

**Planning Commission  
Regular Meeting Minutes  
Tuesday, August 15, 2023 at 5:00 p.m.  
Meeting held in person  
Saugatuck High School Cafeteria**

**Call to Order:** Chair Ihle called the meeting to order at 5:00 PM.

**Roll Call:**

Present: Dave Ihle, Jackie Ground, Denise Webster, Ken Butler (left early at 7:00 PM), Gordon Stannis, Michael Wurth

Absent: Jon Helmrich

Also Present: Zoning Ordinance Consultant David Jirousek, Recording Secretary Morgan Arens, Building Official Cindy Osman, Joe Milaukas.

**Approval of Agenda**

Ihle introduced the agenda.

A **Motion** was made by Webster to approve the agenda as presented. Supported by Wurth. Motion carried unanimously by voice vote.

**Approval of Minutes:** None

**Public Comments:**

Ihle opened the floor for Public Comment. There was none. Ihle closed Public Comment.

**New Business:** None.

**Old Business:**

**1. Review of Draft Zoning Ordinance**

Ihle gave a brief overview from the previous meeting and turned over the meeting to Zoning Ordinance Consultant David Jirousek.

Commissioners reviewed Articles 10-17 and asked for clarification, explanation, requirements, and reworkings of many items including; parking, curb stops, tree cutting and protection, ponds, signs and bill boards, the difference between minor and major site plan review, PUDs, and permitting.

**Public Comments:**

Ihle opened the floor for Public Comment.

- 1. Joe Milaukas** – commented on several sections and articles in the Draft Zoning Ordinance that the Planning Commission has reviewed, and offered advice and support.

Ihle closed Public Comment.

**Report**

- 1. Township Board Update:** None.
- 2. Staff Report/Announcements:** None.

3. Commissioner Comments: Stannis asked if the Commissioners would be reviewing the same draft of the Zoning Ordinance or an updated one during a potential special meeting, and Consultant Jirousek said that it depended on the timing.

Webster brought up looking into what can be done to review options for pedestrians and public safety along Blue Star Hwy, to which the Commissioners agreed.

**Adjourn:**

A **Motion** was made by Webster to adjourn at 8:13 PM. Supported by Ground. Motion carried 5-0 by voice vote.

### Motions

1. A **Motion** was made by Webster to approve the agenda as presented. Supported by Wurth. Motion carried unanimously by voice vote.
2. A **Motion** was made by Webster to adjourn at 8:13 PM. Supported by Ground. Motion carried 5-0 by voice vote.

Respectfully,

  
Morgan Arena, Recording Secretary

I, Denise Webster, Planning Commission Secretary, certify that these minutes were approved on August 30, 2023 by the Saugatuck Township Planning Commission.

  
Denise Webster, Planning Commission Secretary

8/30/2023  
Date