

**Saugatuck Township
Workshop Meeting Minutes
Tuesday, June 3, 2024, at 2:30 p.m.
Saugatuck Township Hall
Meeting held in person**

Call to Order: Supervisor Bigford called the meeting to order at 2:35 PM

Roll Call:

Present: Supervisor Bigford, Clerk Israels, Treasurer Helmrich, Trustee Aldrich, and Trustee Marcy.

Absent: None

Also Present: Township Manager Daniel DeFranco, Building Office Cindy Osman

Approval of Agenda:

Supervisor Bigford introduced the agenda.

A **Motion** was made by Marcy to approve the agenda as presented. Supported by Israels.

Discussion: None

Voice Vote: 5-0.

Motion Carried Unanimously.

Public Comment: None.

New Business:

1. Treasury Support Agreement

DeFranco presented the Treasury Support Agreement to provide compensation to Treasurer Helmrich for the month of June for preparing tax bills and executing the administrative duties of the Treasury Office until the new Finance Coordinator can start on July 1st.

A **Motion** was made by Marcy to the contract for Tax-Preparation Services with Township Treasurer Jon Helmrich. Supported by Aldrich.

Discussion: None

Roll Call

Yeas: Marcy, Aldrich, Bigford, Israels, Helmrich

Nays: None

Motion Carried by Unanimous Roll Call Vote.

2. Governance Excellence Workshop

Consultant Larry Merrill led the Township Board through their second Governance Excellence workshop. No decisions were made.

Old Business: None.

Reports: None

Public Comment: None.

Adjournment: Supervisor Bigford adjourned the meeting at 6:29 PM

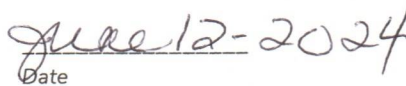
MOTIONS

1. A **Motion** was made by Marcy to approve the agenda as presented. Supported by Israels.
Discussion: None
Voice Vote: 5-0.
Motion Carried Unanimously.
2. A **Motion** was made by Marcy to the contract for Tax-Preparation Services with Township Treasurer Jon Helmrich. Supported by Aldrich.
Discussion: None
Roll Call
Yeas: Marcy, Aldrich, Bigford, Israels, Helmrich
Nays: None
Motion Carried by Unanimous Roll Call Vote.

Respectfully,


Daniel DeFranco, Township Manager

I, Rebecca Israels, Township Clerk, certify that these minutes were approved on June 12, 2024 by the Township Board.


Rebecca Israels, Township Clerk
Date