



**Saugatuck Township
Special Board Meeting
Monday, July 24, 2023, at 12:30 p.m.
Saugatuck Township Hall
Meeting held in person**

Call to Order: Supervisor Bigford called the meeting to order at 12:33 PM

Roll Call:

Present: Supervisor Bigford, Clerk Israels, Treasurer Helmrich, and Trustee Marcy.

Absent: Trustee Aldrich

Also Present: Building Official and Assistant Zoning Administrator Cindy Osman, Recording Secretary Morgan Arens

Pledge of Allegiance

Approval of Agenda:

Supervisor Bigford introduced the agenda.

A **Motion** was made by Israels to approve the agenda as amended. Supported by Marcy.

Discussion: None

Voice Vote: 4-0.

Motion Carried Unanimously.

Public Comment: None.

New Business:

1. Appointments:

Building Official and Assistant Zoning Administrator Cindy Osman explained that a written resignation was received from Alan Kercinik from the ZBA. The meeting was called to address terms expiring and the appointment of a new member filling in the vacancy.

- a. A **Motion** was made by Helmrich to reappoint Zoning Board of Appeals Member Patrick Stewart for a term beginning July 1, 2023 expiring June 30, 2026. Supported by Israels.

Discussion: None

Roll Call Vote:

Yes: Bigford, Israels, Helmrich, Marcy

No:

Motion Carried Unanimously.

- b. A **Motion** was made by Marcy to reappoint Alternate Zoning Board of Appeals Member Richard Brady for a term beginning July 1, 2023 expiring June 30, 2026. Supported by Helmrich.

Discussion: None

Roll Call Vote:

Yes: Bigford, Israels, Helmrich, Marcy

No:

Motion Carried Unanimously.

- c. A **Motion** was made by Israels to reappoint Alternate Zoning Board of Appeals Member Christopher Cowling for a term beginning July 1, 2023 expiring June 30, 2026. Supported by Marcy.

Discussion: None

Roll Call Vote:

Yes: Bigford, Israels, Helmrich, Marcy

No:

Motion Carried Unanimously.

- d. A **Motion** was made by Marcy to appoint Tammy Kerr as a new member to the Zoning Board of Appeals to fill a term that will expire June 30, 2024. Supported by Helmrich.

Discussion: None

Roll Call Vote:

Yes: Bigford, Israels, Helmrich, Marcy

No:

Motion Carried Unanimously.

Old Business: None.

Public Comment: None.

Adjournment: Supervisor Bigford adjourned the meeting at 12:42 PM

Meeting Adjourned.

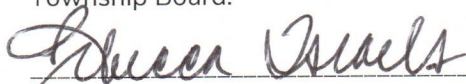
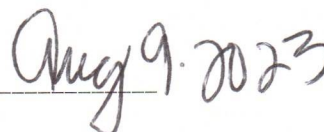
MOTIONS

1. A **Motion** was made by Israels to approve the agenda as amended. Supported by Marcy.
Discussion: None
Voice Vote: 4-0.
Motion Carried Unanimously.
2. A **Motion** was made by Helmrich to reappoint Zoning Board of Appeals Member Patrick Stewart for a term beginning July 1, 2023 expiring June 30, 2026. Supported by Israels.
Discussion: None
Roll Call Vote:
Yes: Bigford, Israels, Helmrich, Marcy
No:
Motion Carried Unanimously.
3. A **Motion** was made by Marcy to reappoint Alternate Zoning Board of Appeals Member Richard Brady for a term beginning July 1, 2023 expiring June 30, 2026. Supported by Helmrich.
Discussion: None
Roll Call Vote:
Yes: Bigford, Israels, Helmrich, Marcy
No:
Motion Carried Unanimously.
4. A **Motion** was made by Israels to reappoint Alternate Zoning Board of Appeals Member Christopher Cowling for a term beginning July 1, 2023 expiring June 30, 2026. Supported by Marcy.
Discussion: None
Roll Call Vote:
Yes: Bigford, Israels, Helmrich, Marcy
No:
Motion Carried Unanimously.
5. A **Motion** was made by Marcy to appoint Tammy Kerr as a new member to the Zoning Board of Appeals to fill a term that will expire June 30, 2024. Supported by Helmrich.
Discussion: None
Roll Call Vote:
Yes: Bigford, Israels, Helmrich, Marcy
No:
Motion Carried Unanimously.

Respectfully,


Morgan Arens, Recording Secretary

I, Rebecca Israels, Township Clerk, certify that these minutes were approved on August 9, 2023 by the Township Board.


Rebecca Israels, Township Clerk
Date