

Saugatuck Township Board

Regular Meeting Minutes

November 10, 2021

Meeting held via Zoom

Call to Order:

Supervisor Osman called the meeting to order at 6:00 PM

Roll Call:

Present: Aldrich, Bigford, Helmrich, Marcy, Osman.

Absent: None

Quorum.

Zoom Instructions:

Zoom instructions for public participation. All votes should be taken via roll call. Also please say your name before speaking. Mute yourself when you are not speaking. This meeting is being recorded. Please do not interrupt. If any public member is disruptive in a way that interferes with the board conducting their business, they will be blocked. Also highlighted that if there were any individuals that would like to participate, but need special accommodations, we will do our best to make those adjustments. Please do not click on any links on Zoom.

Approval of Agenda:

Motion by Treasurer Helmrich, seconded by Trustee Marcy to approve the agenda as presented.

Discussion: None

Roll Call Vote:

Yes: Helmrich, Marcy, Osman, Aldrich, Bigford No: none.

Motion Carried

Public Comment: Supervisor Osman opened the floor for public comments.

Mayor Garnett; spoke on recycling and single hauler options.

Approval of Consent Agenda: Manager Frey introduces consent agenda.

Discussion: None

Motion by Trustee Aldrich, seconded by Clerk Bigford, to approve the consent agenda as presented.

Roll Call Vote: Yes: Aldrich, Bigford, Helmrich, Marcy, Osman. No: none.

Motion Carried

New Business:

Agenda Item 1: Hybrid Equipment

Manager Frey gave a brief update regarding the proposed purchase of equipment to allow for easier use to host meetings online and for hybrid meetings with public both in person and online.

Board discussed pros and cons of purchase along with the pros of offering hybrid meetings.

A motion by Trustee Marcy, Seconded by Trustee Aldrich to approve the quote from Buist Audio/Visual for meeting equipment for \$7,025.00.

Roll Call Vote:

Yes: Marcy, Aldrich, Osman No: Bigford, Helmrich

Motion Carries 3-2

Agenda Item 2: 66th Street SAD Bond

Manager Frey gave a history and background of the 66th St SAD Bond Resolution with the steps to move forward.

A motion by Clerk Bigford, seconded by Trustee Marcy, to adopt Resolution No. 2021-15: Authorize Issuance of Special Assessment Bonds Series 2022 (General Obligation Limited Tax)

Roll Call Vote: Yes: Aldrich, Marcy, Bigford, Osman. No: Helmrich

Motion Carried 4-1

Agenda Item 3: Township Hall Renovations Section 2

Manager Frey reviewed what was included in Section 1 that was approved at the last meeting. Section 2 includes additional optional items as spelled out in packet on page 58. Board discussed.

Motion by Trustee Aldrich, seconded by Clerk Bigford, approve Section 2 Items as presented for a not to exceed amount of \$10,500.

Roll Call Vote: Yes: Aldrich, Bigford, Osman, Marcy, Helmrich. No: none

Motion Carried

Agenda Item 4: Branding

Manager Frey introduces the new branding updates. Clerk Bigford explains what the new branding represents, the message the branding is meant to convey and asks other board members for their initial reactions. Tree, waves, rainbow, dunes, and path are the 5 elements that make up the logo. Main images to convey, welcoming, open and inclusive, natural beauty, diversity and landscape, proximity to amenities.

Feedback: Path looks like a dog. The logo needs to be bigger, text should be smaller. Retro feel with a modern take. Trail needs work. Waves need to be bigger or more wave looking. Tree needs another branch. Who are we trying to appeal to? Tourists? This isn't meant to be an advertisement, but more something for the residents to take pride in who we are and what the township represents.

Next meeting next week with design team to relay thoughts from first draft. A revised design will be available for board review at the December 14th workshop. Board members asked to complete a questionnaire and return to Manager Frey by Tuesday.

Agenda Item 5: PC Meeting Request

Supervisor Osman introduced. Planning Commission Chair Isreals requested they be allowed to meet in person to allow better ability to speak, debate, and review items being discussed. Board discussed pros and cons and whether to keep all meetings in similar format for less confusion to the public.

Motion by Clerk Bigford, seconded by Trustee Marcy, to approve chair Israels request to meet in person given the public notice time is adequate.

Roll Call Vote: Yes: Bigford, Marcy, Osman, Helmrich, Aldrich. No: none

Motion Carried

Agenda Item 6: Wage & Benefit Review Ad Hoc Committee

Manager Frey Introduced. Board discussed. Trustee Aldrich shared appreciation for the information.

Motion by Trustee Aldrich, seconded by Trustee Marcy, to authorize Supervisor Osman and Clerk Bigford to work with Manager Frey to review and determine if any policy changes need to be recommended by the January Board Meeting.

Roll Call Vote: Yes: Aldrich, Marcy, Helmrich, Bigford, Osman. No: none

Motion Carried

Agenda Item 7: Road Signs

Supervisor Osman introduced. Manager Frey has suggested to purchase a set radar speed signs for use on Blue Star Highway as a short term solution to the Blue Star and Old Allegan safety concerns. Board discussed. Who is responsible for maintenance of the signs along with is there a warranty included with purchase? Manager Frey will look into these questions with the Allegan County Road Commission.

Motion by Trustee Aldrich, seconded by Treasurer Helmrich, to authorize Manger Frey to purchase radar speed signs for Blue Star Highway to not exceed \$7,500.

Roll Call Vote: Yes: Aldrich, Helmrich, Bigford, Marcy, Osman. No: none

Motion Carried

Agenda Item 8: Silver Acres Drive – Board Members Request

Trustee Aldrich introduced. 7 houses are served by access road, Silver Acres Drive, which have agreed to allow Saugatuck Township Fire Department to use to fill trucks that would benefit 110 private homes. This is a new location is on a private road, not a county road, therefore not plowed by ACRC. However, this new location is better due to bubblers in the water that keep the water from freezing during the winter and costing the STFD valuable time spent breaking the ice to be able to pump the water into tanker trucks. Glen Heavner has offered to plow the road for \$40 per ____ to allow access for STFD to water for pumping and filling trucks. Board discussed responsibility, future issues that may arise, home owners' association options.

Motion by Trustee Aldrich, seconded by Treasurer Helmrich, to approve snow plowing for access road to not exceed one year and \$400.

Roll Call Vote: Yes: Aldrich, Helmrich, Bigford, Marcy, Osman. No: none

Motion Carried

Reports:

Treasurer Helmrich gave an update to the Treasurer's Report.

Supervisor Osman briefs on Committee Reports

Road Commission – Manager Frey gave update

Fire Board – Trustee Aldrich gave update.

PC – Treasurer Helmrich gave an update.

Parks – Manager Frey gave an update within managers' report.

KLSWA – Written report in packet.

Emergency Services – Tony Schippa gave an update.

Interurban Board – Written report in packet.

Recycling – Treasurer Helmrich gave a briefing, no official report.

Harbor Authority – Written report in packet.

Manager Report – Manager Frey gave an update.

Open Board Report: Aldrich – nothing. Bigford – Nothing. Helmrich – spoke on reapportionment, Otting property, and holiday events. Marcy – spoke about importance for reapportionment. Osman – spoke about last minute press conference regarding rental properties.

Public Comment:

None

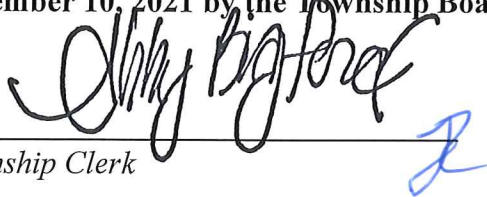
Adjournment:

A motion by Clerk Bigford, Seconded by Trustee Marcy to adjourn the meeting at 8:55 PM

Roll Call Vote: All Ayes

Motion Carries. Meeting Adjourned.

I Abby Bigford, Township Clerk, certify that these minutes were approved on November 10, 2021 by the Township Board.



Township Clerk

12-8-21

Date

2011/12/12