

Approved MINUTES

**SAUGATUCK TOWNSHIP BOARD**

**Wednesday April 1, 2015, 6:00 p.m.  
Saugatuck Township Hall  
3461 Blue Star Hwy, Saugatuck, MI 49453**

**MINUTES**

Clerk Brad Rudich called the meeting to order at 6:00 p.m., with the pledge of allegiance.

**Members Present:** Lori Babinski, Brad Rudich, Jonathon Phillips, Roy McIlwaine.

**Absent:** Bill Wester.

**Also Present:** Manager Aaron Sheridan.

Babinski made the motion for Rudich to Chair the meeting in Wester's absence, second by Phillips. Motion carries 4-0.

**Public Comment:** Rudich asked for public comments. No public comment.

**Approval of Agenda:** Rudich asked for changes to the agenda. Rudich asked to change New Business item C. to New Business A. Rudich asked to add item D. Township Attorney Discussion. Rudich made the motion to accept the agenda as amended McIlwaine seconded. Agenda approved 4-0.

**Consent Agenda:** Rudich asked for questions regarding the consent agenda. Rudich had several changes to March 4, 2015 Minutes. No comments. Phillips made the motion to approve the consent agenda as amended, Rudich seconded. Consent Agenda passes 4-0.

**Correspondence:** None.

**Unfinished Business:**

- A. Emergency Services Committee Draft Request for Proposal. Rudich asked Sheridan to explain. Sheridan stated that the Township had received late changes to the RFP from the ESC. The ESC did accept changes Saugatuck Township presented and amended their RFP. Sheridan stated that the changes McIlwaine asked if the wording in the RFP was taking out the right to interview contractors. Sheridan stated that they were retaining the right to interview contractors, but not before the bid opening. McIlwaine made the motion to approve the revised RFP, with second by Phillips. Motion passes 4-0.

**New Business:**

- A. Ordinance to Amend Chapter 16 Fire Prevention and Protection. Rudich asked Chief Janik to explain his proposal for cost recovery. Janik explained to the Board, the boundaries the Fire District covers in emergencies. Janik explained that there are times when the Fire Department responds to emergencies, that are not fire related, that the Fire Department would like to recover costs from other agencies and individuals. Janik explained the Fire Department had to charge Consumers Power for an incident on Island Lake Road. He also noted he has had several calls recently on the expressway. Janik explained that a change in the Township's ordinance would allow the Fire Department to possibly charge those individuals or agencies for emergency costs. Motion to table the Amendments until the May 6<sup>th</sup>, regular

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meeting made by Phillips, second by McIlwaine. Discussion with Sheridan on posting requirements for next meeting. Motion to table passes 4-0.

- B. Investment Policy Resolution. Rudich asked Sheridan to explain. Sheridan explained that the Resolution was an update to the current Investment Policy to specify investment tools for the Township. Babinski made motion to adopt the resolution to adopt the Saugatuck Township Investment Policy and define depositories for public investments, second by Rudich. Roll call vote: Rudich, yes; Babinski, yes; Phillips, yes; McIlwaine, yes. Resolution adopted 4-0.
- C. Resolution to Amend Fee Schedule. Rudich explained that this was the Resolution to change the permit fees to \$60.00. Sheridan explained that all fees that the Township charges are included on the Fee Schedule. McIlwaine moved to approve the Amended Fee Schedule, Phillips seconded. Roll call vote: Babinski, yes; Phillips, yes; McIlwaine, yes; Rudich, yes. Resolution adopted 4-0.
- D. Interurban Restated Articles of Incorporation. Rudich asked Babinski to explain. Babinski stated the Articles were updated, and Director Phylis Yff wrote a letter explaining the changes. McIlwaine asked if there was a change to make sure representatives come from the individual Municipalities, Babinski stated that was updated in Article 9.3. Rudich made the motion to approve the Interurban Restated Articles of Incorporation, Phillips seconded. No discussion. Motion passes 4-0.
- E. Township Attorney Discussion. Rudich asked Sheridan to explain. Sheridan stated that Saugatuck Township and Laketown Township have the same Attorney, Ron Bultje. Bultje called Sheridan to explain that he felt there was not a conflict of interest. Sheridan felt there was a potential conflict because both Townships were negotiating the water agreement with KLSWA, and agreements between the two Townships. Rudich felt there was a conflict between the Townships. Sheridan felt that Bultje should drop both Townships in representing either in the water agreement. Rudich asked for more information and time to understand the issue. Phillips asked if KLSWA thought there was a conflict. Sheridan was waiting for a letter from the KLSWA Attorney, Jim White. McIlwaine agreed there was a conflict. Rudich asked that no action be taken and asked for a Special Meeting. Discussion on timing for meeting. Phillips made the motion to hold a Special Meeting on Monday April 6 at noon, McIlwaine seconded. No further discussion. Motion passes 4-0.

**Committee Reports:**

- A. Planning Commission. Rudich reported that the Planning Commission reviewed the Tri-Community Master plan and discussed a Temporary Sign Ordinance.
- B. Road Commission. No report.
- C. Interurban. Babinski reported that Sunday service starts May 3<sup>rd</sup>. This year is the 35<sup>th</sup> anniversary of the Interurban and each municipality will host an open house. This year's SDABA Christmas ornament will feature the Interurban.
- D. Fire Board. McIlwaine reported that Grace of Douglas priority 3 discussion was ongoing. Elementary latches were now in compliance. Hydrant maintenance concerns were ongoing until the water agreement is finalized. Fire permit process was being discussed. MDOT talked to the Fire Department about highway closures.
- E. Ambulance Committee. No Report.
- F. Harbor Authority. Jon Helmrich was not present.
- G. Open Board Report. Sheridan stated the Township's application to the DNR was submitted. McIlwaine stated there was a meeting concerning Fracking on April 15<sup>th</sup> in Fennville.
- H. County Commissioner. No Report.

**Public Comments:** Rudich asked for public comments. No Comments.

There being no further business, Rudich declared the meeting adjourned at 6:50 pm.

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Brad Rudich, Clerk