

**SAUGATUCK TOWNSHIP BOARD  
REGULAR MEETING**

**WEDNESDAY, FEBRUARY 1, 2012, 6:00 p.m.  
SAUGATUCK TOWNSHIP HALL  
3461 BLUE STAR HWY, SAUGATUCK, MICHIGAN 49453**

**MINUTES**

Supervisor Wester called the meeting to order at 6:00 p.m. and led in the Pledge of Allegiance.

**Members Present:** Supervisor Bill Wester, Clerk Jane Wright, Treasurer Pat Knikelbine, Trustee Chris Roerig, and Trustee Jim Hanson.

**Members Absent:** None.

**Approval of Agenda:** Wester asked for any additions or deletions to the agenda, or changes to the consent agenda. Hanson asked if the purchase of 3 new computers brings the office IT hardware up to speed. Knikelbine stated we are close as the Assessor's computer was a re-built, but the 3 we got replaced 10 year old computers for the Clerk, Treasurer, and Administrative Assistant. Hanson stated regular refreshment of old hardware is good and he had no further questions. Hearing no further comments, Wester brought the consent agenda to the floor for approval.

- A. Accounts Payable
  - i. ALLEGAN CO TREASURER'S ASSOC through W MI LASER  
Total to be paid \$6,066.83
  - ii. Checks issued to be post-audited  
(check register attached)
- B. Payroll (check register attached)
- C. Approval of Minutes
  - i. January 4, 2012 Regular Board Meeting
  - ii. January 11, 2012 Special Board Meeting
  - iii. January 19, 2012 Special Board Meeting

**Motion by Roerig seconded by Knikelbine to approve the agenda as presented.** Carried unanimously.

**Correspondence:**

- A. Building Inspector Year End Summary. Wester presented Al Ellingsen's 2011 Building Permit Summary which listed 71 permits issued for 2011 compared to 68 issued in 2010. Hanson noted the new "norm" is around 5 million in new building valuation per year compared to 16 million five to six years ago.

**Unfinished Business:** None.

**New Business:**

- A. Proposed Allegan Co Resource Recovery Contract. Ben Williams of the Allegan County Health Department and Recycling Coordinator gave a presentation of the recycling program in the township.
- B. Proposed Road Work Order for 2012 Gravel Program. Roerig stated the work order details the gravel to be laid down as part of the regular maintenance program for non-paved roads and

- recommended approving the work order. **Motion by Roerig, seconded by Knikelbine to approve the 2012 Gravel Program Work Order as presented.** Motion carried unanimously.
- C. Proposed Road Work Order for 128<sup>th</sup> Ave. Reconstruction. Roerig stated this work order is our portion of the major reconstruction of 128<sup>th</sup> Ave. that will go from 60<sup>th</sup> St. to 62<sup>nd</sup> St. which is a Federal Aid reconstruction project at a cost of \$50,000/mile of which we would be responsible for \$50,000 and he recommended approving the work order. **Motion by Roerig, seconded by Hanson to approve the 128<sup>th</sup> Ave. Reconstruction Work Order as presented.** Motion carried unanimously.
- D. Proposed Resolution to Recognize Cow Hill Yacht Club as a Non-Profit Organization. Wright stated this resolution would recognize the organization as a non-profit operating in the community for the purpose of obtaining a charitable gaming license. She added the club is considering holding a Casino Night for fund raising purposes and as such they would be required to receive a temporary gaming license. Wright stated because she is the Treasurer of Cow Hill Yacht Club she would be recusing herself from voting on the issue. **Motion by Hanson, seconded by Wester to recognize Cow Hill Yacht Club as a nonprofit organization operating in the community for the purpose of obtaining charitable gaming licenses.** Motion carried 4 to 0 with Wright abstaining.
- E. Proposed Resolution to Collect Summer Taxes for Saugatuck Public Schools. Knikelbine explained this resolution is an annual request and the township receives a per parcel aggregate price to cover the cost of billing and collecting their taxes. She suggested increasing the price by 1¢ to cover the increase in postage. **Motion by Wright, seconded by Hanson to approve the resolution to collect summer school tax for Saugatuck Public Schools at a rate of \$3.28 per parcel.** Motion carried unanimously.
- F. Requested Lot Split in the Tranquility Plat Subdivision. Planning Commissioner Chair Larry Edris was in the audience and stated the rules for the division of lots in a platted subdivision state the PC review the lot split and make a recommendation to the Township Board regarding the proposed split. Edris stated the PC has performed the review and is recommending to the Board they approve it. **Motion by Hanson, seconded by Knikelbine to approve the Mercers' lot split as presented.** Motion carried unanimously.

#### Committee Reports:

- A. Planning Commission. Hanson stated they reviewed the Mercer lot split and made a motion to request PC input in the matter of abandonment of Dugout Road if it falls to the Township Board to decide the outcome.
- B. Road Commission. No report.
- C. Interurban. No report.
- D. Fire Authority. No report.
- E. Supervisor's Report. No report.
- F. County Commissioner's Report. Terry Burns reported on a law enforcement meeting where they revisited cooperation between units to improve response times.

#### Public Comment:

Wester noted an opening on the Zoning Board of Appeals as an alternate member and stated applications will be taken from interested individuals with an expected recommendation for appointment at the March 7<sup>th</sup> meeting. He then opened the meeting to public comment at 6:45 p.m. Comments were taken until 7:00 p.m.

Hearing no further public comment **Wester stated having no further business to come before the board we stand adjourned.** Meeting was adjourned at 7:00 p.m.

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Jane Wright, CMC; Township Clerk

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Date