

**SAUGATUCK TOWNSHIP
BOARD MEETING
OCTOBER 15, 2003**

A regular meeting of the Saugatuck Township Board was held on October 15, 2003 at the Township Hall. The meeting was called to order by Supervisor Gudith, and led in the Pledge of Allegiance at 7:00 p.m.

Present: Gudith, Wright, Knikelbine, and Roerig.

Absent: Shanahan.

Also Present: Manager Phil Quade

AUDIENCE

None.

ADDITIONS TO AGENDA

None.

MINUTES

Pertaining to the minutes of 10/1/03. **Motion by Gudith/Roerig to accept as presented.** Carried unanimously.

BILLS AND FINANCIAL REVIEW

Motion by Gudith/Knikelbine to accept general fund, cemetery fund, and road fund bills in the amount of \$52,464.94. Carried unanimously. Wright presented the first quarter financial reports, board had no questions.

CORRESPONDENCE

None.

UNFINISHED BUSINESS

- A. Sambroek Woods, Phase II. Wright stated she called Allegan County Health Official John Johnson to ask his opinion on requiring phase II to connect to the sewer system and reported he is comfortable with septic tanks servicing the homes in the development. Board took comments from Skip Williams and discussion ensued. **Motion by Gudith/Knikelbine to allow extension of the final preliminary plat approval of Sambroek Woods Phase II retroactive from 2/28/00 to 2/28/02 and also from 2/28/02 to 2/28/04.** Motion carried unanimously.
- B. Douglas cemetery well construction. Quade asked for board approval to construct a well water system in the north annex of the Douglas cemetery. Board discussion took place, with Roerig noting fall construction would allow for re-growing of grass by spring. **Motion by Roerig/Knikelbine to approve \$12,500 in expenditures for a well water system in the north annex of Douglas cemetery and to amend the budget increasing capital outlay and decreasing the cemetery fund balance in the amount of \$12,500.** Motion carried unanimously.
- C. Drinking water ordinance. Gudith stated there was concern for language regarding lease terms and suggested to revise and add to the next meeting's agenda for action.

NEW BUSINESS

- A. Joint planning commission/twp board meeting. Gudith announced the joint meeting will be held on 10/27/03 at 5:00 pm at the township hall.
- B. Water & sewer assessment roll revision. Quade explained the owner of a parcel within the water and sewer special assessment districts will be dividing the parcel and Quade will request the board approve a revision to the districts after he researches the appropriate action to take.

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- C. Resolution approving installment purchase agreement. Wright explained the office is ready to proceed with phase II of the computer networking plan and presented a proposal for the network server, software upgrades, and labor to install from Shoreline Computer Systems. She stated the current year budget for technology does not allow for the full amount, but offered the option of financing the purchase over a three year period or amending the budget to allow for the purchase out of the contingency account. Board discussed took place. **Motion by Roerig/Wright to approve the purchase of a computer networking system from Shoreline Computer Systems and amend the budget by increasing technology and decreasing contingency for \$8,325.** Motion carried unanimously.

COMMITTEE REPORTS

- A. Planning Commission. No report.
- B. Road Commission. No report.
- C. Interurban. Kinkelbine reported the meetings will be changed to the 3rd Tuesday of the month. She added they approved the new fiscal year budget with 4% salary increases.
- D. Fire Authority. Gudith announced the receipt of new ISO ratings for the fire district, stating the ratings are used for homeowner fire insurance rates. He reported the entire district will be set at a "5" as of 1/1/04, which is an improvement from a "9" in the township. Roerig commended the department's efforts stating this will save residents money on their insurance. Quade added the sewer and water agreements with the City and Village were instrumental in the rating improvement due to the township now having a water reservoir. Wright noted the equipment available to the department is an integral part, and the Squirt truck that has been for sale was part of the necessary equipment. She stated the Fire Board has suspended the sale pending their review.
- E. Web Site/Newsletter Update. Roerig asked Wright and Knikelbine to write articles for the winter newsletter.
- F. Air Boat Update. Gudith reported talking to Senator Birkholz's aid informing her of some problems he had with the proposed language and will be attending a meeting in Lansing to go over the language.

AUDIENCE

Gudith introduced SHS students Allie Los and Jessica Hopkins.

Before adjourning, Gudith suggested reducing township board meetings to one meeting a month for the winter months. Board discussed and will take action at the first November meeting. There being no further business, **Motion by Gudith/Wright to adjourn at 8:05 p.m.** Motion carried unanimously.

Jane Wright, CMC
Township Clerk