

**SAUGATUCK TOWNSHIP BOARD
REGULAR MEETING**

**WEDNESDAY, MARCH 7, 2007, 7:00 p.m.
SAUGATUCK TOWNSHIP HALL
3461 BLUE STAR HWY, SAUGATUCK, MICHIGAN 49453**

MINUTES

Supervisor Wester called the meeting to order at 7:00 p.m. and led in the Pledge of Allegiance.

Members present: Supervisor Bill Wester, Clerk Jane Wright, Treasurer Pat Knikelbine.

Members absent: Trustee Damien Jarzembowski, Trustee Chris Roerig.

Also present: Manager Phil Quade.

Public comments were offered. Hearing none, Wester closed public comment.

Wester brought the consent agenda to the floor for approval with additional bills received after packets were sent out.

- A. Accounts Payable
 - i. AD BOS through WS REED CO.
Total to be paid \$188,414.55
 - ii. Checks issued to be post-audited
(check register attached)
- B. Payroll (check register attached)
- C. Approval of Minutes
 - i. February 7, 2007 Regular Township Board Meeting

Motion by Knikelbine, seconded by Wright to approve the agenda as presented. Carried unanimously.

Correspondence:

A. Al Ellingsen, Request for Educational Expense Reimbursement. Wright explained the educational seminar is an annual expense and is not expected to exceed \$165. **Motion by Wright, seconded by Knikelbine to approve \$165 for the township building inspector to attend the spring conference and attain the required educational credits for state registration.** Motion carried unanimously.

Unfinished Business: None.

New Business:

- A. Cemetery Maintenance Contract. Quade explained the renewal contract for Session's Lawn Care would extend service for two more years. **Motion by Knikelbine, seconded by Wright to approve the cemetery maintenance contract as presented.** Carried unanimously.
- B. Closed Session Regarding City of Douglas vs. Saugatuck Township. **Motion by Wright, seconded by Knikelbine to enter into closed session with the township attorney to discuss ongoing litigation with the City of Douglas.** Roll call vote: Wright-yes, Wester-yes, Knikelbine-yes. Motion carried 3 – 0 and the board entered closed session at 7:05 p.m. Board returned at 7:55 p.m. and there was a **Motion by Wright, seconded by Knikelbine to return to**

open session. Carried unanimously. **Motion by Wright, seconded by Knikelbine to approve the attorney recommendation made during closed session.** Motion carried unanimously.

- C. Inspection and Permit Fee Increase. Quade explained the municipality group that shares electrical, plumbing, and mechanical inspectors are asking to increase the fees paid to those inspectors from \$34 to \$37 per inspection and the permit fees collected for inspections from \$39 to \$42 starting April 1st. **Motion by Knikelbine, seconded by Wester to approve the fee increases as presented.** Carried unanimously.
- D. Adoption of the Michigan Zoning Enabling Act Ordinance. Wright explained adoption of the ordinance would amend portions of the zoning ordinance to comply with the Michigan Zoning Enabling Act. She added the Township and County Planning Commissions have approved the adoption. **Motion by Wright, seconded by Wester to adopt the zoning text amendment ordinance as presented.** Roll call vote: Knikelbine-yes, Wester-yes, Wright-yes. Motion carried unanimously.
- E. Mechanical Inspector Appointment. Wright explained Gerald Holwerda is the new mechanical inspector recommended by the municipality group to replace retiring Bob VanEyck. **Motion by Wright, seconded by Knikelbine to approve the signing of the mechanical inspector agreement as presented.** Carried unanimously.

Committee Reports:

- A. Planning Commission. No report.
- B. Road Commission. No report.
- C. Interurban. Knikelbine reported ridership is up 16.3%, and a millage renewal will be on the May 8th ballot.
- D. Fire Authority. Wright stated the Chief has returned from vacation.
- E. Website & Newsletter Update. No report.
- F. County Commissioner's Report. Terry Burns updated the board on the activities of the County.

Public comment was offered. Hearing none, public comment was closed.

Motion by Wester, seconded by Wright to adjourn at 8:13 p.m. Carried unanimously.

Jane Wright, CMC, Township Clerk

Date

Bill Wester, Township Supervisor

Date