

**SAUGATUCK TOWNSHIP BOARD  
REGULAR MEETING**

**WEDNESDAY, DECEMBER 3, 2008, 6:00 p.m.  
SAUGATUCK TOWNSHIP HALL  
3461 BLUE STAR HWY, SAUGATUCK, MICHIGAN 49453**

**MINUTES**

Supervisor Wester called the meeting to order at 6:00 p.m. and led in the Pledge of Allegiance.

**Members present:** Supervisor Bill Wester, Clerk Jane Wright, Treasurer Pat Knikelbine, Trustee Chris Roerig, and Trustee Damien Jarzembowski.

**Members absent:** None.

Wester opened the regular meeting and asked for public comments. David Swan, representing Saugatuck Dunes Costal Alliance, spoke in support of placing the Saugatuck Dunes Tri-Community Area on the National Trust for Historic Places 2009 list of America's 11 Most Endangered Places. He asked for a letter of support from the Township Board. Board discussion took place and it was agreed more information is needed before adding the letter of support as an agenda item. Hearing no further public comment, Wester closed that portion of the meeting at 6:20.

**Approval of Agenda:** Wester asked for any additions, deletions, or removal of items from the consent agenda. Hearing none, Wester brought the consent agenda to the floor for approval.

- A. Accounts Payable
  - i. AD BOS through XTREME CLEANING  
Total to be paid \$3,866.56
  - ii. Checks issued to be post-audited  
(check register attached)
- B. Payroll (check register attached)
- C. Approval of Minutes
  - i. October 29, 2008 Special Board Meeting
  - ii. November 5, 2008 Special Joint Meeting
  - iii. November 5, 2008 Regular Board Meeting

**Motion by Wright, seconded by Knikelbine to approve the agenda with the additional bills as presented.** Carried unanimously.

**Correspondence:** None.

**Unfinished Business:**

- A. Jet Construction, request to waive application review fees. Wright stated the Zoning Administrator, Township Planner, and Township Attorney have all verified there were no fees incurred as result of neighbors calling as was claimed. Jarzembowski stated the Planning Commission spent many hours on the application review and the developer repeatedly changed plans. Additional discussion took place and there was a **Motion by Knikelbine, seconded by Jarzembowski to deny the request by Jet Construction to waive the outstanding application review fees.** Carried unanimously.

- B. Ad Hoc Kalamazoo Harbor Master Plan Committee, appointments. Wester distributed a sheet with the candidates and some of their attributes, adding the Board needs to appoint 3 individuals. Roerig asked to vote on the candidates one at a time. **Motion by Roerig, seconded by Jarzembowski to appoint Joe Milaukas.** Motion was adopted 4 to 1 with Wester voting no. **Motion by Jarzembowski, seconded by Roerig to appoint Dayle Harrison.** Board discussion took place and the motion was defeated 2 to 3 with Wester, Wright and Knikelbine voting against the motion. **Motion by Roerig, seconded by Wester to appoint Jon Phillips.** Wright stated his engineering background will be a plus for the committee. Motion was adopted 5 to 0. **Motion by Roerig, seconded by Jarzembowski to appoint Dave Engel.** Roerig stated he has a lot of knowledge about the harbor due to his commercial fishing business. Board discussion took place regarding another candidate. Motion was adopted 4 to 1 with Wester voting no. Board agreed it was an excellent group of individuals.
- C. Request to adopt Ordinance 2008-05, Cost Recovery Ordinance. Wester stated the ordinance is not designed to single out tax paying residents but rather the non-resident that causes extraordinary expense in emergency response. **Motion by Knikelbine, seconded by Wester to adopt Ordinance #2008-05 the Cost Recovery Ordinance as submitted.** Roll call vote was Wester-yes, Roerig-yes, Jarzembowski-yes, Wright-yes, Knikelbine-yes. Ordinance declared adopted.

#### **New Business:**

- A. Request for new street light, Blue Star & Dale Ct. Wright stated there was a request by a resident for a new street light at a cost of \$100 for installation and \$9.54 per month. She added there is a school bus stop at the intersection and many would benefit from the light. **Motion by Wright, seconded by Knikelbine to approve the installation of a new street light at Blue Star and Dale Court.** Carried unanimously.
- B. Christmas Bonuses for Full & Part Time Employees. Wright stated in prior years we have given \$100 for full time and \$50 for part time employees and we have 1 part time and 4 full time employees. **Motion by Roerig, seconded by Jarzembowski to approve Christmas bonuses for full and part time employees as has been done in the past.** Carried unanimously.
- C. Park Commission Appointments. Wright stated the general election ballot only had one person running for 5 available positions. She stated the elected Commissioner, Linda Roerig, is asking the Board to appoint the following individuals to the 4 open positions: Cliff Lewis, Erica Baarman, Andrea Smith, and Maggie Conklin. **Motion by Roerig, seconded Jarzembowski to appoint Lewis, Baarman, Smith, and Conklin to the Saugatuck Township Parks Commission for a 4 year term.** Carried unanimously.
- D. Reggie Smith rezoning request. Wright stated the Planning Commission recommended a rezoning request for a parcel at 6571 Bradley Road and is asking for Board approval. Roerig verified there was opposition to the rezoning. Planning Commission Chair Jim Hanson was in attendance and explained an issue with the ordinance language defining setbacks from roads and the neighbors concerns. He added the Commission is currently working on redefining the ordinance language and will have it ready for Board approval by the regular February meeting date. **Motion by Wright, seconded by Wester to table the decision on the rezoning request.** Carried unanimously.
- E. Request to approve a resolution adopting the Central Lakeshore Sub-Area Master Plan. Jim Hanson stated the sub-area master plan states the Township regards it important to have the SW area of the township directly connected back to the central township area. Roerig interjected the importance is not only for emergency response purposes, but also the necessity to maintain federal highway designation for funding purposes. **Motion to adopt Resolution #2008-05 a resolution approving adoption of the Central Lakeshore Sub-Area Master Plan as an amendment to the**

**Tri-Community Comprehensive Plan was offered by Roerig and supported by Wester.**  
Motion carried unanimously and resolution was declared adopted.

**Committee Reports:**

- A. Planning Commission. Jarzembowski reported on public hearings for dock density, an SAU for City of Saugatuck, and zoning ordinance definition of corner lots.
- B. Road Commission. No report.
- C. Interurban. Knikelbine reported the approval of Christmas bonuses at a rate of \$100 for full time and \$50 for part time employees as well as the approval to send the Director to a drug & alcohol training seminar.
- D. Fire Authority. Wright reported 5 new members are attending fire school.
- E. Supervisors Report. Wester stated Stephen Neumer, attorney for Aubrey McClendon, contacted him today asking to be added to the agenda to discuss settlement of the tax tribunal lawsuit. He stated he refused the request due to timeliness and all requests for agenda items need to be submitted no later than noon the Friday prior to a meeting.
- F. County Commissioner Report. Terry Burns updated Board on several matters and discussed state revenue sharing and services.

Public comment was offered. Hearing none, public comment was closed.

**Wester stated having no further business to come before the board we stand adjourned.** Meeting was adjourned at 7:15 p.m.

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Jane Wright, CMC, Township Clerk

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Date

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Bill Wester, Township Supervisor

\_\_\_\_\_  
Date