

Approved MINUTES

**SAUGATUCK TOWNSHIP BOARD**

**Wednesday May 6, 2015, 6:00 p.m.  
Saugatuck Township Hall  
3461 Blue Star Hwy, Saugatuck, MI 49453**

**MINUTES**

Supervisor Wester called the meeting to order at 6:00 p.m., with the pledge of allegiance.

**Members Present:** Bill Wester, Lori Babinski, Brad Rudich, Jonathon Phillips, Roy McIlwaine.

**Absent:** None.

**Also Present:** Manager Aaron Sheridan.

**Public Comment:** Wester asked for public comments. Larry Dickie asked to move Closed Session Discussion to the end of New Business. Wester agreed.

**Approval of Agenda:** Wester asked to move the Sewer Utility Discussion to the end of New Business. Rudich asked to add two items of Correspondence, one from Daryl VanDyke and Sheldon Wettack.

**Consent Agenda:** Wester asked for questions regarding the consent agenda. McIlwaine asked about Adams & Associates invoice. Sheridan stated that was required for the State Tax Tribunal. McIlwaine found an error on the April 1, 2015 Minutes. Phillips asked about office furniture. Sheridan stated that was for the Assessor and she was under budget in her department. Phillips stated that purchasing paper towels and toilet paper from Fris' was expensive. Sheridan stated that he would look at alternatives. Phillips made the motion to approve the consent agenda as amended, Wester seconded. Consent Agenda passes 5-0.

**Correspondence:** Marcia Tucker, resigned her position as ZBA Alternate.

**Unfinished Business:**

- A. Ordinance to Amend Chapter 16 Fire Prevention and Protection. Sheridan stated that the Ordinance change would allow cost recovery within the Township Fire District boundaries and mutual aid zones, instead of the Township and Cities only. McIlwaine made the motion to approve the Ordinance amendment to Chapter 16 Fire Prevention and Protection, with second by Wester. Roll Call vote: Phillips, yes; McIlwaine, yes; Babinski, yes; Wester, yes; Rudich, yes. Motion passes 5-0.

**New Business:**

- A. Saugatuck Township Fire Dept. Budget. Chief Greg Janik gave a power point presentation about the 2015-2016 Township Fire Dept. Budget. Janik explained the changes in the Fire Dept. in the last 3 years. Janik explained capital improvement plans, cost saving and life-saving plans that were put in place. The Fire Dept. has received several grants and contributions to pay for special equipment. Janik voiced concerns on increased call volume and daytime staffing. Fire board rep. McIlwaine stated that the Fire Board reviewed the new Budget and approved of it. Janik stated that mileage would equate to a \$20 increase on 100,000 taxable value. Fire board rep. Eric Beckman added that the millage was reduced several years ago, but that led to decreased services, maintenance, and capital planning. Motion to approve the Township Fire Dept. budget and millage increase to 1.7 mils, made by McIlwaine, second by Rudich. Roll call vote: Rudich, yes; Wester, yes; Babinski, yes; McIlwaine, yes; Phillip, yes. Motion passes 5-0.

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- B. Riverside Dr./Dugout Rd.; Indian Point Road Maintenance. Sheridan explained that the County Engineer had surveyed the road. Sheridan stated that the road should be paved instead of annual costly patching of gravel. Wester asked if there should be a special assessment. Sheridan stated that the residents already pay a millage for roads. McIlwaine stated that the Fire Dept. would not be able to get a fire truck through. Wester added that a water main should be installed. McIlwaine stated that the right of way had moved. Wester asked to gather more information and then schedule a public hearing. Indian Point Road construction bids were in from the County. Sheridan stated that the cul-de-sac was not included. Sheridan explained that easements could be obtained from the landowners for a turn around. Current bid would be increased for turn around. Wester made the motion to approve Indian Point construction bid, second by Phillips. McIlwaine mentioned that a cost for adding a guardrail was needed, Sheridan was gathering a quote. Motion passes 5-0.
- C. Dog Park Parking Lot and Driveway. Wester asked Sheridan to explain. Sheridan explained that the millings from the Blue Star Highway resurfacing would be put down on the driveway and parking lot at the dog park and Sundown park. Saugatuck City would store the material at the airport property. Future use could be for the cemeteries and other parks. Cities of Saugatuck and Douglas might like to use some of the material also. Sheridan explained the Township would trade storage for material.
- D. Marathon Sign. Sheridan explained that ZA Steve Kushion had approached the land owner about removing the sign. Other options to remove the sign were discussed. Removal of stored concrete barriers was also being pursued by Kushion.
- E. Karaus Property. Sheridan stated that Kushion and Building Inspector Ellingsen were aware of the lack of progress in making the structure safe. Sheridan explained that the Township could fix the problems and place a lien on the property. Wester encouraged Kushion to follow up.
- F. Tax Foreclosed Property. Rudich asked to include the correspondence from K.L.S.W.A. Manager Daryl VanDyke in this discussion. Sheridan stated that land next to K.L.S.W.A, was going into tax foreclosure and the Township has the first right of refusal. The Township would purchase the land and KLSWA purchase the property from the Township. Motion to pass on first right of refusal on all parcels, except for parcel 320-010-079-50, subject to all bullet points given by VanDyke, made by Phillips, second by Wester. Motion passes 5-0.
- G. Township Budget Hearing Date Discussion. Budget workshop to be held on May 13, 2015 at 5:00 pm.
- H. Township Board Appointments. Rudich stated that there were two resignations on boards and in July there were several possible reappointments. Notices would be posted in the paper.
- I. Sewer Utility Discussion. Rudich made the motion to go into closed session, Wester supported. Motion passes 5-0. Wester made the motion to go back into open session, Phillips seconded. Motion passes 5-0.

**Committee Reports:**

- A. Planning Commission. Rudich reported that the Planning Commission reviewed the Tri-Community Master plan and discussed a Temporary Sign Ordinance and the Fleming Oil sign.
- B. Road Commission. Phillips asked about a quote for a 3<sup>rd</sup> summer mowing.
- C. Interurban. Babinski reported that May 8<sup>th</sup> would be the Interurban birthday celebration.
- D. Fire Board. McIlwaine stated hydrant maintenance and water agreement were still concerns.
- E. Ambulance Committee. The Emergency Services Committee recommended a contract with AMR .
- F. Harbor Authority. Jon Helmrich was not present.
- G. Open Board Report. Rudich commented on Wettack letter asking for Fireworks Ordinance.
- H. County Commissioner. No Report.

**Public Comments:** Wester asked for public comments. No Comments.

There being no further business, Wester declared the meeting adjourned at 7:36 pm.

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Brad Rudich, Clerk