

Saugatuck Township Board

Regular Meeting Minutes

December 8, 2021

Meeting held via Zoom

Call to Order:

Supervisor Osman called the meeting to order at 6:09 PM

Roll Call:

Present: Aldrich, Bigford, Helmrich, Marcy, Osman.

Absent: None

Quorum.

Zoom Instructions:

Zoom instructions for public participation. All votes should be taken via roll call. Also please say your name before speaking. Mute yourself when you are not speaking. This meeting is being recorded. Please do not interrupt. If any public member is disruptive in a way that interferes with the board conducting their business, they will be blocked. Also highlighted that if there were any individuals that would like to participate, but need special accommodations, we will do our best to make those adjustments. Please do not click on any links on Zoom.

Approval of Agenda:

Motion by Trustee Marcy, seconded by Treasurer Helmrich to approve the agenda as presented.

Discussion: None

Roll Call Vote:

Yes: Helmrich, Marcy, Osman, Aldrich, Bigford No: none.

Motion Carried

Public Comment: Supervisor Osman opened the floor for public comments.

No comments

Approval of Consent Agenda: Manager Frey introduces consent agenda.

Discussion: None

Motion by Trustee Aldrich, seconded by Clerk Bigford, to approve the consent agenda as presented.

Roll Call Vote: Yes: Aldrich, Bigford, Helmrich, Marcy, Osman. No: none.

Motion Carried

New Business:

Agenda Item 1: Coastal Leadership Academy

Treasurer Helmrich gave an update on the Coastal Leadership Academy and its importance to Township projects and learning. He reviewed the list of the five-representatives going to the training.

Agenda Item 2: Park Resignation

Manager Frey gave an update that Commissioner Diaz had resigned from the Park & Recreation Commission.

Clerk Bigford asked how long he had served on the Commission. Manager Frey responded that he did not know.

A motion by Helmrich, seconded by Aldrich, to post the vacancy for the application deadline being set to January 10, 2022.

Roll Call Vote: Yes: Aldrich, Marcy, Bigford, Helmrich, Osman. No: N/A

Motion Carried 5-0

Agenda Item 3: Payment Extension Request

Manager Frey introduce the agenda item as a request for an additional payment extension from the owners of 236 Culver Inc.

Board members discussed the matter and agreed that the Manager should negotiate a fair and lenient term agreements with no additional penalties.

Motion by Osman, seconded by Aldrich, to authorize the Township Manager issue and enter into a payment plan with 236 Culver Inc.

Roll Call Vote: Yes: Aldrich, Bigford, Osman, Marcy, Helmrich. No: none

Motion Carried

Agenda Item 4: CZM Grant

Manager Frey introduced the agenda item and gave a history of the project and its relation to Lakeshore Drive. The Township has already supported an initial grant program, and this is a second study to assist in leveraging additional grant dollars. Manager Frey stated that this would be no cost to the Township.

Motion by Marcy, seconded by Helmrich to approve Resolution 2021-16: Supporting the Allegan County Road Commission's Submission of Coastal Management Grant Application Related to Lakeshore Drive in Saugatuck Township.

Roll Call Vote:

Roll Call Vote: Yes: Aldrich, Bigford, Osman, Marcy, Helmrich. No: none

Motion Carried

Agenda Item 5: Road Projects

Manager Frey introduced the agenda item and stated that this is an annual request for road projects to the Allegan County Road Commission based on the Township Road Plan.

Motion by Aldrich, seconded by Marcy, to adopt work order 1 and 2 for 2022 road projects as presented.

Helmrich asked about the average cost for projects. Manager Frey gave a review on the average costs.

Helmrich talked about Riverside Dr. Manager Frey spoke about the Board previous decision in the summer and that the road project for Riverside Dr. is being considered for a joint project between the watermain replacement program and the roads in general.

Osman and Bigford spoke on resident complaints regarding Riverside Dr. Asked about outreach to residents.

Board members discussed about joining the road project with utility projects.

Manager Frey reviewed that joining the projects and overall public health is important as well as the financial feasibility.

Roll Call Vote:

Yes: Bigford, Marcy, Osman, Helmrich, Aldrich. No: none

Motion Carried

Agenda Item 6: Hall Renovation Project

Manager Frey gave an update on the project and the timeline. The Board will be receiving more information in January.

Agenda Item 7: Indemnification Agreement with Saugatuck Township Fire Authority

Manager Frey introduced the agenda item.

Motion by Aldrich, seconded by Bigford, to approve the indemnification agreement as presented.

Helmrich wanted to point out to the Board that the agreement termination clause was changed during negotiations with the Saugatuck Township Fire Authority and is not favorable to the Township.

Bigford agreed and mentioned that it is important to move forward.

Roll Call Vote:

Yes: Aldrich, Helmrich, Bigford, Marcy, Osman. No: none

Motion Carried

Agenda Item 8: December Workshop

Manager Frey introduced the proposed workshop agenda and the items on the list were regarding budgetary items and the American Rescue Plan Act fund utilization.

Helmrich spoke and reminded the Board about APRA funding.

Board members asked about the agreed priority goals. Manager Frey stated he would email the board a list of the goals as a reminder.

Motion by Bigford, seconded by Helmrich, to approve the agenda items for the December Workshop at 11 am.

Roll Call Vote:

Yes: Aldrich, Helmrich, Bigford, Marcy, Osman. No: none

Motion Carried

Reports:

Treasurer Helmrich gave an update to the Treasurer's Report.

Board members discussed items on the report.

Supervisor Osman briefs on Committee Reports

Road Commission – Manager Frey gave update

Fire Board – Trustee Aldrich gave update.

PC – Treasurer Helmrich gave an update.

Parks – Manager Frey gave an update.

KLSWA – Written report in packet.

Emergency Services – Bigford gave an update.

Interurban Board – Written report in packet.

Recycling: No report.

Harbor Authority – No report as there was no meeting.

Manager Report – Manager Frey gave an update.

Open Board Report:

Aldrich – nothing.

Bigford – Nothing.

Helmrich – gave an update on the historical district and will present in February. A report will be given to the Board in January. Wished everyone a happy holiday.

Marcy – spoke about trustee trainings and recommended them to the Board.

Osman – Asked about the rezoning and spoke about Planning Commission training and collaboration with other communities.

Public Comment:

Scott Wierenga: Spoke about Dugout Road project and the current conditions of the road.

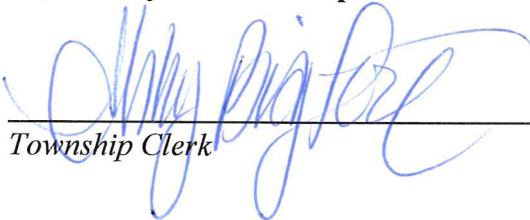
Adjournment:

A motion by Clerk Bigford, Seconded by Trustee Aldrich to adjourn the meeting at 7:42 PM

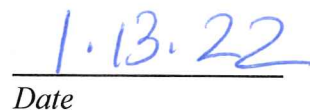
Roll Call Vote: All Ayes

Motion Carries. Meeting Adjourned.

I Abby Bigford, Township Clerk, certify that these minutes were approved on January 12, 2022 by the Township Board.



Township Clerk



Date

