

**SAUGATUCK TOWNSHIP BOARD
REGULAR MEETING**

**WEDNESDAY, SEPTEMBER 3, 2008, 7:00 p.m.
SAUGATUCK TOWNSHIP HALL
3461 BLUE STAR HWY, SAUGATUCK, MICHIGAN 49453**

MINUTES

Supervisor Wester called the meeting to order at 7:00 p.m. and led in the Pledge of Allegiance.

Members present: Supervisor Bill Wester, Clerk Jane Wright, and Trustee Chris Roerig.

Members absent excused: Treasurer Pat Knikelbine, and Trustee Damien Jarzembowski.

Also present: Manger Phil Quade.

Wester opened the regular meeting and asked for public comments. Kevin Cronin, candidate for Circuit Court Judge, spoke to the group explaining his platform. Hearing no further public comment, Wester closed that portion of the meeting at 7:07.

Approval of Agenda: Wester asked for any additions, deletions, or removal of items from the consent agenda. Wright submitted additional bills received after the packets were sent out and requested adding them to the consent agenda. Hearing no further requests, Wester brought the consent agenda to the floor for approval.

- A. Accounts Payable
 - i. A.D. BOS through XTREME CLEANING
Total to be paid \$66,820.89
 - ii. Checks issued to be post-audited
(check register attached)
- B. Payroll (check register attached)
- C. Approval of Minutes
 - i. August 6, 2008 Regular Board Meeting

Motion by Wright, seconded by Roerig to approve the agenda as amended. Carried unanimously.

Correspondence:

- A. Laketown Township, request to purchase sewer capacity. Wester stated he met with Laketown officials and read the letter requesting the purchase of 30,000GPD sewer capacity. Quade stated the township purchased 100,000 GPD in the sewer treatment plant, sold 10,000 to Laketown in 2005, and is currently using 50,000 GPD. Board noted potential development could easily utilize the remaining 40,000 GPD for township residents and it was agreed not to sell any additional capacity in the treatment plant. Quade stated the request also addressed the use of the existing sanitary sewer force main and pump station system. He added the existing sewer agreement addresses such requests but is currently in circuit court. Board agreed the sale of force main and pump station capacity could be feasible if Laketown would cover the cost of any necessary upgrades. Quade stated the current agreement addresses that issue and Roerig suggested waiting until the court case is settled. Board agreed.

- B. Al Ellingsen, request to share fall conference expense. Wright noted this is an annual request and made a **Motion by Wright, seconded by Wester to approve \$240 for Al Ellingsen to attend the annual fall educational conference.** Carried unanimously.

Unfinished Business:

- A. STFD, request to adopt the 2006 fire code. Wright stated the 2006 fire code was addressed during the last meeting in August but was adopted by motion and should have been through an ordinance with a roll call vote. She then presented ordinance #2008-04 which was an ordinance amending chapter 16 of the township code of ordinances. After discussion **Ordinance #2008-04 an ordinance amending the Saugatuck Township Code of Ordinances by amending Chapter 16 and referencing the 2006 International Fire Code was offered by Wester and supported by Wright.** Roll call vote: Roerig-yes, Wester-yes, Wright-yes, ordinance declared adopted.

New Business:

- A. Diane Bailey, Kalamazoo Harbor Master Plan Committee. Bailey and Harold Thieda presented a formal invitation for the township to join both cities in establishing an ad hoc committee to review the Kalamazoo Harbor Master Plan technical report dated August 14, 2007 and to provide specific recommendations to the three units of government. Discussion took place as to potential costs involved and it was noted that would be part of the committee's role to review. **Motion by Roerig, seconded by Wright to accept the invitation to join the committee and bring names of residents able to sit on the committee to the next meeting for appointment consideration.** Carried unanimously.
- B. Deborah Matthai, request for a development moratorium on Lakeshore Dr. Matthai asked the board to pass an ordinance that would stop any building projects on Lakeshore Drive until a decision has been made on the relocation of the road or the establishment of an emergency access road. Roerig, as the Road Committee Chairman, informed all of prior efforts to gain emergency access to the south side of the original washout. He reported on current efforts, citing a meeting they will be holding on September 9th at 7:00 with the county road commission, fire district officials and residents of Lakeshore Drive. He stated topics of discussion will be current status of the new washout and county plans for the future citing federal funds are available for the road. He added his hopes are to receive enough funds for revetments in the lake, drainage in the bluff and the reconnection of the original road. Board discussed the idea of a moratorium on building and agreed the invasion to property rights is premature. Additional discussion took place and Matthai will attend the meeting on the 9th.
- C. Jim Hanson, request to declare Central Lakeshore Sub-Area Master Plan ready for review. Hanson stated the Planning Commission prepared the plan that simply states the re-establishment of a direct road access between the SW portion of the Township and the Saugatuck-Douglas area is very desirable. He added the process would be for the Board to declare the plan ready for review and then distribute to the County and adjacent municipalities for a 42 day review. Following that would be a public hearing after which the PC can decide to send it to the Board with a request to adopt. The Board at that time must decide to adopt it or not. Wright stated the plan reiterates Roerig's opinion regarding the old washout on Lakeshore Drive and asked if the plan was a step toward funding the project. Hanson stated no, that the intent of the plan was simply for the Planning Commission to work toward what it is charged to do and that is to plan for the future noting other options could be to down-zone density in the entire Lakeshore area. **Motion by Wright, seconded by Roerig to declare the Central Lakeshore Sub-Area Master Plan ready for review.** Carried unanimously.

- D. Phil Quade, proposed road resurfacing projects. Quade stated he is not recommending these projects, only informing the Board of possible options. Roerig stated in June we received quotes for resurfacing portions of both 64th St and Clearbrook Dr. He added due to increased asphalt prices the Board declined those projects at that time. Quade commented on the potential of even higher asphalt prices next summer and gave the option of temporarily borrowing funds from the general fund to resurface those road portions yet this fall. Wright reported the road fund cash balance before and after committed projects, adding current financial commitments already require a short term borrowing of the general fund and cautioned against further borrowing. Board discussion took place and it was agreed not to proceed with the projects at this time. Additional discussion took place regarding several roads that will not be considered for paving and several that will be paved in the near future.

Committee Reports:

- A. Planning Commission. No report.
- B. Road Commission. Roerig reported noticing over 100 residents of the upcoming Lakeshore Drive meeting that will be held on the 9th with postcards to save money.
- C. Interurban. No report.
- D. Fire Authority. Wright reported three new members have joined the department and they will be holding a fire school this fall in conjunction with neighboring departments. She added the open house will be next month and the new truck should be completed by the end of next month.
- E. Supervisors Report. Wester stated he is continuing to have ongoing confidential talks in regards to the former Denison property. He added no further comments stating it would compromise the Township's position.
- F. County Commissioner Report. Terry Burns stated he will be participating as a victim advocate and related other county issues.

Public comment was offered. Garrett Sturris asked Burns to look into DNR boat launch repairs. Hearing no further comments, public comment was closed.

Wester stated having no further business to come before the board we stand adjourned. Meeting was adjourned at 8:11 p.m.

Jane Wright, CMC, Township Clerk

Date

Bill Wester, Township Supervisor

Date