

**Planning Commission  
Regular Meeting Minutes  
Tuesday, June 18, 2023 at 6:00 p.m.  
Meeting held in person  
Saugatuck High School Cafeteria**

**Call to Order:** Vice Chair Ground called the meeting to order at 6:02 PM.

**Roll Call:**

Present: Jackie Ground, Denise Webster, Ken Butler (arrived at 6:05 PM), Gordon Stannis, Michael Wurth

Absent: Dave Ihle, Jon Helmrich

Also Present: Planning and Zoning Administrator Lynee Wells, Recording Secretary Morgan Arens, Joe Milauckas.

**Approval of Agenda**

Ground introduced the agenda.

A **Motion** was made by Webster to approve the agenda as presented. Supported by Wurth. Motion carried unanimously by voice vote.

**Approval of Minutes**

Minutes from the May 16, 2023 meeting and May 16, 2023 workshop were discussed.

A **Motion** was made by Webster to approve the minutes from the May 16, 2023 meeting as amended. Supported by Wurth. Motion carried unanimously by voice vote.

A **Motion** was made by Webster to approve the minutes from the May 16, 2023 workshop as presented. Supported by Wurth. Motion carried unanimously by voice vote.

**Public Comments:**

Ground opened the floor for Public Comment. There was none. Ground closed Public Comment.

**New Business:**

**1. Review of Draft Zoning Ordinance**

Planning and Zoning Administrator Wells introduced the Draft Zoning Ordinance to the Planning Commission. She explained that due to the Township Hall renovation and some technical difficulties, the Planning Commission only received a hard copy of the Draft Zoning Ordinance on the day of the meeting. After reviewing a presentation and highlighting some key points and areas, the Planning Commission agreed to fully review the Draft Zoning Ordinance at the next scheduled regular Planning Commission meeting on July 18, 2023.

A **Motion** was made by Butler to postpone the Public Presentation of the Draft Zoning Ordinance preliminary scheduled for July 18, 2023 by one month.

Supported by Webster.

**Voice Vote:** 5-0

Discussion: None

Motion carried 5-0 by roll call vote.

**Old Business:**

None

**Public Comments:**

Ground opened the floor for Public Comment.

1. Joe Milauckas -

Ground closed Public Comment.

**Report**

1. Township Board Update: None.

2. Staff Report/Announcements: None.

3. Commissioner Comments:

a. Status of project progress: Top Grade, Brewery, Auto Camp, Best Buds, Holland Hospital

b. Proposed State legislation bills: HB 4526, 4527, and HB 4012.

**Adjourn:**

A **Motion** was made by Butler to adjourn at 8:01 PM. Supported by Webster. Motion carried 5-0 by voice vote.

### Motions

1. A **Motion** was made by Webster to approve the agenda as presented. Supported by Wurth. Motion carried unanimously by voice vote.
2. A **Motion** was made by Webster to approve the minutes from the May 16, 2023 meeting as amended. Supported by Wurth. Motion carried unanimously by voice vote.
3. A **Motion** was made by Webster to approve the minutes from the May 16, 2023 workshop as presented. Supported by Wurth. Motion carried unanimously by voice vote.
4. A **Motion** was made by Butler to postpone the Public Presentation of the Draft Zoning Ordinance preliminary scheduled for July 18, 2023 by one month.  
Supported by Webster.  
**Voice Vote:** 5-0  
Discussion: None  
Motion carried 5-0 by roll call vote.
5. A **Motion** was made by Butler to adjourn at 8:01 PM. Supported by Webster. Motion carried 5-0 by voice vote.

Respectfully,

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*Morgan Arens, Recording Secretary*

I, Denise Webster, Planning Commission Secretary, certify that these minutes were approved on July 18, 2023 by the Saugatuck Township Planning Commission.

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*Denise Webster, Planning Commission Secretary*

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*Date*