



SAUGATUCK TOWNSHIP

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SAUGATUCK TOWNSHIP BOARD

Wednesday October 4, 2017, 6:00 p.m.
Saugatuck Township Hall
3461 Blue Star Hwy, Saugatuck, MI 49453

APPROVED MINUTES

Clerk Rudich called the meeting to order at 6:00 p.m., with the pledge of allegiance.

Members Present: Jon Phillips, Lori Babinski, Brad Rudich, Doug Lane, Roy McIlwaine.

Absent: None.

Also Present: Manager Aaron Sheridan.

Public Comment: County Commission Dean Kapenga updated the Board. County Commission thanked Chief Janik for work on the new emergency system. Kapenga discussed the Lakeshore washout and Sheriff coverage. Tammy Jacoby asked the Board to consider a Medical Marijuana SAU. Chris Mantels asked the Board to adopt the 2015 IFC in its entirety without amendments.

Approval of Agenda: Phillips asked for any additions or deletions. Rudich added correspondence from James Cook and Jane Verplank. McIlwaine made the motion to approve the agenda as presented, seconded by Rudich. Agenda approved 5-0.

Approval of Invoices and Minutes:

- A. Accounts Payable Invoices to be paid.
 - a. Allegan County through Standard Insurance. Total to be paid \$18,317.30.
- B. A/P check register to be post-audited.
- C. Payroll check register.
- D. Approval of Minutes.
 - a. September 6, 2017 Meeting.

Phillips asked about Fris Office. Phillips asked about roadside mowing. Lane moved to approve the invoices for payment, McIlwaine supported. Motion passes 5-0. Phillips asked about minutes concerning wording of support, McIlwaine asked to delete "the" in the minutes McIlwaine made the motion to approve the minutes as amended, Babinski supported. Motion passes 5-0.

Correspondence:

- A. James Cook, Videotaping request.

- B. Jane Verplank, Fire Board Chair. Request to hold a joint Fire Board and Township Board meeting. McIlwaine made the motion to amend the agenda and add joint meeting discussion, supported by Phillips. Motion passes 3-2.

Unfinished Business:

- A. Videotaping Meetings. Phillips stated that software could upload recordings. Rudich reiterated that he polled the other County Clerks, and none of them except the City of Holland videotape their meetings. McIlwaine made the suggestion to hold the Board meeting at a later time. Changing Board meeting time will be on November agenda. Motion by Rudich to not videotape meetings, Lane supported. Motion passes 3-2.

New Business:

- A. IFC 2015 Adoption. Tabled until the November meeting.
- B. Wellhead License and Option to Purchase Agreement and Resolution to Adopt. Sheridan stated the owners of the Northshore development offered the Township land on 65th Street for a municipal well. The land could be purchased, in the event that the well was productive. Well would cost roughly \$20,000 to dig. Phillips made the motion to adopt the Resolution to Approve License and Option Agreement on Potential Well Field, supported by Rudich. No discussion. Roll call vote: all vote yes. Resolution passes 5-0.
- C. Proposal for Sewer Metering Design. Sheridan explained that the Kal. Lake Board recommended that master flow meters be installed to count sewer capacity. McIlwaine asked if the split of payment was proportionate. Discussion on split of payment. Sheridan stated the proportion was suggested by Engineers Fleis & Vandenbrink. Rudich made the motion to accept the Proposal for Design Engineering Services for Sewer Metering, not to exceed \$5,000, support from Lane. No discussion. Motion passes 5-0.
- D. Township Attorney Utility Legal Letters of Engagement. Sheridan explained that Laketown Township Attorney Ron Bultje was hired by Township Attorneys Dickenson & Wright. Dickenson & Wright suggested a change of Attorney for utility matters only to prevent a conflict. Sheridan suggested the firm Foster Swift, and Attorney Mike Homier. Homier would not charge for getting up to speed on previous utility issues, and was a cheaper rate. Rudich made the motion to accept the proposal to provide special counsel services for utilities in the Township, support from Babinski. No discussion. Motion passes 5-0.
- E. Resolution to Waive Penalties on Property Transfer Affidavits. Sheridan explained that Township Assessor Sheri Mason recommended the Township waive property transfer penalties. The Township has not received revenue for the penalties. McIlwaine made the motion to adopt the Resolution to Waive Penalties on Property Transfer Affidavits, support by Rudich. Roll call vote: all vote yes. Resolution passes 5-0.
- F. Debra Wester Appreciation. Sheridan explained there was a Certificate of Appreciation for Debra Wester's work on the Cemetery Garden. McIlwaine asked the Supervisor present the Certificate, second by Lane. Unanimous consent.
- G. Advanced Warning System Signage. Sheridan explained the Friends of the Blue Star Trail approved the additional expense of the warning system at the Fire Hall. Chief Janik thanked the Friends. Discussion on Fire Department safety. Phillips made the motion to direct Sheridan to adopt the warning system, support from McIlwaine. Motion passes 4-1.
- H. Parks Donation Fees Resolution. Sheridan explained that donations for advertising, memorial benches, picnic tables and trash receptacles, should be added to the Township consolidated fee

schedule. McIlwaine made the motion to approve the Resolution to Adopt the Parks Fees to the Consolidated Fee Schedule. Support from Rudich. Roll call vote: all vote yes. Resolution passes 5-0.

- I. Utility Fee Schedule Resolution. Rudich explained the fees were previously adopted, but were not added to the Consolidated Fee Schedule. Sheridan explained that all fees should be reviewed annually. Rudich made the motion to approve the Resolution to Adopt Utility Fees to the Consolidated Fee Schedule, supported by McIlwaine. Roll call vote: all vote yes. Resolution passes 5-0.
- J. Joint Township Board and Fire Board Meeting. McIlwaine made the motion to schedule a joint meeting with the Fire Board, support from Phillips. No discussion. Motion fails 2-3.

Committee Reports:

- A. Planning Commission. Rudich stated the Planning Commission did not meet.
- B. Road Commission. Sheridan stated that the Township was still waiting for work to be done on a culvert on 126th.
- C. Interurban. Babinski reported Interurban Attorney Ron Bultje had moved, but the Board decided to stay with Scholten & Fant. The Board approved a 3% wage increase. Parking shuttle brought in \$8,154 compared to last year \$6,877. Study underway to look into a Fennville City stop.
- D. Fire Board. McIlwaine reported that there were 19 Fire Boat incidents. Chief Janik and Deputy Mantels were invited to the State of Michigan community risk reduction task force. Babinski asked about the LED sign.
- E. Open Board Report. Discussion on the Fire Board meeting.

Public Comment: Jim Searing questioned the equal use of Fire regulations, and misinformation in the community.

Phillips declared the meeting adjourned at 7:35 p.m.

Brad Rudich, Clerk