



SAUGATUCK TOWNSHIP

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SAUGATUCK TOWNSHIP BOARD

Wednesday December 7, 2016, 6:00 p.m.
Saugatuck Township Hall
3461 Blue Star Hwy, Saugatuck, MI 49453

APPROVED MINUTES

Supervisor Phillips called the meeting to order at 6:00 p.m., with the pledge of allegiance.

Members Present: Jon Phillips, Lori Babinski, Brad Rudich, Doug Lane, Roy McIlwaine.

Absent: None.

Also Present: Manager Aaron Sheridan.

Public Comment: Garrett Sturrus asked the Township Board about recycling alternatives.

Approval of Agenda: Phillips asked for any additions or deletions. Rudich added item H – Tree Removal to new business. Agenda approved 5-0.

Approval of Invoices and Minutes:

- A. Accounts Payable Invoices to be paid.
 - a. Allegan Co Road Commission through State of Michigan. Total to be paid \$11,734.73.
- B. A/P check register to be post-audited.
- C. Payroll check register.
- D. Approval of Minutes.
 - a. November 2, 2016 Meeting.
 - b. November 21, 2016 Special Meeting.

McIlwaine asked about a survey in the minutes. Rudich responded there was a request for a survey from the public. Phillips asked about MissDig. Rudich asked to change the November 21st minutes on page 2, to board options. McIlwaine made the motion to approve the Invoices and Minutes, second by Lane. No discussion. Motion passes 5-0.

Correspondence:

- A. None.

Unfinished Business:

- A. Police Committee Update. Rudich stated he, McIlwaine and Sheridan met with Managers Harrier and Lefevere and Chief Janik about the Township police committee. McIlwaine, Rudich and Sheridan would be meeting Friday the 9th to discuss options. Phillips asked if Township could attend Douglas and Saugatuck police meetings. Rudich stated that was possible.

New Business:

- A. General Fund Balance Policy. Sheridan stated that the Township has been in a better financial position over the past few years. Sheridan stated that it would be a good idea to strategically invest Township money in the future on Capital projects and Parks projects. Sheridan stated that after each years Audit the township can decide where to place funds in the General Fund that accumulate over 100% of the year end Fund balance. The Township could use those funds to seek grant opportunities available to small governments. The Township would set up separate restricted Funds for Parks and for Capital projects. Rudich stated that he, Babinski and Sheridan had talked to the Township Auditor's and the Auditor thought it was a good idea to open these funds. McIlwaine made the motion to Adopt the policy, Rudich seconded. No discussion. Roll call vote: Rudich, Phillips, Babinski, Lane, McIlwaine all vote yes. Motion passes 5-0.
- B. Capital Projects Fund. Sheridan stated that this Resolution would establish the 403 Capital Fund. Lane made the motion to Adopt Capital Project Fund 403, Phillips seconded. Roll call vote: McIlwaine, Lane, Babinski, Phillips, Rudich, all vote yes. No discussion. Motion passes 5-0.
- C. Parks Projects Fund. McIlwaine made the motion to Adopt Parks Project Fund 408, Babinski seconded. Roll call vote: Lane, McIlwaine, Rudich, Phillips, Babinski all vote yes. No discussion. Motion passes 5-0. Parks Chairman Jim Searing along with Dana Burd gave a power point presentation about possible parks projects and how to better use parks resources. Board asked Burd and Searing to present a formal projects request with funding.
- D. Road Plan Update. Phillips asked Sheridan about road ratings. Sheridan explained to the Board the systems used for ratings. Rudich made the motion to adopt the 2017 updated road plan, McIlwaine supported. No Discussion. Motion passes 5-0. McIlwaine started the discussion about trees near the roads on Lakeshore Drive. No further action taken.
- E. Kalamazoo Lake Harbor Water Trail. Sheridan stated that City of Douglas asked for a letter of support for their Grant. Grant would include kayak signage at several boat ramps. Phillips made the motion to draft letter of support, second by Lane. Roll call vote: Babinski, Lane, McIlwaine, Rudich, Phillips all vote yes. Motion passes 5-0.
- F. Michigan Township Association. Discussion on joining MTA and possible training for new officials. Discussion on costs for books or training day. McIlwaine made the motion to approve MTA training with officials books, Rudich supported. No discussion. Motion passes 5-0.
- G. Township Board Member Appointments. Rudich stated that the new Board needed to appoint it's members to Township and Community Boards. Rudich stated that he had received a resignation letter from Jon Helmrich for the Harbor Authority. Rudich stated that he wished to continue on the Planning Commission. McIlwaine wished to continue serving on the Fire Board. Babinski wished to continue serving on the Interurban Board. Discussion on Harbor Authority and Roads with Phillips and Lane. Rudich stated that the Supervisor should make the appointments. Phillips made the motion to appoint Rudich to the Planning Commission, McIlwaine to the Fire Board, Babinski to the Interurban, Lane to Roads and Phillips, to Harbor Authority Liason, second by Rudich. No Discussion. Motion passes 5-0.
- H. Tree Removal. Sheridan stated that KLSWA was updating their systems with towers that would receive signals from the booster stations. KLSWA would be coming before the Planning Commission with proposed plans. Trees around the pump houses needed to be cleared. Rudich made the motion to take lowest bid to remove trees, second by Lane. No discussion. Motion passes 5-0.

Committee Reports:

- A. Planning Commission. Rudich reported that the Planning Commission discussed changed to the Oil and Gas Ordinances. A public hearing will be held and the Ordinances will be brought to the Township Board.
- B. Road Committee. No Report.
- C. Interurban. Babinski reported that the Interurban had over 1000 riders on Halloween. 304 surveys were returned.

- D. Fire Board. Auditors gave report on audit. \$19,000 in cost recovery for year. Fund raising for tools was at \$12,000. Community risk reduction included Elementary School education and mobile home parks smoke alarms.
- E. Harbor Authority Report. Phillips thanked Jon Helmrich for his work. Discussion on stipend.
- F. Open Board Report. Rudich asked to discuss Joint Board meeting minutes. Board agreed that minutes would be approved by each body. McIlwaine asked about Karaus property. Sheridan stated that ZA Kushion and Building Inspector Ellingsen had talked and Kushion would talk to Karaus.

Public Comment: Gerrit Sturris did not want the Township to join the Harbor Authority. Phillips declared the meeting adjourned at 7:38 p.m.

Brad Rudich, Clerk