

**SAUGATUCK TOWNSHIP BOARD
PUBLIC HEARING AND REGULAR MEETING**

**WEDNESDAY, JUNE 6, 2012, 6:00 p.m.
SAUGATUCK TOWNSHIP HALL
3461 BLUE STAR HWY, SAUGATUCK, MICHIGAN 49453**

MINUTES

Supervisor Wester called the meeting to order at 6:00 p.m. and led in the Pledge of Allegiance.

Members Present: Supervisor Bill Wester, Clerk Jane Wright, Treasurer Pat Knikelbine, Trustee Chris Roerig and Trustee Jim Hanson.

Members Absent: None.

Also Present: Manager Phil Quade.

Public Hearing for the Purpose of 2012/2013 Budget Review: Wester opened the public hearing and read the notice. Board discussed portions of the budget and Wester opened the meeting to the public for comment. Hearing none, he closed the public hearing and opened the regular meeting.

Approval of Agenda: Wester asked for any additions or deletions to the agenda, or changes to the consent agenda. Wright requested to amend the minutes of May 2, 2012 under the Planning Commission Committee Report. She asked to insert the words "extension on an approval" to the sentence for clarification purposes. Hearing no further changes to the agenda, Wester brought the consent agenda to the floor for approval.

- A. Accounts Payable
 - i. AQUA-TEC through TYLER TECHNOLOGIES
Total to be paid \$21,154.46
 - ii. Checks issued to be post-audited
(check register attached)
- B. Payroll (check register attached)
- C. Approval of Minutes
 - i. May 2, 2012 Regular Board Meeting
 - ii. May 16, 2012 Special Board Meeting

Motion by Wright seconded by Knikelbine to approve the agenda as amended. Carried 5 to 0.

Correspondence:

- A. Siegfried Crandall, Proposed Annual Audit. Wright stated they are the CPA firm that has historically performed the annual audit and have given a quote to perform the current year audit at a price of \$9,600. **Motion by Wright seconded by Hanson to approve the firm of Siegfried Crandall to perform the 2011/2012 annual audit.** Wester asked what we paid last year and Wright responded \$9,500. Roerig asked if we put it out for bid. Wright stated the last time we did was over 10 years ago and next year the new board may desire to put the audit out for bid again. Motion carried unanimously.

Unfinished Business: None.

New Business:

- A. 2011/2012 Budget Amendments. Quade presented the proposed budget amendments. Wright verified the amendments will not decrease fund balance. **Motion by Roerig seconded by Knikelbine to approve the budget amendments as presented.** Motion carried unanimously.
- B. Review and Adopt 2012/2013 Budget. **Motion by Roerig seconded by Wright to approve the 2012/2013 annual budget as presented.** Motion carried unanimously. **Roerig offered and Wright supported the Elected Officials Salary Resolution.** Resolution declared adopted via roll call vote. **Motion by Wright seconded by Hanson to adopt the budget based upon the General Appropriation Act.** Motion carried unanimously via roll call vote.
- C. Commission Term Expirations/Appointments. Wester stated the appointments with expiring terms and board discussed advertising for interested individuals. Board agreed to address the appointments at the July meeting.
- D. STFD Proposed Restated Rules & Bylaws. Wester noted the township representative was not present to explain the restated rules. Wright reported talking to the representative and explained the major change being presented is to remove the township as the paying agent for the fire district, and to perform all accounting and administrative work in-house. She asked if changes are to be made would it make sense to look at all the rules to see if any other revisions should be made. Board discussion took place and it was agreed to request Quade ask the two cities to meet in joint session and discuss. **Motion by Wester seconded by Hanson to table the agenda item.** Motion carried unanimously.
- E. KLSWA Proposed Bond Contract & Operating Agreement. KLSWA Manager Daryl VanDyke was present and explained the Authority is in the process of borrowing money from the State Revolving fund for improvements and repairs to the wastewater treatment plant. He stated the proposed resolutions would allow them to go forward with the process. **Resolution 2012-07 was offered by Roerig and supported by Wright.** Resolution was declared adopted by roll call vote. **Resolution 2012-08 was offered by Wester and supported by Hanson.** Resolution was declared adopted by roll call vote.
- F. July Meeting Date. Wester noted the next regular meeting date falls on the 4th of July. Wright suggested moving the date to the following Wednesday and hold the July meeting on the 11th. Board agreed to the change of date.
- G. Saugatuck Harbor Natural Area Representation. Roerig stated the position is appointed by the Saugatuck City Council and he will be stepping down. He suggested Hanson replace him and Wester agreed to notify City Manager Kirk Harrier.

Committee Reports:

- A. Planning Commission. No report.
- B. Road Commission. Roerig recommended releasing Quade's memo to the press.
- C. Interurban. No report.
- D. Fire Authority. No report.
- E. Supervisor's Report. No report.
- F. County Commissioner's Report. Terry Burns reported increasing the 911 surcharge to \$2.05/month on all phone bills.

Public Comment: Hearing no public comment **Wester stated having no further business to come before the board we stand adjourned.** Meeting was adjourned at 6:57 p.m.

