT AND ESC | | 120772 | 150.00 | Inv #: '9.24' Vendor '833' | |
| 10/04/2024 | AP RIVERBLUFF GRANT FEASIBILITY STUDY | | 120794 | 1,412.22 | Inv #: '025023126' Vendor '974' | |
| 11/01/2024 | AP PLANNER SERVCIES, PARKS TAILS AND TRAILS | | 121178 | 2,000.00 | Inv #: '10.29' Vendor '833' | |
| 11/13/2024 | AP NOAA GREAT LAKES FISH HABITAT | | 121227 | 5,862.50 | Inv #: '85435' Vendor '190' | |
| 12/10/2024 | AP COASTAL MANAGEMENT PROGRAM GRANT | | 121727 | 1,677.50 | Inv #: '2024-4' Vendor '991' | |
| 12/11/2024 | AP NOAA GREAT LAKES FISH HABITAT RESTORATIO | | 121712 | 2,987.00 | Inv #: '85929' Vendor '190' | |
| 01/08/2025 | AP MICHIGAN COASTAL MANAGEMENT PROGRAM GRAN | | 122454 | 4,595.50 | Inv #: '86251' Vendor '190' | |
| 01/30/2025 | AP COASTAL MANAGEMENT PROGRAM GRANT | | 123085 | 1,595.00 | Inv #: '2024-5' Vendor '991' | |
| 02/11/2025 | AP MICHIGAN COASTAL MANAGEMENT PROGRAM GRAN | | 123949 | 1,929.50 | Inv #: '87087' Vendor '190' | |
| 208-751-807.000 | CONSULTING SERVICES | 60,000.00 | 60,000.00 | 34,277.72 | 25,722.28 | 57.13 |
| 208-751-809.000 | PROFESSIONAL SERVICES | | | | | |
| 08/22/2024 | AP RIVER BLUFF PARK ENGINEERING SERVICES-NO | | 119982 | 1,845.00 | Inv #: '025022593' Vendor '974' | |
| 208-751-809.000 | PROFESSIONAL SERVICES | 8,000.00 | 8,000.00 | 1,845.00 | 6,155.00 | 23.06 |
| 208-751-810.000 | FEDERAL GRANT PROJECT | | | | | |
| 09/10/2024 | AP RIVERBLUFF PARK FEASIBILTIIY STUDY - GRAN | | 119983 | 4,806.00 | Inv #: '025022758' Vendor '974' | |
| 11/13/2024 | AP RIVER BLUFF PARK ENGINEERING SERVICES | | 121199 | 1,171.50 | Inv #: '025023541' Vendor '974' | |
| 12/23/2024 | AP RIVER BLUFF PARK ENGINEERING SERVICES | | 122428 | 2,347.25 | Inv #: '025024003' Vendor '974' | |
| 02/11/2025 | AP RIVER BLUFF PARK ENGINEERING | | 123924 | 5,076.86 | Inv #: '025024440' Vendor '974' | |
| 208-751-810.000 | FEDERAL GRANT PROJECT | 35,000.00 | 35,000.00 | 13,401.61 | 21,598.39 | 38.29 |
| 208-751-811.000 | STATE GRANT PROJECT | | | | | |
| 08/05/2024 | AP AMELANCHIER PARK DESIGN SERVICES | | 118090 | 3,500.00 | Inv #: '2427-1' Vendor '957' | |
| 09/30/2024 | AP COASTAL ZONE GRANT | | 120685 | 1,320.00 | Inv #: '2024-1 8/31/24' Vendor '991' | |
| 10/08/2024 | AP COASTAL MANAGEMENT PROGRAM GRANT | | 120834 | 825.00 | Inv #: '2024-2' Vendor '991' | |
| 11/06/2024 | AP COASTAL MANAGEMENT PROGRAM GRANT | | 121249 | 550.00 | Inv #: '2024-3' Vendor '991' | |
| 12/30/2024 | AP IDENTIFY AND INVENTORY GIS PARCEL FOR PA | | 122466 | 6,399.00 | Inv #: '1' Vendor '996' | |
| 208-751-811.000 | STATE GRANT PROJECT | 200,000.00 | 200,000.00 | 12,594.00 | 187,406.00 | 6.30 |
| 208-751-901.000 | PRINTING & PUBLISHING | | | | | |
| 09/03/2024 | AP RIVER BLUFF PARK SIGNBOARD | | 120020 | 45.00 | Inv #: '13786' Vendor '699' | |
| 208-751-901.000 | PRINTING & PUBLISHING | 1,000.00 | 1,000.00 | 45.00 | 955.00 | 4.50 |
| 208-751-920.000 | GAS & ELECTRIC & INTERNET | | | | | |
| 07/08/2024 | AP RIVER BLUFF PARK QUARTERLY TRASH | | 117220 | 78.00 | Inv #: '2917055' Vendor '876' | |
| 07/10/2024 | CD DOG PARK | | 117195 | 28.77 | Check #: '1339(E) CHEM' Vendor '112'. | |
| 07/24/2024 | CD DOG PARK | | 117644 | 16.86 | Check #: '1354(E) CHEM' Vendor '112'. | |
| 08/01/2024 | CD GAS & ELECTRIC & INTERNET | | 117779 | 24.12 | Check #: '1358(E) CHEM' Vendor '120'. | |
| 08/09/2024 | CD DOG PARK | | 117921 | 28.77 | Check #: '1364(E) CHEM' Vendor '112'. | |
| 08/26/2024 | CD DOG PARK | | 118329 | 17.02 | Check #: '1374(E) CHEM' Vendor '112'. | |
| 09/03/2024 | CD DOG PARK | | 118570 | 31.99 | Check #: '1379(E) CHEM' Vendor '120'. | |

Balances as of 02/28/2025

% Fiscal Year Completed: 66.58

Fund 208 - PARK/RECREATION FUND

| GL Number | Description | 2024-25 Orig Budget | 2024-25 Amended Budget | YEAR-TO-DATE THRU 02/28/25 | Available Balance | % Used |
|---------------------------------------|---------------------------------------------|------------------------|---------------------------|----------------------------------------------|----------------------|-----------|
| Expenditures | | | | | | |
| Department 751: PARKS | | | | | | |
| 09/09/2024 | CD DOG PARK | | 118993 | 28.77 Check #: '1386(E) CHEM' Vendor '112'. | | |
| 09/27/2024 | CD DOG PARK | | 120672 | 16.91 Check #: '1402(E) CHEM' Vendor '112'. | | |
| 09/30/2024 | CD DOG TRASH | | 120702 | 66.00 Check #: '1406(E) CHEM' Vendor '876'. | | |
| 10/01/2024 | AP RIVER BLUFF PARK QUARTERLY TRASH | | 120778 | 78.00 Inv #: '2976004' Vendor '876' | | |
| 10/02/2024 | CD GAS & ELECTRIC & INTERNET | | 120704 | 34.08 Check #: '1408(E) CHEM' Vendor '120'. | | |
| 10/09/2024 | CD DOG PARK | | 120770 | 28.76 Check #: '1419(E) CHEM' Vendor '112'. | | |
| 10/24/2024 | CD DOG PARK | | 121032 | 16.49 Check #: '1443(E) CHEM' Vendor '112'. | | |
| 11/01/2024 | CD GAS & ELECTRIC & INTERNET | | 121113 | 33.48 Check #: '1450(E) CHEM' Vendor '120'. | | |
| 11/07/2024 | CD DOG PARK | | 121167 | 28.76 Check #: '1458(E) CHEM' Vendor '112'. | | |
| 11/26/2024 | CD DOG PARK | | 121356 | 16.46 Check #: '1489(E) CHEM' Vendor '112'. | | |
| 12/04/2024 | CD GAS & ELECTRIC & INTERNET | | 121410 | 32.66 Check #: '1494(E) CHEM' Vendor '120'. | | |
| 12/10/2024 | CD DOG PARK | | 121590 | 28.76 Check #: '1503(E) CHEM' Vendor '112'. | | |
| 12/17/2024 | CD DOG TRASH | | 121906 | 66.00 Check #: '1524(E) CHEM' Vendor '876'. | | |
| 12/27/2024 | CD DOG PARK | | 122177 | 16.39 Check #: '1531(E) CHEM' Vendor '112'. | | |
| 01/02/2025 | CD GAS & ELECTRIC & INTERNET | | 122253 | 31.12 Check #: '1536(E) CHEM' Vendor '120'. | | |
| 01/09/2025 | CD DOG PARK | | 122504 | 31.68 Check #: '1563(E) CHEM' Vendor '112'. | | |
| 01/16/2025 | CD RIVER BLUFF PARK | | 122652 | 78.00 Check #: '1569(E) CHEM' Vendor '876'. | | |
| 01/27/2025 | CD DOG PARK | | 122849 | 15.44 Check #: '1574(E) CHEM' Vendor '112'. | | |
| 02/04/2025 | CD GAS & ELECTRIC & INTERNET | | 123284 | 31.12 Check #: '1582(E) CHEM' Vendor '120'. | | |
| 02/10/2025 | CD DOG PARK | | 123541 | 28.69 Check #: '1588(E) CHEM' Vendor '112'. | | |
| 02/26/2025 | CD DOG PARK | | 124388 | 15.98 Check #: '45816(E) CHEM' Vendor '112'. | | |
| 208-751-920.000 | GAS & ELECTRIC & INTERNET | 2,000.00 | 2,000.00 | 949.08 | 1,050.92 | 47.45 |
| 208-751-930.000 REPAIRS & MAINTENANCE | | | | | | |
| 07/08/2024 | AP LIFETIME PASTEL SEMI LATEX FOR TAILS AND | | 117254 | 94.98 Inv #: '2407-776836' Vendor '111' | | |
| 07/08/2024 | AP REIMBURSEMENT FOR CAMERAS FOR TAILS AND | | 117276 | 221.52 Inv #: '47713384259183' Vendor '897' | | |
| 07/29/2024 | AP NATURAL WELAND AREA SIGN | | 118084 | 45.00 Inv #: '13708' Vendor '699' | | |
| 08/01/2024 | AP SANDISK FOR CAMERAS | | 118079 | 7.57 Inv #: '8/1' Vendor '897' | | |
| 08/12/2024 | AP TAILS AND TRAILS DOG BOX | | 118059 | 31.99 Inv #: '2408-787015' Vendor '111' | | |
| 08/15/2024 | AP SANDISK FOR CAMERAS | | 118133 | 63.00 Inv #: '8/1' Vendor '897' | | |
| 10/24/2024 | AP NEW PAD BY BIKE BENCH, 9 LOADS OF CHIPS | | 121201 | 900.00 Inv #: '16343' Vendor '418' | | |
| 11/01/2024 | AP MOVE TREES TO RIVER BLUFF PARK, CUT DOWN | | 121203 | 467.50 Inv #: '16346' Vendor '418' | | |
| 208-751-930.000 | REPAIRS & MAINTENANCE | 17,000.00 | 17,000.00 | 1,831.56 | 15,168.44 | 10.77 |
| 208-751-955.000 MISCELLANEOUS | | | | | | |
| 09/16/2024 | AP MILEAGE FOR 3 TRIPS TO POLLY PRODUCTS AN | | 120805 | 505.18 Inv #: '9/16' Vendor '990' | | |
| 10/28/2024 | CD FRAMES | | 121038 | 59.34 Check #: '1444(E) CHEM' Vendor '126'. | | |
| 11/27/2024 | CD DOG POOP DISPENSER AND BAGS | | 121359 | 60.31 Check #: '1490(E) CHEM' Vendor '126'. | | |
| 208-751-955.000 | MISCELLANEOUS | 0.00 | 0.00 | 624.83 | (624.83) | 100.00 |
| 208-751-961.000 TRAINING & SEMINARS | | | | | | |
| 208-751-961.000 | TRAINING & SEMINARS | 1,000.00 | 1,000.00 | 0.00 | 1,000.00 | 0.00 |
| 208-751-971.000 CAPITAL OUTLAY | | | | | | |
| 08/08/2024 | AP 2 REPLACEMENT BOARDS FOR LANE BENCH | | 118062 | 329.85 Inv #: 'INV76027' Vendor '895' | | |
| 08/08/2024 | AP 2 PICNIC TABLES | | 118061 | 3,493.49 Inv #: 'INV76028' Vendor '895' | | |
| 08/09/2024 | AP HACKNEY BENCH | | 118063 | 1,272.34 Inv #: 'INV76103' Vendor '895' | | |
| 10/15/2024 | AP SOCCER NET | | 121236 | 243.79 Inv #: 'CR-1001' Vendor '165' | | |
| 12/17/2024 | AP SIGNBOARDS FOR THE DOGPARKD | | 122464 | 540.00 Inv #: '13975' Vendor '699' | | |
| 01/08/2025 | AP TAILS AND TRAILS PARK | | 122452 | 3,167.25 Inv #: '86249' Vendor '190' | | |
| 02/11/2025 | AP TAILS N TRAILS PARK | | 123948 | 10,870.70 Inv #: '87085' Vendor '190' | | |
| 208-751-971.000 | CAPITAL OUTLAY | 121,000.00 | 121,000.00 | 19,917.42 | 101,082.58 | 16.46 |

REVENUE AND EXPENDITURE REPORT FOR SAUGATUCK TOWNSHIP
Balances as of 02/28/2025
% Fiscal Year Completed: 66.58
Fund 208 - PARK/RECREATION FUND

| GL Number | Description | 2024-25 Orig Budget | 2024-25 Amended Budget | YEAR-TO-DATE THRU 02/28/25 | Available Balance | % Used |
|----------------------------------|----------------------------|------------------------|---------------------------|-------------------------------|----------------------|-----------|
| Expenditures | | | | | | |
| Department 751: PARKS | | | | | | |
| 208-751-995.000 | APPROPRIATION TRANSFER OUT | 10,000.00 | 10,000.00 | 0.00 | 10,000.00 | 0.00 |
| Total - Dept 751 | | 506,625.00 | 506,625.00 | 105,237.12 | 401,387.88 | 20.77 |
| Total Expenditures | | 506,625.00 | 506,625.00 | 105,237.12 | 401,387.88 | 20.77 |
| NET OF REVENUES AND EXPENDITURES | | (506,625.00) | (506,625.00) | (105,237.12) | (401,387.88) | |

| Check Date | Bank | Check | Vendor | Vendor Name | Description | Amount |
|-----------------------------------|------|-----------|--------|------------------------------|-----------------------------------------|-----------|
| Bank CHEM HUNTINGTON BANK GENERAL | | | | | | |
| Check Type: EFT Transfer | | | | | | |
| 02/03/2025 | CHEM | 1578 (E) | 156 | PRIORITY HEALTH | HEALTH INSURANCE | 5,480.00 |
| 02/04/2025 | CHEM | 1579 (E) | 128 | SEMO ENERGY | TWP HALL GAS | 299.26 |
| 02/04/2025 | CHEM | 1580 (E) | 958 | EPS SECURITY | GAS & ELECTRIC & INTERNET | 162.00 |
| 02/04/2025 | CHEM | 1581 (E) | 120 | K.L.S.W.A. | GAS & ELECTRIC & INTERNET | 73.13 |
| 02/04/2025 | CHEM | 1582 (E) | 120 | K.L.S.W.A. | GAS & ELECTRIC & INTERNET | 31.12 |
| 02/04/2025 | CHEM | 1583 (E) | 675 | STANDARD INSURANCE CO. | LIFE INSURANCE | 62.30 |
| 02/06/2025 | CHEM | 1584 (E) | 112 | CONSUMERS ENERGY | RIVERSIDE CEMETERY | 33.75 |
| 02/06/2025 | CHEM | 1585 (E) | 112 | CONSUMERS ENERGY | TWP HALL | 345.12 |
| 02/07/2025 | CHEM | 1586 (E) | 112 | CONSUMERS ENERGY | DOUGLAS CEMETERY | 31.21 |
| 02/10/2025 | CHEM | 1587 (E) | 748 | DELTA DENTAL | EMPLOYEE BENEFITS, DENTAL | 243.51 |
| 02/10/2025 | CHEM | 1588 (E) | 112 | CONSUMERS ENERGY | DOG PARK | 28.69 |
| 02/10/2025 | CHEM | 1589 (E) | 603 | COMCAST CABLE COMMUNICATIONS | TWP HALL INTERNET | 262.41 |
| 02/11/2025 | CHEM | 45794 (E) | 872 | VERIZON WIRELESS | MANAGERS PHONE | 66.10 |
| 02/14/2025 | CHEM | 45815 (E) | 551 | QUADIENT, INC | POSTAGE | 50.00 |
| 02/26/2025 | CHEM | 45816 (E) | 112 | CONSUMERS ENERGY | DOG PARK | 15.98 |
| | | | | | STREET LIGHTS | 1,473.86 |
| | | | | | | 1,489.84 |
| 02/26/2025 | CHEM | 45817 (E) | 112 | CONSUMERS ENERGY | LED LIGHT | 369.68 |
| 02/26/2025 | CHEM | 45818 (E) | 112 | CONSUMERS ENERGY | STREET LIGHT | 37.86 |
| 02/27/2025 | CHEM | 45819 (E) | 126 | CARDMEMBER SERVICE | SUBSCRIPTIONS FOR SECURITY CAMERAS | 459.80 |
| | | | | | TONER | 137.68 |
| | | | | | INSPECTION LAP TOP | 423.99 |
| | | | | | ELECTION LAP TOPS | 847.98 |
| | | | | | SCALE AND TONER | 82.55 |
| | | | | | WALL STREET JOURNAL | 8.00 |
| | | | | | MAILCHIMP SUBSCRIPTION | 26.50 |
| | | | | | WEBINAR ON EARNED SICK TIME | 25.00 |
| | | | | | DOOR PART FOR STATE POLICE DOOR | 116.59 |
| | | | | | INVESTMENT LUNCH | 48.10 |
| | | | | | CLERKS LUNCH | 20.96 |
| | | | | | AMAZON PRIME SUBSCRIPTION | 15.89 |
| | | | | | PAPER TOWELS | 24.23 |
| | | | | | PHONE MINUTES | 30.00 |
| | | | | | ZOOM SUBSCRIPTON | 122.95 |
| | | | | | CERTIFIED MAIL-ENFORCEMENT LETTER | 8.95 |
| | | | | | SECURITY CAMERA SUBSCRIPTION FRGN TRANS | 9.18 |
| | | | | | | 2,408.35 |
| 02/28/2025 | CHEM | 45820 (E) | 124 | MERS OF MICHIGAN | FEBRUARY SURPLUS UNASSOCIATED | 5,000.00 |
| | | | | | Total EFT Transfer: | 16,474.33 |
| CHEM TOTALS: | | | | | | |
| Total of 19 Checks: | | | | | | |
| Less 0 Void Checks: | | | | | | |
| Total of 19 Disbursements: | | | | | | |

16,474.33

0.00

16,474.33

02/28/2025 RECEIPT DISTRIBUTION REPORT FOR SAUGATUCK TOWNSHIP
Post Date from 07/01/2024 - 02/28/2025 Open And Completed Receipts

| Receipt # | Wkstn | Received Of | Item | Reference | Post Date | Amount |
|---------------------------------------|-------|--------------------------------------|-------|--------------------|------------|--------|
| Fund: 408 PARK PROJECT FUND | | | | | | |
| GL #: 408-000-674.000 | | DONATIONS | | | | |
| 67440 | | | DGPK1 | DOG PARK DONATIONS | 07/08/2024 | 21.00 |
| 68037 | | DOG PARK DONATION | DGPK1 | DOG PARK DONATIONS | 08/09/2024 | 19.00 |
| 68297 | | DOG PARK DONATION | DGPK1 | DOG PARK DONATIONS | 08/26/2024 | 23.00 |
| 69080 | | DOG PARK DONATION | DGPK1 | DOG PARK DONATIONS | 09/09/2024 | 25.00 |
| 69704 | | DOG PARK DONATION | DGPK1 | DOG PARK DONATIONS | 09/16/2024 | 250.00 |
| 70132 | | DOG PARK DONATION | DGPK1 | DOG PARK DONATIONS | 10/30/2024 | 29.00 |
| | | Total For 408-000-674.000 DONATIONS: | | | 367.00 | |
| Total For Fund 408 PARK PROJECT FUND: | | | | | 367.00 | |
| Total Distributed Receipts: | | | | | 367.00 | |
| Grand Total: | | | | | 367.00 | |

02/28/2025 RECEIPT DISTRIBUTION REPORT FOR SAUGATUCK TOWNSHIP
Post Date from 07/01/2024 - 02/28/2025 Open And Completed Receipts

| Receipt # | Wkstn | Received Of | Item | Reference | Post Date | Amount |
|------------------------------------------|-------|---------------|-------|--------------------|------------|--------|
| Fund: 208 PARK/RECREATION FUND | | | | | | |
| GL #: 208-000-677.000 | | DONATIONS | | | | |
| 71669 | | DOG DONATIONS | DGPK1 | DOG PARK DONATIONS | 02/03/2025 | 24.00 |
| Total For 208-000-677.000 DONATIONS: | | | | | 24.00 | |
| Total For Fund 208 PARK/RECREATION FUND: | | | | | 24.00 | |
| Total Distributed Receipts: | | | | | 24.00 | |
| Grand Total: | | | | | 24.00 | |

| | |
|--------------|------------------|
| Total | \$ 391.00 |
|--------------|------------------|